



**Minutes of the Meeting of Kirton in Lindsey Town Council  
Promoting Kirton Committee held on Monday 9<sup>th</sup> June 2025  
at the Diamond Jubilee Town Hall, High Street, Kirton in Lindsey at 6.30pm**

Members Present: Cllr Hazel Fox (Chair), Cllr Suzanne Stephenson, Cllr Barrie Starkie,  
Cllr Pat Frankish and Martin Hollingsworth.

Also present: Victoria Rumary and Assistant Clerk: Cheri Morton (part).

Cllr Fox welcomed everyone to the meeting and requested a volunteer to take the minutes. As no volunteer came forward, Cllr Fox Chaired & took the meeting minutes.

**MINUTES**

**PK2506/01 Election of Members**

Cllr Frankish nominated Victoria Rumary, seconded by Cllr Stephenson, as a non-voting member of the Committee.

**RESOLUTION: That Victoria Rumary is elected as a non-voting member of the Committee. ACTION: Town Clerk**

**PK2506/02 Apologies**

Apologies were received from Cllr Kathy Cooper, Cllr David Garritt, Cllr Karen Gunn, Town Clerk: Neil Taylor-Matson and Alison Birkett.

**PK2506/03 Declaration of Interests / Dispensations**

- a. Cllr Stephenson declared an interest at PK2506/07 (Christmas Festival – Indoor of Town Hall).
- b. No dispensations were granted.

**PK2506/04 Public Participation**

No members of the public present.

**PK2506/05 Minutes of the Previous Meeting**

The Committee considered the minutes of the PK Committee Meeting held on 12<sup>th</sup> May 2025.

**RESOLUTION: That the minutes be signed as a true and accurate record.**

**PK2506/06 Community Co-Ordinator updates**

The Town Clerk had provided a written report prior to the meeting which outlined the continuing work to caretake the website and a full review required to check information is relevant and current. There were no further updates on funding, however the Town Council had agreed at the meeting held on 28<sup>th</sup> May to allocate four hours per week for up to six months from reserve funds. No update has been received from the P&D Committee on the advertisement and job description required.

The Assistant Clerk joined the meeting.

**PK2506/07 Town Events**

The Committee discussed information and actions required at this time regarding Town Events:

- **Sport Zone.** Attendees were as follows: 6 @ 7<sup>th</sup> April, 4 @ 14<sup>th</sup> April, 12 @ 28<sup>th</sup> April, 6 @ 12<sup>th</sup> May, 5 @ 19<sup>th</sup> May & 10 @ 2<sup>nd</sup> June. Three further enquiries had been made and leaflets issued. Councillors were encouraged by the increase in numbers on 2<sup>nd</sup> June and agreed this is a worthwhile event to continue for the benefit of the children, and those attending appear to be enjoying the facility.
- **Summer Gala & Scarecrows (July 2025).** The Assistant Clerk advised 6 entries have now been received for the Scarecrow Festival and promotion continues. Two voting boxes will be placed in both Co-ops with their approval. Cllr Stephenson suggested The Old Butchers Bistro could be approached to request they display a box, should either Co-op not be willing.

A total of 8 stall bookings have been received for the Summer Gala and the Assistant Clerk continues to chase up others. Brewbelles, Field of Dreams and Tai Chai have advised they will not be attending, and research is ongoing for alternatives. A reply is awaited from Kirton Academy. Cllr Frankish suggested the WI could be approached to supply drinks subject to sourcing a generator. A quotation of £300 has been received for the PA system and £125 for the First Aid. Councillors suggested the Mayor should judge the Fancy Dress competition and the Assistant Clerk requested 3pm as the timing.

**RESOLUTION: The £300 for the PA System and £125 for the First Aid is approved. The Mayor will judge the Fancy Dress at 3pm. ACTION: Assistant Clerk/Cllr Fox**

- **Bricks at the Park & Booknic Events (July/August 2025).** The Assistant Clerk has a meeting planned with the Brick Hut on Tuesday 10<sup>th</sup> June to discuss their request. It was not clear if a letter had been written to clarify risk assessment, first aid provision, public liability insurance and event notice/market consent requirements. The Booknic event run by North Lincolnshire Council was discussed, and it was agreed by those present this event should be supported and would be a useful opportunity. Donations were discussed, and it was agreed, the suggestion should differentiate between the two events.

**RESOLUTION: The Booknic Event is suggested to offer a donation, whereas the Bricks At The Park should be requested to make a donation. An Agenda item is requested for the next Full Council meeting to discuss this Committee recommendation. ACTION: Town Clerk**

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- Baton of Hope (15<sup>th</sup> September 2025). Fundraising packs and direct contact details for the organisers of the event are now with the nominees. Martin Hollingworth and Victoria Rumary outlined to those present who required clarification of the event.
- Christmas Festival (30<sup>th</sup> November 2025). The Assistant Clerk noted 14 bookings have been received to date. Food stalls will be limited to Slyvester Street. Koala Kitchen (Asian) are confirmed, and two/three more possibilities are being explored. An enquiry to the North Lincolnshire Council Communities Fund had been made regarding potential funding for Santa Gifts/Christmas Tree costs. The reply was favourable, and support is a possibility. The Assistant Clerk will prepare a funding bid. Blanchere have been advised, the cost to rectify the external cabling works by the Diamond Jubilee Town Hall will be £60 and have accepted this cost, however, have advised they will accept no responsibility for this work. Research is ongoing regarding the Town Christmas Tree. Enquiries have been made, and replies are expected.  
**ACTION: Town Clerk/Assistant Clerk**

- Town Crier/permanent beacon. The Council had approached Bruce McKenzie to offer him the official role of Town Crier. Mr McKenzie was delighted to accept and was honoured to be considered. The Committee agreed, this should be a voluntary role and discussed potential uniform. A suggestion was made of a sash containing the Town Crest and this should be recommended to Full Council. The post should be registered/recorded with the Guild of Town Criers and policy should be prepared. A suggestion of a board in the Town Hall recording all Town Criers could be considered at a later date.

**RESOLUTION: The recommendation is made to Full Council, a sash should be purchased in consultation with Mr McKenzie, the Role should be registered and a policy prepared. A letter of thanks should be sent.**

**ACTION: Town Clerk**

- The Assistant Clerk had researched potential gas fired beacons, however options were limited and maximum 2 metres in height. The Committee discussed possible future events when a beacon may be required, and if a beacon should be a permanent fixture. It was suggested that not every event should require a beacon lighting and health and safety concerns should be considered.

**RESOLUTION: The recommendation is made to Full Council that the current beacon is disposed of, and a permanent beacon is not considered at this time.**

**ACTION: Town Clerk**

### PK2506/08 Open Spaces

An update had been received from In Bloom. Due to the lack of volunteers, In Bloom will shortly disband and the Town Council will be requested to take over the flower beds and planters they are responsible for. Clarification on sponsorship monies is required. Summer bedding has been completed by the Town Council's planting contractor and volunteers have planted the Market Place, The Library and the entrance on Redbourne Mere. The Committee thanked the volunteers for their hard work. A Working Group Meeting has been held with Cllr Frankish, Cllr Garritt, Cllr Cooper, Cllr Fox and the Town Council planting contractor to discuss a review of flower beds in the Town. A report has been compiled by Cllr Frankish which was outlined to those present and will be presented to the next Full Council Meeting for consideration.

**ACTION: Town Clerk/Cllr Frankish**

### PK2506/09 Date of next Meeting and Agenda Deadline

The Committee confirmed the date and time of the next Promoting Kirton Committee meeting as 14<sup>th</sup> July 2025 at 6:30pm, with agenda items to be submitted in writing prior to Friday 4<sup>th</sup> July in line with Standing Orders.

The meeting closed at 19.15 pm.

Signed:

Dated: