



**Minutes of the Meeting of the Trustee of KLASSIC Charity on
Monday 16th July 2025
Town Hall, Kirton in Lindsey at 6.30pm.**

Trustee Members Present : Hazel Fox (Chair), Pat Frankish, David Garritt, Joy Kofoed & Suzanne Stephenson.

Trustee Members not present : Tony Kitchen.

Also Present : Venue Manager (Cherilyn Morton), Jane Owen (HWRA) and 8 members of the public.

Minutes

2507E/01 Apologies for Absence
No apologies were received.

2507E/02 Minutes
The Trustee Members considered the Minutes of Meetings held on
• 12th May 2025
RESOLUTION: That the above minutes were duly approved and signed.

2507E/03 Public Participation
No matters raised.

2507E/04 Finances

a) The Trustee Members discussed amending procedures and presentation of accounts to Trustee Members.
RESOLUTION: To receive a copy of the payment and receipts record and bank statement monthly.
ACTION: Venue Manager

RESOLUTION: To ascertain who is on the bank mandate to see if any update is required, and bring the information back to the next meeting.
ACTION: Venue Manager

b) The Trustee Members discussed the repair of the grass cutting deck.
RESOLUTION: That authorisation is given to spend up to £3,500 to resolve the issue, whether by repair or replacement.
ACTION: Venue Manager

c) The Trustee Members discussed purchase of a new fridge for the kitchen.
RESOLUTION: That a Fridgemaster fridge can be purchased at a cost of £116
ACTION: Venue Manager

d) The Trustee Members discussed the need to replace the tractor container. The Venue Manager gave an update on the condition of the container and that funding may be available from the Football Foundation. Questions were asked with regards to what kind of container it was, what materials it was made from and the cost of a replacement container.
RESOLUTION: That costings of a new container are sought, including removal costs for the old container.
ACTION: Venue Manager.

RESOLUTION: That the Football Foundation funding is looked in to.
ACTION: Pat Frankish.

2507E/05 Staff

a) The Venue Manager updated the Trustee Members about the employment of a Caretaker by the KLASSIC CIO.
RESOLUTION: That the insurance and CIO employee proforma contract are sent to all Trustee Members before the next meeting is convened.
ACTION: Venue Manager.

Signed:

Dated:

- b) The Venue Manager couldn't give an update on hours worked as more information was needed.

RESOLUTION: That the information is brought back to the next meeting.

ACTION: Venue Manager.

2507E/06

KLASSIC CIO

The Venue Manager read out the open letter to the community received from the CIO Trustees.

2507E/07

Date of next Trustee Meeting

It was agreed the next meeting will be called as and when it is needed.

Meeting ended at 6.56pm

Signed:

Dated: