



**Minutes of the Meeting of Kirton in Lindsey Town Council  
Promoting Kirton Committee held on Monday 13<sup>th</sup> April 2026  
at the Diamond Jubilee Town Hall, High Street, Kirton in Lindsey at 6.30pm**

Members Present: Cllr Hazel Fox (Chair), Cllr Pat Frankish, Cllr Tony Pollitt, Cllr Suzanne Stephenson, Martin Hollingsworth, Alison Birkett, and Sue Law.  
Members not present: Cllr David Garritt, Cllr Karen Gunn, Cllr Barry Starkie, Kathryn Allsopp, Janet Caughley, Victoria Rumary and Community Co-Ordinator: Mandy Coote.  
Also present: Assistant Clerk: Cheri Morton and Town Clerk: Neil Taylor-Matson.

**MINUTES**

- PK2604/01 Apologies  
Apologies were received from Cllr David Garritt, Cllr Barry Starkie, Mandy Coote, Janet Caughley and Victoria Rumary.
- PK2604/02 Declaration of Interests / Dispensations  
a. Cllr Stephenson declared a personal interest at PK2604/06 (Christmas Festival – Indoor of Town Hall).  
b. No dispensations were granted.
- PK2604/03 Public Participation  
No matters were raised.
- PK2604/04 Minutes of the Previous Meeting  
The Committee considered the minutes of the PK Committee Meeting held on 9<sup>th</sup> March 2026.  
**RESOLUTION: That the minutes be signed as a true and accurate record.**
- PK2604/05 Community Co-Ordinator update  
The Community Co-Ordinator had provided a written report and the Town Clerk noted www.kirtoninlindsey.com website statistics for March, showing an increase in site sessions of 3%; a reduction in unique visitors by 2% and the most popular day to access the website as Wednesdays.
- PK2604/06 Town Events  
The Committee discussed information and actions required along with updates at this time regarding Town Events.  
• SportsZone – The Assistant Clerk noted that sessions began again this evening.  
• Annual Town Meeting – Cllr Fox noted the success of the event with attendance similar to last year. Links were made with the new Acting Headteacher of the Primary Academy who has advised the children will be writing to the Mayor to ask for the Town Council and School Council to work together which was welcomed.  
• Best Kept Town Centre Frontage 2026 – the nominations submitted by Cllr Fox, Cllr Frankish, Cllr Pollitt, Cllr Stephenson, Alison, Sue and Martin were collated. Presentation of the prizes was discussed.  
**RESOLUTION: That Creative Cuppa is the winner of the Business category, with The George runner up.**  
**RESOLUTION: That 28 High Street is the winner of the Residential category, with 1 George Street the runner up.**  
**RESOLUTION: That winners and runners up are invited to attend the next Promoting Kirton Committee meeting for presentation of their prizes.** ACTION: Assistant Clerk  
• Summer Gala and Scarecrow Trail (July 2026) – The online poll for the Scarecrow Trail theme was noted, with TV Characters a clear winner with 41% of the votes. Coming in second was Nursery Rhymes with 17% and third was Animals with 15%. The timing of the trail was discussed, along with the presentation of the Anne Wild Trophy. A fancy-dress competition for the Summer Gala was discussed along with the provision of free activities, types of stalls, the hire of a PA system. Booking forms and risk assessments were considered as well as inclusion the races and tug of war events. First Aid cover and replacement of gazebo covers was discussed. Collaboration with the Brick Hut was also confirmed.  
**RESOLUTION: That TV Characters is the Scarecrow Trail theme and the trail runs from 27<sup>th</sup> June until the Summer Gala.** ACTION: Assistant Clerk  
**RESOLUTION: That the Anne Wild Cup is presented to the winner and it is made clear that the cup is to be returned to the Town Council by the beginning of June 2027.** ACTION: Assistant Clerk  
**RESOLUTION: That a Fancy Dress competition at the Gala links in with the Scarecrow Trail theme of TV Characters.** ACTION: Assistant Clerk  
**RESOLUTION: That given new information, the Zig Zag activity is not booked from Infl8 Hire.**  
**RESOLUTION: That a variety of stalls are sought to be booked to include catering, community/charity groups, face painting, balloon modelling and craft stalls.** ACTION: Assistant Clerk  
**RESOLUTION: That Little Enchantments are booked for the PA system, to include a one-hour vocalist set to fit with the theme of TV Characters.** ACTION: Assistant Clerk  
**RESOLUTION: That the revised booking forms are approved.** ACTION: Assistant Clerk  
**RESOLUTION: That stall costings are £20 for businesses/catering, and £10 for groups/organisations**

Signed:

Dated:

*with their own gazebo and £15 for those needing to hire gazebos.*

**RESOLUTION: That the Risk Assessment is approved.**

**RESOLUTION: That insurance documentation is to be provided by stall holders with submission of their completed booking forms.**

**RESOLUTION: That 10 replacement gazebo covers are purchased from Rockawnings at £1,587.49 (+VAT) if dark green and red are available colours (5 in each colour).**

• **Christmas Festival** – The updated booking forms were considered along with booking prices. Cllr Stephenson did not take part in this discussion and did not vote. It was discussed that food stalls on Sylvester Street had worked well. The Events Working Group had looked at the initial quotations from different Christmas lighting companies and further work was ongoing on these. Cllr Pollitt recommended volunteers during the event wear hi-vis tabards for easy identification and authority. Consideration of a rechargeable lighting solution for stalls was deferred for the views of Cllr Garritt.

**RESOLUTION: That the booking forms are approved.**

**RESOLUTION: That the Scale of Charges for stall bookings is approved to remain the same as last year**

**RESOLUTION: That the wording ‘suggested donations’ is changed to ‘suggested contributions’.**

**ACTION: Assistant Clerk**

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PK2604/07 Rail Services

The Town Clerk noted information from the Independent Brigg Line Rail Group promoting Saturday 16<sup>th</sup> May as Super Sheffield/Seaside Saturday. Extra rail services will serve Kirton Lindsey Station due to engineering works and residents will be given better opportunity to travel for longer periods of time to Cleethorpes, Sheffield and other stops along the line. If residents show that services will be used when better timetables are in place, it could help encourage improvements to the current timetable.

PK2604/08 Open Spaces

The Town Clerk noted that at the Annual Town Meeting Janet Caughley had provided an update that 80 bags of litter were collected within the town during the two Great British Spring Clean events arranged by Kirton in Lindsey Litter Pickers. Cllr Frankish noted that work was ongoing on the memorial for Liz Hayward at Dunstan Villas and a planter for the South Cliff Road entrance to the town. On the 9<sup>th</sup> May Bloom have arranged an event in the Market Place to plant the summer bedding.

PK2604/09 Date of next Meeting and Agenda Deadline

The Committee confirmed the date and time of the next Promoting Kirton Committee meeting as 11<sup>th</sup> May 2026 at 6:30pm, with agenda items to be submitted in writing prior to Friday 1<sup>st</sup> May in line with Standing Orders.

The Town Clerk noted that the meeting would include the nomination of non-voting members, as it would follow the Annual Meeting of the Town Council.

The meeting closed at 7:35 pm.

Signed:

Dated: