

- d) The Venue Manager updated the Trustee Members with previously unknown historic information, regarding the previous Trustees having signed a contract with an energy comparison site that the current Trustees and Venue Manager had no knowledge of.

RESOLUTION: That this item is deferred for discussion to the next meeting to allow the Venue Manager more time to gather information.

- e) The Venue Manager informed the Trustee Members that there was no update to receive with regards to resolving the ongoing insurance matters at this time. It was suggested that the Venue Manager speak to the sports facilities at Broughton, Bottesford & Winterton and ask who their insurance provider is.

2606/06

Kirton Shed

CH informed the Trustee Members that no further communication had been received but that he would get in touch with Kirton Lindsey Shed to see how things are going.

2606/07

Policies, Procedures and Risk Assessments

The Trustee Members discussed the continuing work on the Fire Risk Assessment (FRA) actions and what was still needed to be done. It was suggested to speak to the Town Hall and St Andrews United Church with regards to a Fire Policy which PF agreed to do.

2606/08

Correspondence

The Trustee Members discussed correspondence received by the Venue Manager.

RESOLUTION: That all correspondence received is forwarded to Trustee Committee Members for three months and then this item is brought back for further discussion.

2606/09

KLASSIC Pavilion Maintenance & Assets

- a) The Trustee Members discussed the quote received to repair both boilers after they were serviced.

RESOLUTION: That the quote of £187.25 + VAT is accepted and the works agreed to go ahead.

- b) The Trustee Members discussed the quote received to flush the heating system while the above repairs are being carried out.

RESOLUTION: That the quote of £450 + VAT is accepted and the works agreed to go ahead.

- c) The Venue Manager informed the Trustee Members that she hadn't yet had time to progress the installation of the booking system.

RESOLUTION: That screenshots of the following months bookings calendar are sent to all Trustee Committee Members during the last week of the previous month.

- d) The Trustee Members received an update on the PCC grant application and that a response should be received in July.

- e) The Trustee Members received an update on the brick cracking monitoring.

RESOLUTION: To source three quotes for a structural engineer to review the cracking and prepare a report.

RESOLUTION: That the Groundskeeper is asked to mark where the cracks start and end for future tracking.

- f) The Venue Manager informed the Trustee Members that she hadn't yet had time to progress the Asset Register requested. It was suggested that she speak to the other three staff members to see if they would be willing to take this on.

- g) The Trustee received information about Replay & Football Foundation Pitch Power grant funding for field maintenance.

RESOLUTION: That the free Pitch Power report is accepted from Replay.

RESOLUTION: That preparation work is started on a budget to check availability for the KLASSIC contribution to the funding.

2606/10

Date of next Trustee Meeting

The Trustee Members agreed dates for the next two KLASSIC Meetings to be held on the first Wednesday of the month –

- 1st July, 7pm at KLASSIC
- 5th August, 7pm at KLASSIC

Signed:

Dated:

2606/11

Exclusion of the Public & Press

The Trustee members considered the exclusion of the public and press under the provisions of the Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the matters to be discussed.

RESOLUTION: that the public and press be excluded.

2606/12

Staffing Matters

- a) The Trustee Members received an update from the Staffing Working Group.
- b) The Trustee Members discussed the need to seek the consent to disclosure of the CIO employees contracts and noted that the member of the public had said earlier that they already have a copy of said contracts.

RESOLUTION: That an email is sent to the CIO asking for confirmation that the Staff Working Group may disclose the CIO staff members contracts to the solicitor.

- c) The Trustee Members discussed staff contracts.

RESOLUTION: That the cleaners contract is reviewed by the Staff Working Group in light of the new employment laws, and then brought back to the next meeting.

Meeting Closed 8.30pm

Signed:

Dated: