

**Kirton in Lindsey**  
**Actively Supporting Sport**  
**In the Community**

# KLASSIC

**Minutes of the Meeting of the Trustee of KLASSIC Charity on**  
**Monday 11<sup>th</sup> May 2026**  
**Town Hall, Kirton in Lindsey at 7.30pm.**

Trustee Members Present : Hazel Fox (HF) (Chair), Pat Frankish (PF), David Garritt (DG), Chris Howard (CH), Joy Kofoed (JK), Tony Pollitt (TP), Barry Starkie (BS) & Suzanne Stephenson (SS).

Trustee Members not present : Karen Gunn

Also Present : Venue Manager (Cherilyn Morton), Town Clerk (Neil Taylor-Matson), and 4 Members of the Public.

## Minutes

- 2605/01      Apologies for Absence  
 No apologies were received.
- 2605/02      Declarations of Interest / Dispensations  
 a) No declarations were made.  
 b) No dispensations were given.
- 2605/03      Public Participation  
 A member of the public asked about a reply to the CIO's letter with regards to the lease. The Chair requested that it be included as an agenda item for discussion at the next full Council meeting.
- 2605/04      Kirton Lindsey Shed  
 CH gave an update on the meeting held with the Working Group (HF, BS & TP) and Kirton Shed Trustees, including the size of the portacabin, 32ft x 10ft, placement of the portacabin, between the access to the bowls and the boundary but will mean losing some parking spaces. The power capacity of KLASSIC will need to be checked to see if it will meet the demand needed. Long term, they are only requesting the portacabin for a couple of years and then would like to build something more permanent and bigger, so placement will need looking at again.  
**RESOLUTION: This Trustee committee resolves to explore all avenues to make the presence of Kirton Lindsey Shed to be established at KLASSIC.**  
**ACTION: Chris Howard**
- 2605/05      KLASSIC Pavilion Maintenance & Assets  
 The Trustee Members considered the quotes for the automatic gates and discussed which one was preferred to use for the Police & Crime Commissioner (PCC) Round 8 funding application.  
**RESOLUTION: That Quote 1 was agreed to be used for the PCC funding application at a cost of £ 15,167.89**
- 2605/06      Date of next Trustee Meeting  
 The Trustee Members discussed a date for the next meeting.  
**RESOLUTION: That the next KLASSIC Trustee meeting be held on Wednesday 3<sup>rd</sup> June, 7pm at in the hall at KLASSIC.**
- 2605/07      Exclusion of the Public & Press  
 The Trustee members considered the exclusion of the public and press under the provisions of the Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the matters to be discussed.  
**RESOLUTION: that the public and press be excluded.**

Signed:

Dated: 03/06/2026

2605/08

Staffing Matters

The Trustee Members discussed the management of KLASSIC, including CIO employees and advice received from ACAS.

**RESOLUTION: To form a Working Group to liaise and meet with Hetts Solicitors to bring back advise on the options of transferring the KLASSIC CIO staff and Venue Manager and for the working group to do a draft outline of the job description for the Finance Officer and Venue Manager, loosely based on the job list given by the Venue Manager.**

**RESOLUTION: That the Working Group is formed of Pat Frankish, Chris Howard, Joy Kofoed & Suzanne Stephenson.**

Meeting closed at 9.05pm

Signed:

Dated: 03/06/2026