



**Minutes of the Meeting of Kirton in Lindsey Town Council
Promoting Kirton Committee held on Monday 11th November 2024
at the Diamond Jubilee Town Hall, High Street, Kirton in Lindsey at 6.30pm**

Members Present: Cllr Suzanne Stephenson (Chair), Cllr Hazel Fox, Cllr Pat Frankish, Cllr David Garritt, Alison Birkett and Martin Hollingsworth.

Members not present: Cllr Kathy Cooper, Tanya Salvador and Victoria Rumary and Cllr Karen Gunn.

Also present: Assistant Clerk: Cheri Morton, Community Co-Ordinator Denise Sayles (part), one member of the public and Town Clerk: Neil Taylor-Matson.

MINUTES

PK2411/01 Apologies

Apologies were received from Cllr Kathy Cooper, Tanya Salvador and Victoria Rumary.

PK2411/02 Declaration of Interests / Dispensations

- a. No declarations of interests were declared.
- b. No dispensations were granted.

PK2411/03 Public Participation

No matters were raised.

PK2411/04 Minutes of the Previous Meeting

The Committee considered the minutes of the PK Committee Meeting held on 14th October 2024.

RESOLUTION: That the minutes be signed as a true and accurate record.

PK2411/05 Community Co-Ordinator report

a. The Community Co-Ordinator had provided a written report noting preparation for the launch of Warm Spaces, meeting with Community Café, Brick Hut and Cllr Frankish as well as Facebook publicity including the Humber & Wolds Volunteer Driver Scheme. At the meeting further updates were provided to note that Warm Spaces is now live and website update work ongoing. There is a lot to do in not much time and contracted hours are exceeded every week generally threefold, although Denise is trying hard to manage her time efficiently. Thanks were given for the comprehensive and informative reporting.

b. The Committee considered the future of the Community Co-Ordinator role, including the remit and consideration of grant funding opportunities including the National Lottery. The Committee noted that the role is bigger than simply keeping a website updated and a community presence is maybe needed to help link different groups in the town together better.

RESOLUTION: That a funding application to the National Lottery Grant scheme is proposed to Full Council, to secure and expand the Community Co-Ordinator role for circa six hours per week.

ACTION: Town Clerk

PK2411/06 Town Events

The Committee discussed information and actions required at this time regarding Town Events.

- Best Kept Town Centre Frontage Competition – Cllr Stephenson noted the limited responses received in votes but had collated them which gave a Commercial Winner and Highly Commended and a Residential Winner. The Residential Highly Commended came down to a draw which the Committee took votes on. The four properties to be notified prior to publication. Prize mugs and certificates to be prepared and collated by the Town Clerk to pass to Cllr Fox for distribution.

RESOLUTION: That the Mayor generously offered to distribute the prizes.

ACTION: Town Clerk/Cllr Fox

- Christmas Festival – the Assistant Clerk provided an update on stall bookings and interests expressed in providing entertainment. Cllr Garritt provided an update on stall lighting works and sourcing of selection boxes for Santa. It was noted that more advance planning was required in future years. Members offered to contribute financially to purchase selection boxes if necessary.

Standing Orders were suspended to allow a member of the public to address the Committee.

The member of the public wished to also contribute financially towards the purchase of selection boxes should it be necessary. The Committee thanked the member of the public for this offer.

Standing Orders were reinstated.

Cllr Stephenson offered to donate copies of her book to add to the gifts from Santa. The Assistant Clerk noted that publicity was now in hand and arrangements for the installation of the tree, decorations and lights were confirmed.

RESOLUTION: That local stores are urgently chased up to understand the quantity of selection boxes confirmed and help is also sought from other local shops and larger supermarkets. Updates to be provided to the Assistant Clerk on progress.

ACTION: Cllr Garritt/Cllr Fox/Alison Birkett

RESOLUTION: *If required, an informal working group will be arranged to establish the shortfall and required financial donations ahead of the Christmas Festival on Sunday 24th November.*

ACTION: Assistant Clerk

Christmas Window competition – posters to go up and online event to be created and promoted. Assistant Clerk has met with the school to encourage participation with the view to developing a trail map as suggested by the Events Working Group. Additional prizes were suggested.

RESOLUTION: *That a child specific prize is obtained to encourage take up.*

ACTION: Assistant Clerk

- 80th Anniversary of VE Day – 8th May 2025. Confirmation was received of grant funding to be made available from North Lincolnshire Council and the Events Working Group is to meet to generate ideas to bring back to the Committee prior to the application deadline in late January.

PK2411/07 Open Spaces

a. There was no representative from In Bloom at the meeting, however the Clerk had been asked to update the Committee that the Market Place lamp post planters were not all end of life, only one was damaged and the others could be re-purposed. Further updates were hoped for at the next meeting.

b. The Clerk reported receipt of a plaque and £50 garden centre voucher as prizes for winning the Best Kept War Memorial category in the CPRE Best Kept Village competition.

RESOLUTION: *That a request is made to the Diamond Jubilee Town Hall to display the plaque.*

ACTION: Town Clerk

RESOLUTION: *That the £50 garden centre voucher is donated to In Bloom.* **ACTION:** Town Clerk

PK2411/08 Date of next Meeting and Agenda Deadline

The Committee confirmed the date and time of the next Promoting Kirton Committee meeting as 9th December 2024 at 6:30pm, with agenda items to be submitted in writing prior to Friday 29th November in line with Standing Orders.

The meeting closed at 7:18pm.