Kirton in Lindsey Town Council

Contact the Council: Town Clerk phone 01652 648978; e-mail enquiries@kirtoninlindseytowncouncil.gov.uk or visit the Town Council website at www.kirtoninlindseytowncouncil.gov.uk

Full Council Meeting Minutes September 2026
Wednesday 23 September 2026, Diamond Jubilee Town Hall, Kirton in Lindsey at 7pm

Present Councillors:
Councillor Hazel Fox (Chair), Councillor Pat Frankish, Councillor Chris Howard, Councillor Joy Kofoed, Councillor Barry Starkie and Councillor Suzanne Stephenson

Councillors Not Present:
Councillor David Garritt, Councillor Karen Gunn and Councillor Tony Politt

Also Present:
Ward Councillor Trevor Foster (part), two members of the public (part), Town Clerk, Neil Taylor-Matson (in attendance) and Assistant Clerk, Cheri Morton (voluntarily, part)

2609/01 Apologies for Absence
Apologies were received from Councillor David Garritt and Councillor Karen Gunn

2609/02 Declaration of Interests / Dispensations
a. No declarations were made
b. No Dispensations were granted

2609/03 Public Participation
A member of the public spoke about the contact they had with North Lincolnshire Council (NLC) Environmental Protection Team regarding dust created by the housing development works off Ings Road and offered to provide the Council with the contact details of the Technical Officer. They also asked if, as part of the KLASSIC Fire Risk Assessment work, a emergency gas shut off had been identified as required, pointed out a typo in the current P&D Committee draft minutes for correction, provided information about potential options for vicars who could officiate a Civic Service and requested if the sign which NLC had confirmed would be displayed at the public conveniences in the Market Place would include the opening times.

2609/04 Minutes
a. The Council approved the minutes of the Full Council Meeting held 22nd July 2026
RESOLUTION: ***That the minutes were duly approved and signed***
b. The Council received the minutes of the KLASSIC Charity Committee Meeting held 05/08/2026
c. The Council received the draft minutes of the KLASSIC Charity Committee Meeting held 02/09/2026
d. The Council received the draft minutes of the P&D Committee Meeting held 08/09/2026
e. The Council received the draft minutes of the Promoting Kirton Committee Meeting held 14/09/2026

2609/05 Mayor & Delegates Reports
The Council received reports from the Mayor, Councillors and Officers attending Civic Events or meetings on behalf of the Council:

Mayor's Reports
- Kirton in Lindsey Civic Service 6th September. The was very well attended, with Primary School and Rock Choir performances and Rev Simpson officiating. Cllr Fox noted thanks to the Assistant Clerk for a good job in organising the event.
- Mayor / Sheriff of Lincoln Summer Garden Party 12th September. This was enjoyable and included a talk by Lincoln Pride and a tour of the garden.
- Gainsborough Civic Service 20th September. This was not as well attended with a reception at the Blues Club.

Councillor/Officer Reports
- Breakthrough Communications – 2027 Elections training 11th September. The Town Clerk reported a useful session on planning for the 2027 election in terms of public awareness and training needs

- ERNLLCA/Wilkin, Chapman, Rollits – HR Employment Law update 15th September – Cllr Kofoed and the Town Clerk attended. The Town Clerk noted a useful session going through different areas of employment law and the responsibilities the Council have to now adhere to
- Town and Parish Liaison 17th September - Cllr Frankish reported on the meeting which covered updates on local government reorganisation, changes to planning laws with more decisions to be made by officers rather than at committee level. There was also encouragement for the formation of more Neighbourhood Watch groups
- ERNLLCA/Wilkin, Chapman, Rollits - Charities Training 21st September – Cllr Frankish, Cllr Kofoed, the Town Clerk and Assistant Clerk all attended. Cllr Kofoed noted that she took reassurance that the Council were running things correctly in terms of separate meetings and separate finances. The Town Clerk and Cllr Frankish were left disappointed at limited basic information rather than practical advice

2609/06 Report from North Lincolnshire Council / Ward Officers

a. Ward Councillor Trevor Foster provided an update from Cllr Garritt about the exceptional community efforts to support each other during the recent 48-hour interruption to the water supply. It was confirmed that the works scheduled for resurfacing King Edward Street/Spa Hill/Station Road will go ahead early next year. Resurfacing works to the Cornwall Street path are also scheduled. Councillor Foster noted concern at previous communication from NLC which was not signed off and not copied to Ward Councillors. There is a delay regarding work on the potential nature reserve at Redbourne Mere as the officer leading on this has left NLC and not provided a handover. It is understood that surveys/mitigation work are required. NLC policy on 100% tax relief for those with terminal illness were noted along with funding support to families reliant on heating oil or Liquefied Petroleum Gas. Councillor Foster also noted concerns about the government's new planning laws and the removal of the ability for Ward Councillors to call in planning applications of concern to the planning committee. It is likely that the planning committee will move to meeting every two months rather than monthly due to greater powers for officer decision making. Housing developments for under ten homes will be decided by officers, for ten to one hundred homes by Committee and over one hundred homes by the Mayor of Greater Lincolnshire.

Councillor Foster noted his concerns about the current reporting system at NLC needing improvement and had no update on the flooding concerns at Ings Road highlighted by residents to the Town Council.

b. The Council felt that Ward Councillor Trevor Fosters update had covered all outstanding matters

c. The Council considered escalation and request for a review of the NLC process regarding weed clearance / management

RESOLUTION: ***That the support is sought from the Ward Councillors in escalation of this issue.*** **ACTION: Town Clerk**

d. The Council received an update regarding the signage for the public conveniences in the Market Place. The last update was received from NLC on 2nd September advising the signage was designed and ordered and will be completed as soon as the order is received. The Town Clerk understood the design did not include information about opening hours.

RESOLUTION: ***That the support is sought from the Ward Councillors in escalation of this issue.*** **ACTION: Town Clerk**

e. The Council received an update on parking enforcement in the town from the Parking and Community Wardens Team Leader, NLC. This confirmed that the team continue to monitor and patrol the town and so far in 2026 have made 31 visits but have not yet found any vehicles parked in contravention of parking regulations. Enforcement teams have to witness parking offences first hand to enable enforcement.

f. The Council received an update on parking issues highlighted at Kirton in Lindsey library. The local PCSO had made contact with the owner of the large van which had been parking in the library car park and the van is no longer parking there.

g. The Council received an update on the Article 4 Direction request. NLC have advised that at the present time the Council does not hold sufficient evidence to support the introduction of an Article 4 Direction in relation to Houses in Multiple Occupation in Kirton in Lindsey as such, the matter cannot be progressed further. The Council felt that the request to prevent a problem arising in the future was key, rather than responding when a problem has arisen and it is too late.

RESOLUTION: ***That support is sought from Ward Councillors on this matter.*** **ACTION: Town Clerk**

2609/07 Community Speedwatch

Cllr Starkie provided an update, noting that two more volunteers have now joined the team and that the percentage of speeding vehicles is reducing which shows the scheme is having an impact. The data also shows that the majority of speeding vehicles are passing through rather than residents of the town. The team Co-ordinator had asked that it be clarified that no volunteers have dropped out of the scheme as noted in the July meeting minutes; a resident who showed interest in the scheme at the start was unable to join the team when it formed. The Council noted that the Community Speedwatch sign was now missing from the South Cliff Road boundary sign and NLC have confirmed they have received no complaints about the signs or removed any.

2609/08 Speed Indicator Devices

Cllr Fox noted that the funding decision from the Police and Crime Commissioner is awaited and NLC have requested that ownership of the three posts on which the devices are to placed, should the bid be successful, be passed to the ownership of the Town Council.

RESOLUTION: ***That the form required for taking on ownership of the three posts is submitted if the bid is successful.*** **ACTION: Town Clerk**

2609/09 Whipping Post

The Town Clerk noted that works were completed at the beginning of September and that NLC have rearranged the photo call for November. The Environment Officer (Built Conservation) at NLC has approved the installation of a simple gravel surround at the base of the post to protect it better from ground rot and grounds maintenance works. Consent permission will not be needed if kept to the minimum size necessary so it is not visually intrusive. Cllr Fox noted thanks to the Town Clerk for the achieving the funding towards the works and the organisation behind the scenes.

RESOLUTION: ***That works for a simple gravel surround are approved to go ahead.*** **ACTION: Town Clerk**

2609/10 Allotments

The Planning Officer had responded that the Highways team are happy with the amended design for the entrance works and have no objections but reiterate the conditions that the necessary permissions and licences must be obtained for works to commence. Cllr Frankish noted that the October allotments inspection was scheduled for 29th October.

RESOLUTION: ***That the planning officer is thanked for confirming the permission to proceed and carry out construction to the suggested drawing under the approved planning application PA/2025/1123.*** **ACTION: Town Clerk**

RESOLUTION: ***That the tenants are informed ahead of the October inspection.*** **ACTION: Town Clerk**

2609/11 Grove Street Cemetery

The Town Clerk updated the Council noting that two memorial stones which failed the memorial inspection have had corrective works carried out by the owners. Land Registry works are completed with a possessory title now in place and the requirement to wait twelve years to apply to upgrade the title to absolute. Some mole activity was recently dealt with. Costs for remaining recommended work to trees was discussed. The area of grass where the footpath was removed due to the tree roots is now growing well. Works to the shed are completed with the wood secured into place and treated with preservative. The Letters to Heaven post box is now in place and has received a positive response from the community. A temporary sign is in place with a permanent vinyl decal currently on order.

RESOLUTION: ***That the solicitors are requested to provide the file related to the Land Registry works for safe keeping by the Town Council.*** **ACTION: Town Clerk**

RESOLUTION: ***That the recommended tree works are approved at £600 per day across two days and the contractors are requested if they are able to donate any wood chippings from the works to the allotments site.*** **ACTION: Town Clerk**

2609/12 Open Spaces

a. The Council received the weekly visual play park inspection reports (dated 28/07; 07/08; 14/08; 26/08 and 07/09) for signature. Cllr Starkie also briefly reported on the annual RoSPA operational inspection report received on 21st September and that he had already carried out some of works identified. The Clerk noted that KOMPAN and Caloo will be contacted about safety areas and missing bolt covers. The report will be brought to the next meeting for receipt. The Town Clerk noted that the changes to the rope pull fixings at the new slide were now completed. A credit of £741.43 (+ VAT) was received following the Town Clerk's queries about discrepancies in the KOMPAN invoicing. NLC were notified and due to the s106 funding they will raise an invoice for the difference. The quotation for the repair of the zipline seat including installation was received and discussed. The Council noted frustration at the high installation costing but noted that it provides assurance and guarantee for safety standards. Cllr Fox noted thanks to Cllr Starkie for carrying out the weekly inspections.

RESOLUTION: ***That the quote from Caloo for £180.00 (+VAT) for the replacement zipline seat and £525.00 (+VAT) for installation was approved.*** **ACTION: Town Clerk**

b. The Council received the weekly inspection reports (dated 28/07; 14/08; 26/08 and 07/09) for the outside gym equipment. Streetscape have taken the item requiring repair away and will put this back in place once the repaired. Cllr Fox thanked Cllr Starkie for carrying out the inspections.

c. The Town Clerk provided an update on the Parish Paths Partnership, noting a complaint received via NLC about FP247 but that on visual inspection no issues were identified. The contractors have been asked to schedule the third cut of the season.

d. The Town Clerk provided an update on works to the directional fingerposts and historic street signs. The historic street signs work is now completed, with material costs of £296.80 due to paint and fixings. NLC are carrying out works to restore the directional fingerposts at Cleatham Road junction and the Town Clerk has asked them to also carry out works to the rotten directional sign at Grayingham Road.

e. The Council considered works to town benches. The Town Clerk provided a report on the benches around the town and recommendations for works to some of them.

RESOLUTION: ***That costings are obtained for repair works recommended and for potential replacement of the bench on South Cliff Road.*** **ACTION: Town Clerk**

f. The Council considered works required to the trees at The Green. The Town Clerk reported advice that the trees could be comprehensively assessed in the autumn after leaf fall and a detailed report provided. The World War I commemoration tree would be looked at and any works required carried out without charge.

g. The Council received the results of the Best Kept Village Competition and considered planters for town entrances as suggested by Cllr Fox. The Town Clerk advised that the town was unplaced in the competition, but was only three points behind the lowest awarded locations. Cllr Fox proposed that the Town Council take over responsibilities at some the entrances, especially South Cliff Road and Redbourne Mere to improve the appearance of the town. The Council discussed current provision, current volunteer capacity and different options which could be considered.

RESOLUTION: ***That feedback is sought from Bloom and the current planting contractor is consulted on recommendations for the locations.*** **ACTION: Town Clerk**

2609/13 Finance

i. <u>Income and Expenditure</u>

a. The Council received notification of accounts paid by the Town Clerk under devolved authority

b. The Council noted the purchase of three wreathes for the annual Remembrance Service at £94.50 (including VAT) with the Town Clerk noting that previously the £300 donation included provision of a wreath

c. The Council noted business mobile phones are back in two-year contracts for best value billing

d. The Council considered section 106 funding due from the development off Ings Road as requested by Cllr Fox. The contribution was noted to be earmarked for KLASSIC or another leisure facility in Kirton in Lindsey. The Town Clerk advised that ideas would need to be put forward to NLC for the use of the funding.

RESOLUTION: ***That the Venue Manager is asked to add an item to the next Committee meeting to discuss potential ideas to put forward to NLC for use of the funding when it becomes available.***

e. The Council received notification of the Local Government Services Pay Agreement for 2026-27

f. The Council received notice of the consultation on a New Proper Practices Framework for Smaller Authorities

RESOLUTION: ***That the Town Clerk and Cllr Fox work together to provide a response on behalf of the Town Council.*** **ACTION: Town Clerk/Cllr Fox**

g. The Council considered the hire costs for the Diamond Jubilee Town Hall for the Christmas Festival event *(deferred from Promoting Kirton Committee meeting)*. Cllr Frankish declared an interest and did not take part in the discussion or voting on this item.

RESOLUTION: ***That the hire cost for the whole building for the event at £415 is accepted.*** **ACTION: Town Clerk**

h. The Council received quotations for two reusable bespoke cheque presentation boards. The Town Clerk confirmed the previous supplier used was no longer operating

RESOLUTION: ***That the cost at £98.00 (+VAT) for two bespoke dry wipe laminate cheque presentation boards from Zest Print is approved.*** **ACTION: Town Clerk**

i. The Council approved accounts for payment

ii. Internal Control

a. The Council received the Finance Report and Bank Reconciliations to balance with the bank statements and cashbook

b. The Council received the External Auditor Report for 2025-26. No actions required.

c. The Council received notification of initial Internal Auditor visits booked for 1st - 2nd October 2026

2609/14 Policies and Procedures

a. The Council reviewed Policy 33: Dignity at Work Policy last approved September 2025. The Council discussed adding into the policy a mechanism for dealing with unacceptable behaviour from members of the public to protect both staff and Councillors.

RESOLUTION: ***That wording from the Information Commissioner's Office Unreasonably Persistent and Unacceptable Behaviour policy is added into the policy and then brought back for review.*** **ACTION: Town Clerk**

b. The Council considered the data protection complaints process.

