



**Minutes of the Meeting of Kirton in Lindsey Town Council  
Promoting Kirton Committee held on Monday 14<sup>th</sup> April 2025  
at the Diamond Jubilee Town Hall, High Street, Kirton in Lindsey at 6.30pm**

Members Present: Cllr Suzanne Stephenson (Chair), Cllr Kathy Cooper, Cllr Pat Frankish, Cllr Hazel Fox, Alison Birkett and Martin Hollingsworth.  
Members not present: Cllr David Garritt, Cllr Karen Gunn, Victoria Rumary and Tanya Salvador.  
Also present: Assistant Clerk: Cheri Morton and Town Clerk: Neil Taylor-Matson.

**MINUTES**

PK2504/01 Apologies

Apologies were received from Cllr Garritt and Victoria Rumary.

PK2504/02 Declaration of Interests / Dispensations

- No declarations of interests were declared.
- No dispensations were granted.

PK2504/03 Public Participation

No matters were raised.

PK2504/04 Minutes of the Previous Meeting

The Committee considered the minutes of the PK Committee Meeting held on 10<sup>th</sup> March 2025.

**RESOLUTION: That the minutes be signed as a true and accurate record.**

PK2504/05 Community Co-Ordinator report

- The Community Co-Ordinator had provided a written report which had been circulated. It was noted that her community spirit was commendable in continuing the Men in Sheds project work since leaving the role on 31<sup>st</sup> March.
- The Committee considered the future of the Community Co-Ordinator role, the Town Clerk noted that Humber and Wolds Rural Action were assisting with the revision of the funding application to the National Lottery and feedback was currently awaited. The Town Clerk noted that Box-IT sessions had now finished due to lack of interest and that an end of contract meeting between the outgoing Community Co-Ordinator and Town Clerk had not taken place despite four attempts by the Town Clerk to arrange one. An out of office forwarding system is in place for the Community Co-Ordinator email, redirecting to the Town Clerk and so far this is fielding enquiries about the Men in Sheds project. In terms of links to the North Lincolnshire Livewell website, groups and organisations need to remain in touch, and the Town Clerk will try to help with this in the interim period. The Duke of Edinburgh Award volunteer is 'caretaking' the KirtoninLindsey.com website, but this will not be the level of update which a dedicated member of staff could provide.

PK2504/06 Town Events

The Committee discussed information and actions required at this time regarding Town Events.

- Annual Town Meeting (9<sup>th</sup> April) – the Assistant Clerk noted success of the event, with just over 30 in attendance. Grant cheques were presented and those receiving the grants provided a short update to the meeting which came across more naturally than pre-written speeches. Cllr Fox noted a table at the front should be provided for the Ward Cllr as it appeared awkward presenting from within the audience. It was also a disappointment that two groups receiving grant awards didn't have representatives at the meeting. The update from Kirton Academy proved to be useful and very interesting, and they have expressed interest in working more closely with the Town Council. Further information is needed on how this is to be achieved. Thanks were noted to the Assistant Clerk and Town Clerk for their work in making the event a success and for clearing up afterwards.
- SportsZone – the Assistant Clerk noted the sessions started last week, with six attending with some links to the Youth Club regulars. Promoting will continue regularly to support these free activities for children.
- 80<sup>th</sup> Anniversary of VE Day (8<sup>th</sup> May) – Kirton Academy have confirmed involvement including the lighting of the beacon. Ebony Rose Vocalist will sing 'I Vow to Thee My Country'. Food vendors from the town will be providing options including picnic boxes and meal deals with prebooking preferred. Bruce McKenzie will step up as Town Crier and do the reading and a WW2 Jeep will be attending. The Town Clerk noted the Tip Towns government initiative, launched on 13<sup>th</sup> March, inviting the public, volunteer networks and community groups to come together whether that be preparing community gardens, hosting craft events to create street party decorations, sprucing up their local areas or encouraging children to draw pictures to put in their windows. No decision was put forward regarding this initiative.

**RESOLUTION: That the schedule for the beacon lighting will be national reading, lighting of the beacon, followed by the song.**

**ACTION: Assistant Clerk**

**RESOLUTION: That research is carried into the Town Crier procedure of Broughton Town Council.**

**ACTION: Cllr Fox**

Signed:

Dated:



**RESOLUTION: That with minor alterations to description, location and mention of the jeep the Risk Assessment is approved.**

**ACTION: Assistant Clerk**

- **Summer Gala and Scarecrow Trail (July)** – The Assistant Clerk reported that promotion had started for the Scarecrow trail and that booking forms for the Gala had been sent out. Refreshment provision to be looked at further as the waffle stall was already booked for another event. Field of Dreams dog training are confirmed and other entertainment provision is still to be arranged. The Brick Hut have expressed interest in running a community stall with a free activity for children. Consideration was given to a charity donation for the Market Consent application. The stock of medals for Gala activities was reviewed and considered adequate for this year, an Event Working Group meeting is to be arranged soon and costings for two way radios were presented and discussed.

**RESOLUTION: That with minor alterations to description and location the Risk Assessment is approved.**

**ACTION: Assistant Clerk**

**RESOLUTION: That a donation to The Green and The Market Place Charity is made for the Market Consent application.**

**ACTION: Assistant Clerk**

**RESOLUTION: That approval is given from the budget for the purchase of a 4 pack of Winmoom long range walkie talkies at £38.59.**

- **Baton of Hope (15<sup>th</sup> September)** – the Town Clerk noted that all five nominations; Wayne Eynon, Victoria Rumary, Caroline Hodder, Charlie Millward and Ian Steedman were successful. Their positions on the tour route will be confirmed over the next month. On the day of the tour, Baton Bearers are asked to wear official Baton Bearer t-shirts, which can be personalised with photos or messages. The costs for the t-shirts are £20 each. Baton of Hope encourage each Baton Bearer to raise £50 and offer support to help with this. The Star Fundraiser wins free tickets to the finale concert 'Hope Can Help' at Shakespeare's Globe including hotel accommodation. Baton Bearers are also encouraged to join the local Facebook group to connect with others.

**RESOLUTION: That the Town Council fund the cost of the t-shirts for the nominated Baton Bearers.**

**ACTION: Town Clerk**

**RESOLUTION: That a letter is written to each of the nominated Baton Bearers to inform them of the successful nominations with relevant information about fundraising and the Facebook group from Baton of Hope and to seek the information required to order the t-shirts.**

**ACTION: Town Clerk**

- **Best Kept Town Centre Frontage 2025** – Cllr Stephenson asked the Committee to consider the timing for this event.

**RESOLUTION: That the event is deferred to June 2026.**

- **Christmas Festival** – the Assistant Clerk noted booking forms are in the process of getting sent out. A meeting with food vendors is scheduled for tomorrow, to discuss food stalls due to some public interest in having them at the event. The Committee discussed Christmas tree suppliers, costs, logistics and funding. The Assistant Clerk reported that the application to the Lincolnshire Co-Op Community Champions scheme for gifts to be given by Santa in 2026 was now submitted and some discussion took place about the funding for gifts for 2025.

**RESOLUTION: That the Assistant Clerk seeks costings for comparable service to that Fillinghams have provided for the past few years, to include tree, delivery, base, installation, removal and storage of the base with Strawsons and Nelthorpe estates approached initially. Assistant Clerk given authority to make booking for most cost-effective quotation.**

**ACTION: Assistant Clerk**

**RESOLUTION: That information is provided to residents about the changes to the funding of the tree and gifts from Santa and that donations towards the cost are welcomed, this to include all means including social media and a display at the Summer Gala.**

**ACTION: Town Clerk / Assistant Clerk**

PK2504/07 Open Spaces

- a. No update was received from In Bloom but Cllr Frankish noted a conversation with Tanya Salvador confirming litter picking was still happening and planting up the Market Place was in hand.
- b. The Committee received notification of North Lincolnshire Council's In Bloom 2025-26 (Spring-Summer) Grants launch and closing date for applications of 30<sup>th</sup> April 2025.

PK2504/08 Date of next Meeting and Agenda Deadline

The Committee confirmed the date and time of the next Promoting Kirton Committee meeting as 12<sup>th</sup> May 2025 at 6:30pm, with agenda items to be submitted in writing prior to Friday 2<sup>th</sup> May in line with Standing Orders.

The meeting closed at 7:30 pm.

Signed:

Dated: