



**Minutes of the Meeting of Kirton in Lindsey Town Council
Promoting Kirton Committee held on Monday 13th October 2025
at the Diamond Jubilee Town Hall, High Street, Kirton in Lindsey at 6.30pm**

Members Present: Cllr Hazel Fox (Chair), Cllr Pat Frankish, Cllr David Garritt, Cllr Suzanne Stephenson, Alison Birkett and Martin Hollingsworth.

Members not present: Cllr Karen Gunn, Cllr Barry Starkie and Victoria Rumary.

Also present: Three members of the public (part), Assistant Clerk Cheri Morton and Town Clerk: Neil Taylor-Matson.

Cllr Fox welcomed everyone to the meeting.

MINUTES

PK2510/01 Election of Members

Nominations were received from Kathryn Allsopp, Susanne Law and Antony Pollitt to join the Committee.

RESOLUTION: That Kathryn Allsopp, Susanne Law and Antony Pollitt are elected as non-voting members of the Committee.

ACTION: Town Clerk

PK2510/02 Apologies

No apologies were received.

PK2510/03 Declaration of Interests / Dispensations

- a. Cllr Stephenson declared a personal interest at PK2510/07 (Christmas Festival – Indoor of Town Hall).
- b. No dispensations were granted.

PK2510/04 Public Participation

No matters were raised.

PK2510/05 Minutes of the Previous Meeting

The Committee considered the minutes of the PK Committee Meeting held on 8th September 2025.

RESOLUTION: That the minutes be signed as a true and accurate record.

PK2510/06 Community Co-Ordinator update

The Community Co-Ordinator had provided a brief written report on progress over the previous month. The Town Clerk provided a further update, noting low attendance at the free electric blanket testing event and that conversations with Evergreens and at the Community Café are scheduled for Tuesday and Thursday this week. The majority of the Community Co-Ordinators time has been taken up with website training and updates.

PK2510/07 Town Events

The Committee discussed information and actions required along with updates at this time regarding Town Events.

- **SportsZone:** The Assistant Clerk reported on attendance figures and feedback from the professional coaches that they would like to have a better connection with the Youth Club going forward. Monday evenings have proved to work better than Thursday evenings. The Town Clerk noted finance will need to be considered as the grant money used to date will not also cover the full season next year.

- **James Town Circus:** The Town Clerk reported that the Circus confirmed a successful run of performances and had contributed £350 to the Town Council. They have also asked to return next September, Wed 23rd – Sun 27th.

RESOLUTION: That thanks are given for the generous contribution and approval is given for their return in September.

ACTION: Town Clerk

- **Baton of Hope:** The Town Clerk noted the success of the event in raising awareness of mental health and suicide matters. Five bearers represented Kirton in Lindsey through the route in Scunthorpe.

- **Civic Service:** Cllr Fox gave thanks to the Assistant Clerk for organising a seamless event and to Cllr Frankish for taking the service. £229.88 was raised during the event. Donations to St Andrew's Church and the bell ringers were discussed. Cllr Frankish declared an interest and did not take part in this discussion or vote. Discussion also took place around the potential of remaining in the Church for refreshments rather than moving across to the Church Halls in the future.

RESOLUTION: That half the money collected at the Civic Service is donated to St Andrew's United Church (£114.94).

ACTION: Town Clerk

RESOLUTION: That £65 is donated to St Andrew's United Church with thanks to the bell ringing group, to be ringfenced by the Church for maintenance of the church bells.

ACTION: Town Clerk

- **Christmas Festival** (30th November) - The Assistant Clerk gave an update on stall bookings and presented the scale of charges as recommended by the Internal Auditor. Gutters for putting between gazebos and the potential for the purchase of a further large marquee were discussed to better accommodate stall holders. Kathryn mentioned comments made to her about light levels in the Market Place prior to the switching on of the lights last year, and flooding lighting options

Signed:

Dated:



were discussed. Alternative performances are to be sought as the Rock Choir are unable to attend. The Primary School are again confirmed to sing as the lights are switched on. Little Enchantments are able to offer performances and PA system with announcements. Power for this was offered from Kathryn, if this would work logistically. Market Consent, Seasonal Decorations permissions and road closure applications are all submitted and in progress. An Events Working Group meeting will be called to discuss details and arrangements and also consider lighting schemes for the new contract. New wooden decorations also to be considered, working again with the primary school. The Assistant Clerks application for a North Lincolnshire Council Community Grant was successful, with £751 achieved towards Christmas trees and selection boxes for the children. First Aid was quoted at £125 and noted that costs will increase in line with new legislation next year. Dates for the installation of both the Christmas Tree and lighting were discussed and Cllr Fox offered to approach the Royal British Legion regarding the taking down of the union flags prior to the lights installation. The arrangements for the Christmas Character competition were discussed.

RESOLUTION: That the Scale of Charges is approved.

ACTION: Assistant Clerk

RESOLUTION: That Tony will look into ownership of stalls at Brigg Market for potential hire options.

ACTION: Tony Pollitt

RESOLUTION: That the quotation of £517 for Little Enchantment performances and provision of PA is accepted.

ACTION: Assistant Clerk

RESOLUTION: That as a back-up, £300 is approved for alternative PA system if required.

ACTION: Assistant Clerk

RESOLUTION: That 200 selection boxes for distribution by Santa are purchased at best value utilising the grant funding.

ACTION: Assistant Clerk

RESOLUTION: That first aid provision is approved at a quotation of £125.

ACTION: Assistant Clerk

RESOLUTION: That the Royal British Legion are approached about taking down the union flags prior to the lights installation.

ACTION: Cllr Fox

RESOLUTION: That judging of the Christmas Character competition takes place at the December Committee meeting, with deadline for viewing the entries the weekend of 6th/7th December.

RESOLUTION: That contents for the hamper prize are initially sought from local businesses on a donation basis.

ACTION: Events Working Group

PK2510/08 Open Spaces

The Town Clerk updated the Committee on a meeting with the Town Council planting contractor to discuss future plans for town flowerbeds. It was noted that one of the three flowerbeds on the approach into the town on North Cliff Road would be removed and the two flowerbeds in the verges on South Cliff Road on the approach from Lincoln would also be removed. Cllr Frankish provided an update that a new In Bloom group is starting to form after an initial meeting and more information would be forthcoming in due course. Alison advised that she has plans to revive the WI flowerbed on Steep Hill.

PK2510/09 Date of next Meeting and Agenda Deadline

The Committee confirmed the date and time of the next Promoting Kirton Committee meeting as 10th November 2025 at 6:30pm, with agenda items to be submitted in writing prior to Friday 31st October in line with Standing Orders.

The meeting closed at 7:16 pm.

Signed:

Dated: