



**Minutes of the Meeting of the Trustee of KLASSIC Charity on  
Wednesday 13<sup>th</sup> August 2025  
KLASSIC, Kirton in Lindsey at 6.30pm.**

Trustee Members Present : Hazel Fox (HF) (Chair), Pat Frankish (PF), Joy Kofoed (JK) & Suzanne Stephenson (SS).

Trustee Members not present : David Garritt & Tony Kitchen.

Also Present : Venue Manager (VM) (Cherilyn Morton) and 5 members of the public.

**Minutes**

2508E/01 Apologies for Absence

Apologies were received from David Garritt.

2508E/02 Minutes

The Trustee Members considered the Minutes of Meetings held on

- 16<sup>th</sup> July 2025

**RESOLUTION: That the above minutes were duly approved and signed.**

2508E/03 Public Participation

A member of the public spoke to ask who the higher authority member was that advised Kirton in Lindsey Town Council (KLTC) not to transfer KLASSIC to the CIO. A Trustee Member replied that it was the Leader of North Lincs Council. Another member of the public enquired how the Corporate Trust leasing KLASSIC to the CIO was in the best interest of the charity. A Trustee Member invited the public to the next KLTC meeting to hear the discussion of the Town Councillors on the matter. A third member of the public requested information on the difference between the governance processes of the Town Council and Corporate Trust, what the responsibilities of each are and the process of how decisions concerning KLASSIC are made, and asked for this to be explained at the next KLTC meeting before discussion of the lease. A Trustee Member said that they would speak to the Town Clerk and possibly have this discussed at the next Town Council meeting.

2508E/04 Finances

- a) The Trustee Members received a copy of the KLASSIC accounts and bank statements. SS raised questions about information on the bank mandate that was requested at the last meeting and why there are two entries for payments to HMRC when the Corporate KLASSIC only has one employee. VM updated the Trustee Members on who was on the bank mandate, and that the second HMRC payment is for the CIO employees that the Corporate Trust agreed to pay (2503/06) due to the CIO not having any income.

**RESOLUTION: That HF is added to the bank mandate and past names are removed.**

**ACTION: Venue Manager**

- b) The Trustee Members received the insurance renewal information. Two Trustee Members asked questions around cover of the Trustee Members, tractor container security, and seconded employees cover.

**RESOLUTION: That the insurance renewal of £1357.04 is paid.**

**ACTION: Venue Manager.**

**RESOLUTION: That the insurance company is spoken to with regards to the security of the tractor container and a quote for extra cover is requested if needed.**

**ACTION: Venue Manager.**

**RESOLUTION: That the insurance company is spoken to with regards to cover of seconded CIO employees and a quote for extra cover is requested if needed..**

**ACTION: Venue Manager.**

Signed:

Dated:

2508E/05

Staff

- a) The Trustee Members received a copy of the draft secondment agreement for the CIO employees. A discussion was had around the plausibility of the Corporate Trust seconding the CIO employees if the CIO had refused the offer of taking KLASSIC on a lease.

The Mayor requested a vote to suspend standing orders to allow a member of the public to speak but this was voted against so standing orders remained in place.

**RESOLUTION: To check with the CIO and Town Clerk what is in place for pension payments etc.**

**ACTION: Venue Manager.**

- b) The Trustee Members discussed the workload and hours of the Venue Manager. The Chair proposed that the Trustee Members look at employing a Finance Officer to work along side the Venue Manager.

**RESOLUTION: That the Venue Manager is paid for the extra 9.5 hours worked.**

**RESOLUTION: The Trustee Members agreed in principle to look at the employment of a Finance Officer.**

2508E/06

KLASSIC CIO

The Trustee Members discussed the letter received from the CIO.

**RESOLUTION: That a reply is sent to the CIO Trustees to thank them for their letter, saying they are disappointed the CIO have turned down the offer to meet and the Trustee Members would still like to talk further.**

The meeting was closed at 7.25pm.

2508E/07

Date of next Trustee Meeting

This item was not discussed.

Signed:

Dated: