



**Minutes of the meeting of Kirton in Lindsey Town Council
General Purposes Committee, held on Monday 14th April 2025
at the Diamond Jubilee Town Hall, High Street, Kirton in Lindsey at 7:30pm**

Members Present: Cllr Hazel Fox (Chair), Cllr Kathy Cooper, Cllr Pat Frankish and Cllr Suzanne Stephenson
Members not present: Cllr David Garritt and Cllr Joy Kofoed.
Also present: Town Clerk: Neil Taylor-Matson and Assistant Town Clerk: Cheri Morton (voluntarily).

In the absence of the Chair, Cllr David Garritt, Cllr Hazel Fox was nominated to Chair this meeting.

MINUTES

GP2504/01 Apologies

Apologies were received from Cllr David Garritt.

GP2504/02 Declaration of Interests / Dispensations

- a. No declarations of interests were declared.
- b. No dispensations were granted.

GP2504/03 Public Participation

No matters were raised.

GP2504/04 Minutes of the Previous Meeting

The Committee considered the minutes of the General Purposes Committee Meeting held on 10th March 2025.

RESOLUTION: That the minutes be signed as a true and accurate record.

GP2504/05 Finance

- a. The Committee received the 4th Quarter Budget Monitoring Report. Cllr Fox queried the reserve figure stated for the allotments following the vire of funds from the car parking provision reserves.
- b. The Committee discussed the draft 2025-26 Reserves Statement, including General Reserves and Earmarked Reserves. It was noted that the reserves could be a fallback position for increasing Christmas Festival costs in terms of the tree costs and provision of gifts from Santa.

The Committee noted the recent exceptional internal audit report and asked that it be recorded that the Committee is appreciative of the knowledge, ability and dedicated responsibility of the Town Clerk in achieving such an exemplary audit report for the Town Council.

RESOLUTION: The Committee agreed the internal auditor's advice to increase the General Reserves value to £48,000.

ACTION: Town Clerk

RESOLUTION: The Committee agreed to increase the earmarked reserves for 'IT/Website' by £1,287.71 to £1,772.71.

ACTION: Town Clerk

GP2504/06 Committee Meetings and Remit

The Committee considered the meeting schedule and remit for the Committee. The position where discussions and decisions of the Committee are required to be taken back to Full Council for agreement was debated. This has often resulted in the repeated discussion and alternative decision making which has made the Committee discussion and decision making irrelevant.

RESOLUTION: That an agenda item is included for Full Council to consider the General Purposes Committee meetings remit.

ACTION: Town Clerk

GP2504/07 Date of next Meeting and Agenda Deadline

The Committee confirmed the date and time of the next General Purposes Committee meeting as 12th May 2025 at 7:30pm, with agenda items to be submitted in writing prior to Friday 2nd May in line with Standing Orders.

The meeting closed at 7:50 pm.