Kirton in Lindsey Actively Supporting Sport In the Community KLASSIC

Minutes of the Extraordinary Meeting of the KLASSIC Charity Committee on

Wednesday 7th October 2026

Kirton in Lindsey Town Hall, Kirton in Lindsey at 7pm.

Trustee Members Present : Hazel Fox (HF) (Chair), Pat Frankish (PF), Chris Howard (CH), Joy Kofoed (JK), Barry Starkie (BS) & Suzanne Stephenson (SS)

Trustee Members not present : David Garritt & Tony Pollitt.

Also Present : Venue Manager (VM) (Cherilyn Morton), Town Clerk (TC) (Neil Taylor-Matson) and 3 members of the public.

Minutes

2610E/01 Apologies for Absence

No apologies were received.

2610E/02 Declarations of Interest / Dispensations

a) No declarations were made.
b) No dispensations were given.

2610E/03 Public Participation

A member of the public representing the Scouting Groups asked about the donation received from KLOTS in October 2023, that was to be spent on refurbishment of the KLASSIC kitchen, which still hasn't been done. The Trustee said that it had been put on hold due to the possibility of the transfer to the CIO but that now that wasn't going to happen the refurbishment of the kitchen would be looked in to. The Venue Manager was asked to add it to the next agenda for discussion.

A second member of the public asked for information on the meaning of a Serious Incident Report and what could be classed as one. The KLASSIC Chair explained that it was due to an irregularity in the KLASSIC finances that the Trustee felt they should report following advice from the Independent Examiner. It was also explained that 'Serious Incident Report' is a Charity Commission term.

A third member of the public, representing the CIO, asked when the KLASSIC (charity number 1212125) staff will be transferred to KLASSIC (charity number 1115978) as it had been ongoing for six months now. The Trustee informed them that they had been waiting on information needed to take to the solicitors for advice and that the information had only been received last week, so they would now be looking to move things forward.

2610E/04 KLASSIC Charity

The Trustee discussed the update received from the Charity Commission, with regards to the Serious Incident Report submitted on 19th March, asking for the following information –

1. Full PDF copies of trustee meeting minutes, resolutions and supporting papers relating to:
   - the decision to establish CIO charity 1212125;

Signed: [redacted] Dated: 20/10/2026

- the original decision to transfer assets and activities to charity 1212125;

2. Please explain and provide documentary evidence of the charity's decision to offer to lease the asset to the CIO rather than transfer the asset. Please confirm whether any professional advice was sought in relation to the decision along with copies of this if appropriate.
3. Confirmation and supporting evidence of any contact, discussions or correspondence between the trustees of charity 1115978 and the trustees of charity 1212125 concerning the proposed transfer since 8th January 2026.

RESOLUTION: That the Chair prepares a timeline and draft response and collates the supporting information and sends it to the Town Clerk to submit.

2610E/05 Date of next Trustee Meeting

The date of the next Trustee Meeting was confirmed to be **Tuesday 20th October**, 7pm at KLASSIC, with agenda items to be received in writing by Monday 12th October.

The meeting closed at 19.30

Signed: [redacted] Dated: 20/10/2026