RESOLUTION: ***That the Town Clerk uses the Wokingham Town Council policy as offered by their Town Clerk as a template for a policy and brings this back for review.*** **ACTION: Town Clerk**

c. The Council received an update regarding the Call for Motions for the ERNLLCA Annual General Meeting. The Town Clerk noted that only one Councillor had provided feedback and that when sent through to ERNLLCA for consideration they advised that the National Association of Local Council's would not provide more than generic advice; any specific or bespoke advice would need to be sought and paid for via solicitors.

RESOLUTION: ***That the motion is dropped.***

d. The Council considered website accessibility requirements. The Town Clerk recommended instructing a professional accessibility compliance test, with a report to be received to understand fully the non-compliance areas and any potential limitations of the current website platform in order to make a decision about any further actions.

RESOLUTION: ***That the item is deferred to the next meeting for Councillors to read the information provided by the Town Clerk as part of the supporting documentation for the meeting.***

e. The Council discussed the disclaimer text at the end of Town Council emails and considered that the disclaimer is made into a link which displays on the Town Council website as requested by Cllr Kofoed.

RESOLUTION: ***That the disclaimer is made into a link which displays on the Town Council website with the wording "Confidentiality Notice – Please Read".*** **ACTION: Town Clerk**

f. The Council received and agreed actions regarding the draft KLASSIC Charity Committee remit as requested by Cllr Fox.

Standing Order 3 (f) was suspended to allow the Assistant Clerk to clarify the name of the KLASSIC Charity. Standing Orders were reinstated.

RESOLUTION: ***That the last sentence is amended from "Work for the benefit and best interests of the KLASSIC Park and its future." to "Work for the benefit and bests interests of KLASSIC Charity and its future." and with this amendment the remit is approved.***

g. The Council discussed P&D Committee membership and considered the appointment of a Deputy Chair as requested by Cllr Pollitt and Cllr Kofoed.

RESOLUTION: ***That Cllr Howard is appointed the Deputy Chair of the P&D Committee temporarily until the May 2027 elections.***

h. The Council discussed the current P&D Committee remit as requested by Cllr Howard.

i. Motion: To add the following point to the current P&D Remit: "5. All expenditure must be presented to Full Council and approved in advance of any spend except the training budget as noted in item 3 above." (Cllr Howard)

Cllr Fox suggested to the Council that item k. be moved up the agenda to discuss at the same time. This was agreed.

k. The Council considered and agreed actions around the title of the P&D Committee as requested by Cllr Fox.

RESOLUTION: ***That the motion (i) is carried.*** **ACTION: Town Clerk**

RESOLUTION: ***That the P&D Committee is renamed to become Staffing Committee.*** **ACTION: Town Clerk**

j. The Council discussed internal communications as requested by the P&D Committee. The Town Clerk noted that the Committee asked that it be relayed to the Full Council the issues with receiving Councillor responses to emails. The Committee has resolved that 'RESPONSE REQUIRED' is to be included in the subject line of emails when necessary.

2609/15 Planning

a. The Council noted the following planning applications, received outside the meeting schedule without request for an Extraordinary meeting:

i. PA/2026/826 *(fwd 23/07/2026)*
Proposal: Planning permission to erect ground and first floor extensions with external alterations
Location: 35 Queen Street, Kirton in Lindsey, DN21 4NX

i. PA/2026/859 *(fwd 29/07/2026)*
Proposal: Planning permission to erect extension to side of dwelling
Location: Homestead, 36 Queen Street, Kirton in Lindsey, DN21 4NX

b. The Council received the following decision notifications from North Lincolnshire Council:

i. PA/2026/624 – HOUSEHOLDER PLANNING PERMISSION – to demolish conservatory and erect a single-storey kitchen extension at 36 South Cliff Road, Kirton in Lindsey, DN21 4DX

ii. PA/2026/627 – CONSENT TREE PRESERVATION ORDERS - removal epicormic growth on two Lime trees, removal of low-hanging branch on the Sycamore tree along the main road, which is overhanging the public footpath, trim back epicormic growth on two Beech trees, trim back branches of Sycamore in rear corner of property that overhang neighbouring dwelling. All trees are in Kirton in Lindsey Conservation Area – 35 South Cliff Road, Kirton in Lindsey, DN21 4NR

iii. PA/2026/743 – HOUSEHOLDER PLANNING PERMISSION – to install a pedestrian entrance and a separate vehicle entrance with a sliding gate at 8 Endell Drive, Kirton in Lindsey, DN21 4GB

iv. PA/2026/401 – REFUSAL – request to modify the section 106 agreement attached to PA/2023/823 to revise the timing for the viability review mechanism at former RAF Kirton in Lindsey, DN21 4HZ

2609/16 Town Clerk's Report / Correspondence for Information and Discussion

a. To receive the Town Clerk's report including correspondence for information and discussion.

Correspondence for Information and Discussion

The Town Clerk noted correspondence for discussion received after the July agenda was published:

Doncaster Sheffield Airport – Airspace Change Consultation. This was not discussed.

NLC – Opportunity to Host a Bear Cub Trail in Your Community.

RESOLUTION: ***That interest in this is returned to NLC.*** **ACTION: Town Clerk**

a. The Council noted correspondence received after the Agenda was published as: Anglian Water updates following 48 hour water outage; Gainsborough Civic update; Remembrance Service road closures update following application submitted in January; Nic Dakin MP correspondence regarding Anglian Water outage; NLC News Direct update; FOI correspondence update from resident; War Memorial training course availability; Messingham Parish Council query re online surveys; RoSPA annual operational play area inspection report; Doncaster Sheffield Airport consultation reminder; PA/2026/1033; North East Lincs Charity Coffee Morning invitation; Anglian Water community meeting arrangements; PA/2026/1008; Brigg Locality Consultation; ERNLLCA AGM papers.

The Town Clerk noted that following the aggressive and threatening correspondence received related to FOI correspondence and the subsequent report to the police, that the police would be meeting with the Town Clerk on Sunday as the only available option for them. In addition, Anglian Water had contacted the Diamond Jubilee Town Hall to arrange an initial consultation to understand the experience of residents and what could be done better during a water outage situation. Cllr Frankish offered to attend with the Town Clerk to put forward information.

Cllr Frankish proposed that Standing Order 3 (x) be suspended so that the meeting could continue.
RESOLUTION: ***That that Standing Order 3 (x) is suspended to allow the meeting to continue.***

b. PCC – Notification of opening of speed indicator funding applications
c. Spam Email Warning – sharing of spam email warning to all Councillors and Staff
d. NLC – Standards update and annual report
e. NLC – Planning application PA/2026/826 for meeting consideration
f. Mablethorpe & Sutton – Civic invitation to Mayor's Family Fun & Games event (August)
g. NLC – update to concerns regarding enforcement action, Newett Homes off Ings Road
h. KOMPAN – confirmation works to rope anchors for new slide completed
i. Broughton Town Council – notification of changes to civic events (January/April)
j. Lifestyle – request from team for permissions for holding a treasure hunt
k. MP Nic Dakin – phone call about the public conveniences issues in the town
l. Resident – concerns about hedge cutting work at land off Ings Road and request to contact NLC Planning to ask for reassurance checks/contact to me made. (fwd to NLC Planning/Ward Cllrs)
m. Cumbria Clock Company – phone request to confirm access for annual service with nominated churchwarden
n. PCC – Notification of opening of Road Safety Measures Grant Scheme
o. CPRE – Best Kept Village 2026 results
p. Insurance – advice received on memorial testing responsibilities
q. ERNLLCA – Notification that AGM will now take place in person
r. NLC – Visit North Lincolnshire July update
s. Resident – phone query on contact details for Diamond Jubilee Town Hall fundraising officer contact details referred to Diamond Jubilee Town Hall
t. Civic – Gainsborough Civic Service invitation
u. NLC – News Direct updates
v. Doncaster Sheffield Airport Airspace Change Team – reminder of consultation period
w. ERNLLCA – NALC Neighbourhood Plan Survey
x. ERNLLCA – Training update Councils as Charity Trustees and Conference
y. NLC – update on allotments entrance works proposals from Planning/Highways
z. Nic Dakin MP – correspondence from Primary Academy about school ahead signage
aa. NLC – Local Plan August 2026 update
bb. Tighes representative – update on planning work for site / car parking provision
cc. RAF Blyton Aviation Heritage Group – introduction and request for presentation
dd. NLC – update on photocall for grant funding
ee. Resident/NLC – updates on concerns re development off Ings Road
ff. ERNLLCA – August Newsletter & NALC updates

gg. CPRE – Rutland and Lincolnshire update August 2026
hh. NLC – Town and Parish Liaison date information
ii. Resident – FOI requests x3 about Town Council finances (Facebook messenger)
jj. Resident – phone query about works required following failure of memorial stone
kk. Resident – request for information on highways responsibility between Kirton and Mablethorpe (Facebook messenger)
ll. ILOS – update to note postponing of community event planned in October
mm. ERNLLCA – free Employment Law training update information
nn. Cllr Kofoed – Normanby Park Riding School Fire - donations link
oo. Louth Town Council – Civic Service invitation (September)
pp. Resident – highway responsibilities between Kirton and Mablethorpe query (Facebook messenger)
qq. Resident – handwritten note – highways issues Cornwall Street and Moat House Road
rr. NLC – update following Planning meeting with Newett Homes regarding finished floor levels
ss. Ward Cllr Foster – update on position following update on Newett Homes
tt. Charity Commission – response to Serious Incident Report (submitted March)
uu. Burton & Dyson – notification that Land Registry have completed of first registration of land at Grove Street Cemetery
vv. Visit North Lincolnshire/Visit Lincolnshire – Tour of Britain information
ww. Smaller Authorities' Audit Appointments (SAAA) – Small Authority Portal account access details
xx. PCC – Community Safety Fund Round 9 launch notification
yy. Resident – messages in reply to Freedom of Information response
zz. British Telecom – notification of change of business name from British Telecommunications Plc to British Telecommunications Limited
aaa. NLC – details of slurry seal works scheduled for November at Cornwall St & Moat House Rd
bbb. NLC – Neighbourhood Action Team (NAT) notes from June
ccc. Hedon Town Council – Civic Sunday invitation (October)
ddd. Humber and Wolds Rural Action – August newsletter
eee. Resident – concerns raised following NLC meeting with Newett Homes 11th August
fff. NLC – notification that PA/2026/401 (request to modify section 106 agreement at former RAF Kirton in Lindsey) will be considered by the Planning Committee 26/08/2026
ggg. NLC – notification of a complaint regarding bramble bushes along FP247
hhh. NLC – update response to further concerns of resident regarding development off Ings Road
iii. NLC – update from Assistant Director Resilience, Environment & Operations regarding outstanding matters raised by KLTC to NLC for escalation
jjj. CPRE – Newsletter
kkk. NLC – World Suicide Prevention Day (10th September) events information
lll. NLC – Mayor of North Lincolnshire Charity Fundraising Events details (November and February)
mmm. Gainsborough Town Council – details of Mayor's Civic Christmas Dinner event (November)
nnn. St Andrew's United Church – 2026 Christmas Tree Festival information
ooo. City of Lincoln Council - Mayor and Sheriff of Lincoln's Summer Garden Party invitation (September)
ppp. ERNLLCA – notification of Local Government Association 2026 pay award
qqq. Resident – notification of damage to zipline
rrr. Brigg Town Council – Civic Service invitation (October)
sss. Broughton/Elsham – phone queries about cable theft/vehicle theft information
ttt. Humberside Police Rural Task Force – query about booking KLASSIC – fwd to Venue Manager
uuu. Visit North Lincolnshire – August update
vvv. Allotments – resident request for update on waiting list position
www. Allotments – resident request for information on waiting list and application form
xxx. B & B Campion (Cumbria) – request re town clock time keeping and overnight striking
yyy. Charity Commission – update to information request – Serious Incident Report
zzz. Streetscape – update on delay for works required to outdoor gym equipment

aaaa. Allotments – resident request about number of people on waiting list and application process
bbbb. NLC – update from 'Friends of Barnard Meadows' group to share with contractors
cccc. NLC – update on escalated issues regarding public toilets and public rights of way
dddd. NATridge – information about the PCC Community Safety Fund
eeee. Independent Brigg Line Rail Group – Northern Railway Ticket offer information
ffff. Allotments – two completed application forms to add to waiting list
gggg. Doncaster Sheffield Airport Airspace Change Team – public consultation reminder
hhhh. Barton upon Humber – Civic Service invitation (October)
iiii. Allotments – one completed application form to add to waiting list
jjjj. Resident – complaint about noise of building works off Ings Road
kkkk. Caloo – quotation for zipwire repair works
llll. NLC – World Suicide Prevention Day Candle-lit Vigil and British Steel Railway Tour
mmmm. ERNLLCA – upcoming free training courses information
nnnn. Association for Public Service Excellence – invitation to online Allotments Seminar
oooo. ERNLLCA – Local Government Reorganisation (LGR) paused by government
pppp. Residents – concerns about speeding vehicles including HGVs along Station Road (office)
qqqq. Duke of Edinburgh Bronze Award – request for litter picking volunteering information
rrrr. Hibaldstow resident – enquiry copied to KLTC and Humberside Police Speedwatch Co-ordinator re community Speedwatch in Hibaldstow
ssss. Resident – concerns about trees at Primary Academy & responses
tttt. Immingham – Civic Service invitation (November)
uuuu. Gainsborough – Mayor's Civic Christmas Dinner invitation (November)
vvvv. ERNLLCA – Confident Communication training information
wwww. Civic Award nominations – received from residents following initial promotion
xxxx. NLC – Update from Spatial/Place Planning re requests for Article 4 Direction
yyyy. Resident – phone enquiry about land ownership of field adjacent to Ings Road development
zzzz. Resident – Highway drainage problem – flooding of horse stabling, Ings Road
aaaaa. PCC – reminder about Road Safety Measures Grant Scheme Round 2
bbbbb. Royal British Legion – query about having a stall outside the Town Hall (signposted to DJTH)
ccccc. NLC – Town and Parish Liaison Meeting agenda for Thursday 17th
ddddd. NLC – revised date for grant funding (Whipping Post) photocall
eeeee. Anglian Water – re water supply issues and restoration of supply works
fffff. Nic Dakin MP – re water supply issues and restoration of supply works
ggggg. Resident – numerous messages regarding previous FOI requests (Facebook messenger)

2609/17 Date of next Meeting and Agenda Deadline
The Council confirmed, subject to any change in circumstances, the date and time of the next monthly Town Council Meeting as **28th October 2026 at 7pm at the Diamond Jubilee Town Hall.**
NOTE: Agenda items to be submitted in writing prior to Friday 16th October in line with Standing Orders.

2609/18 Exclusion of the Public & Press
The Council considered the exclusion of the public and press under the provisions of the Public Bodies (Admission to Meetings) Act 1960 S1(2) due to the confidential nature of the matters to be discussed.
RESOLUTION: ***That the public and press be excluded.***

2609/19 Adult Safeguarding matter
The Council considered an adult safeguarding matter in relation to the Town Council Office and agreed actions required.
RESOLUTION: ***That the North Lincolnshire Adult Protection Team are informed of the concerns*****. ACTION: Town Clerk**

The meeting closed at 21:45