



**Minutes of the Meeting of Kirton in Lindsey Town Council
Promoting Kirton Committee held on Monday 12th May 2025
at the Diamond Jubilee Town Hall, High Street, Kirton in Lindsey at 6.30pm**

Members Present: Cllr Hazel Fox (Chair), Cllr Pat Frankish, Cllr David Garritt, Cllr Suzanne Stephenson (part), Alison Birkett (part) and Martin Hollingsworth.
Members not present: Cllr Kathy Cooper, Cllr Karen Gunn and Cllr Barry Starkie.
Also present: Janet Caughley, Assistant Clerk: Cheri Morton and Town Clerk: Neil Taylor-Matson.

Cllr Fox welcomed everyone to the meeting.

MINUTES

PK2505/01 Election of Members

Nominations were received for Alison Birkett and Martin Hollingsworth as non-voting members of the Committee.

RESOLUTION: That Alison Birkett and Martin Hollingsworth are elected as non-voting members of the Committee.

ACTION: Town Clerk

PK2505/02 Apologies

Apologies were received from Cllr Kathy Cooper and Alison Birkett (start of meeting).

PK2505/03 Declaration of Interests / Dispensations

- No declarations of interests were declared.
- No dispensations were granted.

PK2505/04 Public Participation

Janet Caughley introduced herself as an avid litter picker and explained the approach of In Bloom and litter picker leads for her to take on the organisation of litter picking in the town. More information will be published online when further discussions and arrangements have taken place amongst other contacts. Janet also noted her voluntary works to help maintain the Peace Garden beds near the War Memorial when she is able to. Janet was thanked for attending and providing this information to the Committee.

PK2505/05 Minutes of the Previous Meeting

The Committee considered the minutes of the PK Committee Meeting held on 14th April 2025.

RESOLUTION: That the minutes be signed as a true and accurate record.

Alison Birkett joins the meeting.

PK2505/06 Community Co-Ordinator updates

There was no update on funding for the role at this time, with feedback awaited from Humber and Wolds Rural Action prior to resubmission of the application to the National Lottery. The Town Clerk outlined the ongoing, routine work required to be done in terms of housekeeping. The website contains a great deal of information which needs to be kept up to date for the website to remain relevant. This includes LiveWell links and details of each organisation. The Duke of Edinburgh Award volunteer and Town Clerk continue to caretake where possible. Analytics were provided showing the decline in traffic to the website over the past month.

RESOLUTION: That Promoting Kirton recommend discussion by Full Council of interim funding for three hours work per week due to the clear need for the role.

ACTION: Town Clerk

PK2505/07 Town Events

The Committee discussed information and actions required at this time regarding Town Events.

- **80th Anniversary of VE Day** (8th May) – The Committee considered the success of the event which was well attended with compliments to the singer and Bruce McKenzie for stepping up as Town Crier once again. Discussion took place around making Town Crier an official role, following information from Broughton Town Council on their Town Crier. Consideration was given to a permanent beacon within the town due to the now regular occurrence of national events of this kind. A vote of thanks was given to the Assistant Clerk for all the work put into creating this successful event for the town.

RESOLUTION: That an official thank you is sent to Bruce McKenzie and a conversation had about his thoughts on making the role of Town Crier official.

ACTION: Town Clerk

RESOLUTION: That research is carried into options for permanent beacons.

ACTION: Assistant Clerk

- **Summer Gala and Scarecrow Trail** (July) – The Assistant Clerk provided an update on bookings so far and that Scotter Fete will be held on the same date. It is hoped that Alpacas and Friends may be able to attend, perhaps charging for

Signed:

Dated:



photos. Stall booking costs were discussed, with a difference to be identified between provision of own equipment and hire of Town Council equipment (gazebos etc). An Event Working Group meeting had discussed provision of a workshop on 'How to Make a Scarecrow' but it was agreed this was not viable due to not knowing if this would be attended and supported.

RESOLUTION: That Summer Gala stall costs for 2026 become £10 for own shelter and table and £15 for a hired shelter and table.

ACTION: Assistant Clerk

- Brick Hut 'Bricks at the Park' request (Sunday 20th July 2025) - The Committee noted the request from the Brick Hut to hold this event. The Town Clerk noted that the request will need to go to The Green and The Market Place Charity as Trustee of the land.

- Baton of Hope (15th September) – the Town Clerk noted contact with all five nominations; Wayne Eynon, Victoria Rumary, Caroline Hodder, Charlie Millward and Ian Steedman. Wayne Eynon, honoured to be nominated was unable to take part. The Town Clerk will remain in contact with the nominees for information and updates. Ian Steedman, Watch Manager for the Fire Station has approached the Town Clerk with an initial idea for a sponsored ladder climb to link in with the event, with initial research to be carried out about the concept.

Cllr Suzanne Stephenson left the meeting.

- Christmas Festival (30th November) - The Assistant Clerk noted the receipt of bookings and that a meeting with local food vendors has taken place with support for some outside food vendors to be booked and positioned on Sylvester Street. Although only representatives from two eateries attended, the information and support was circulated to all. Application to the North Lincolnshire Council Community Pot fund for financial help towards the Christmas tree and gifts from Santa was discussed. Cabling on the Town Hall was left unsecured by the lighting contractors and at a meeting with them in April they agreed to look into this. They are unable to return to do this work, but have suggested they would be willing to cover a small charge of around £30 for the work to be carried out on their behalf. The Assistant Clerk also noted quotations for provision and installation/take down of the Christmas tree were ongoing but road closure/traffic management quotes were received and discussed.

RESOLUTION: That quotations are obtained from Lytec and the Diamond Jubilee Town Hall for the securing of cabling on the Town Hall and that the two quotes are provided to Blachere Illuminations to evidence costs of this work.

ACTION: Town Clerk

RESOLUTION: That the quotation from Nationwide Traffic Management for road closures is approved at £500 plus VAT.

ACTION: Assistant Clerk

- Martyn's Law. The Town Clerk had provided an overview of Martyn's Law information for the Committee to remain aware of the changes which would be coming into force over the next few years. The intention is to build in measures now rather than wait until they are mandatory, for overall community safety.

PK2505/08 Open Spaces

No update was received from In Bloom but the update from Janet Caughley regarding litter picking was noted. Town Council summer planting will take place towards the end of May. The Market Place planters appear to have been cleared by In Bloom ready for planting. It was also noted that a discussion by the Full Council would take place around a full survey of all planting in the town.

PK2505/09 Date of next Meeting and Agenda Deadline

The Committee confirmed the date and time of the next Promoting Kirton Committee meeting as 9th June 2025 at 6:30pm, with agenda items to be submitted in writing prior to Friday 30th May in line with Standing Orders.

The meeting closed at 7:40 pm.