

Minutes of the Meeting of the Trustee of The Green and The Market Place Charity
held at the Diamond Jubilee Town Hall, High Street, Kirton in Lindsey
on Wednesday 28th May 2025 at 6:45pm.

Present: David Garritt (Chair), Kathy Cooper, Hazel Fox, Pat Frankish, Tony Kitchen and Suzanne Stephenson.

Also present: Joy Kofoed and Town Clerk: Neil Taylor-Matson

MINUTES

2505/01 Apologies for Absence
No apologies were received.

2505/02 Public Participation
No matters were raised.

2501/04 Minutes
The Trustee Members approved the minutes of the meeting held 8th January 2025.
RESOLUTION: *That the minutes were duly approved and signed.*

2505/03 Update on Deeds and Land Registration work
The Town Clerk provided a brief update on the ongoing work concerning Deeds and Land Registration. The work is virtually completed by the volunteer and documentation is awaited to be sent on and returned to the Town Council.

2501/06 Event Requests
The Trustee Members considered event requests received.
a. The Brick Hut. "Bricks at the Park" Sunday 20th July 2025. Some concerns were raised that the date is the weekend following the Town Council's annual Summer Gala and the description of the event provided is a very similar format. Concern was also raised that the information provided suggested access would be 'closed off' which is not possible for this public open space. It was discussed that standard requirements will need to be confirmed to be met, including risk assessments, first aid, public liability insurance and any event notice or market consent required. The Trustee Members also required confirmation that the Charity and Town Council be indemnified in any claim that might arise.
RESOLUTION: *That a meeting with the Brick Hut is arranged to discuss the standard event requirements, the open access required to The Green, to obtain any documentation and that a letter is drafted for sign off to confirm all requirements including risk assessments, first aid provision, public liability insurance and any event notice or market consent required are completed. The letter is also to confirm that the Charity and Town Council be indemnified in any claim that might arise.*
ACTION: Town Clerk
b. North Lincolnshire Libraries. "Booknic" Friday 22nd August 2025. The Trustee Members discussed that standard requirements will need to be confirmed to be met, including risk assessments, first aid, public liability insurance and any event notice required. The Trustee Members also required confirmation that the Charity and Town Council be indemnified in any claim that might arise.

RESOLUTION: *That a letter is drafted for sign off to confirm all requirements including risk assessments, first aid provision, public liability insurance and any event notice required is completed. The letter is also to confirm that the Charity and Town Council be indemnified in any claim that might arise.*

ACTION: Town Clerk