



**Minutes of the Meeting of Kirton in Lindsey Town Council  
Promoting Kirton Committee held on Monday 8<sup>th</sup> December 2025  
at the Diamond Jubilee Town Hall, High Street, Kirton in Lindsey at 6.30pm**

Members Present: Cllr Hazel Fox (Chair), Cllr Pat Frankish (part), Cllr David Garrett, Cllr Barry Starkie, Cllr Suzanne Stephenson, Alison Birkett, Martin Hollingsworth, Sue Law, Antony Pollitt and Victoria Rumary.

Members not present: Cllr Karen Gunn and Kathryn Allsopp.

Also present: One member of the public, Assistant Clerk Cheri Morton, Community Co-Ordinator Mandy Coote and Town Clerk: Neil Taylor-Matson.

Cllr Fox welcomed everyone to the meeting.

**MINUTES**

**PK2512/01 Apologies**

No apologies were received.

**PK2512/02 Declaration of Interests / Dispensations**

- a. No declarations of interest were declared.
- b. No dispensations were granted.

**PK2512/03 Public Participation**

No matters were raised.

**PK2512/04 Minutes of the Previous Meeting**

The Committee considered the minutes of the PK Committee Meeting held on 10<sup>th</sup> November 2025.

**RESOLUTION: That the minutes be signed as a true and accurate record.**

**PK2512/05 Community Co-Ordinator update**

The Community Co-Ordinator provided an update building on the written report provided. Army Cadets information is now added to the website and two Cadent Centre of Warmth presentations had taken place at Kirton Academy and 'Coffee, Cupcakes and Chat'. A further presentation is arranged for the new year Tea Dance session. Police Surgery – no update from November but future dates are now added to the website. A review of businesses and their current own website presence is ongoing, along with known donations such as for the Christmas Character Hamper prize. A meeting is arranged with the social prescriber in the new year. Cllr Fox asked if it would be possible to publish PDF copies of Kirton First on the website. The Community Co-ordinator suggested that she could contact the editor to discuss.

**PK2512/06 Town Events**

The Committee discussed information and actions required along with updates at this time regarding Town Events.

- Christmas Festival. The Committee discussed the event held on 30<sup>th</sup> November. The Assistant Clerk noted that she had sent a thank you and feedback request to all stall holders and most that had responded were very pleased with the event. Comments were received that some stall holders were disappointed not to be able to see the entertainment from their stalls, and that there should be a limit to a maximum of two of the same types of product stalls at future events. It was discussed how difficult this is to achieve. Some concerns were also raised around congestion upstairs in the Town Hall and the impact of one stall on others. The Assistant Clerk noted how these issues were reviewed each year and changes made to try to improve these factors. Cllr Stephenson raised concerns that the stilt walker visited the upstairs of the Town Hall and considered this a safety issue. The potential need for marshalling was discussed.

The potential need for marshalling led to discussion about the limited support available for the set-up, running and take down of the event and the need to be clear if this is a Town Council or Community event and how it can be managed going forward by such a small team. It was noted that only one paid staff member, the Assistant Clerk, was managing the event with voluntary support from Cllr Garrett, the Town Clerk, Alison and members of the Assistant Clerk's family. Members of the town volunteer group also helped with the movement of large equipment to and from the Market Place and Cllr Frankish providing storage and access.

Cllr Fox asked about the qualifications and checks carried out on the First Aider due to someone approaching her with their concerns. It was confirmed that suitability was checked when the booking was made. Cllr Fox also asked about the approval and safety aspects around the fire breathing performances. The Committee considered that approval was given for the performer and that liaison with the performer, Assistant Clerk, Town Clerk and PA provided the performance space required with the performance adjusted when a minority ignored the cordon.

Cllr Frankish noted the success of the event and Alison reported on the vast amount of positive feedback she had heard about the event.

The Assistant Clerk noted thanks to the Events Working Group for wrapping the selection boxes.

- Christmas Character Competition. The Assistant Clerk reported that there were only five entries, and only five votes from members of the Committee and Council. The winner was confirmed to be West Cross Street. Antony asked that

Signed:

Dated:

## Kirton in Lindsey Town Council - Promoting Kirton Committee Minutes

any competition be held later in December in future and the Town Clerk noted that this year was the first time a Christmas competition had been held so early with the prizes usually distributed around Christmas Eve in the past. The lack of entries was discussed and options for future competitions discussed to be agreed at a later date, including options to not hold a competition next year or to widen the theme to seasonal/decorated house/garden/window with nominations welcomed as well as entries from owners.

- SportsZone: Wright Way Sports have confirmed that costs should not exceed £30 per hour for professional fees to run the sessions from April to September next year.

- Best Kept Town Centre Frontage – Discussion took place around the previous resolution in April to hold this competition in June. Cllr Stephenson noted this was close to the Summer Gala and Scarecrow events and put forward changing the timing to around Easter or autumn. Alison offered to assist the Assistant Clerk with the Events Working Group to plan from January towards a competition in the first week of April. Prizes to be 1<sup>st</sup> Prize Business and Residential categories with a mug and certificate and Runner up prizes in both Business and Residential categories to receive a certificate.

**RESOLUTION: *That the event is held in the first week of April with publicity information from January.***

**RESOLUTION: *That prizes are to be 1<sup>st</sup> Prize Business and Residential categories with a mug and certificate and Runner up prizes in both Business and Residential categories to receive a certificate.***

Summer Gala and Scarecrow Trail – The Town Clerk noted thanks to Alison, Anne Wild and the Women's Institute for the donation of the 'Anne Wild Cup' for the Scarecrow Trail prize.

PK2512/07

### Open Spaces

No updates were provided.

PK2512/08

### Date of next Meeting and Agenda Deadline

The Committee confirmed the date and time of the next Promoting Kirton Committee meeting as 12<sup>th</sup> January 2026 at 6:30pm, with agenda items to be submitted in writing prior to Friday 2<sup>nd</sup> January in line with Standing Orders.

The meeting closed at 7:15 pm.

Signed:

Dated: