



**Minutes of the Meeting of Kirton in Lindsey Town Council  
Promoting Kirton Committee held on Monday 9<sup>th</sup> January 2023  
at the Town Hall, High Street, Kirton in Lindsey at 7.15pm.**

Members Present: Cllr Pat Frankish (Chair), Cllr Kathy Cooper, Cllr Hazel Fox, Cllr David Garritt, Cllr Karen Gunn, Cllr Jared Priestley, Cllr Suzanne Stephenson, Alison Birkett and Martin Hollingsworth

Also present: Assistant Clerk: Cheri Morton, Town Clerk: Neil Taylor-Matson.

Public Participation: No matters were raised.

## MINUTES

- PK2301/01 Election of Members  
No nominations were received.
- PK2301/02 Apologies  
Apologies were received from Olive Ovington and Victoria Rumary.
- PK2301/03 Declaration of Interests / Dispensations  
a. No interests were declared.  
b. No dispensations were granted.
- PK2301/04 Minutes of the Previous Meeting  
The Committee considered the Minutes of the PK Committee Meeting held on 12<sup>th</sup> December 2022.  
**RESOLUTION: That the Minutes be signed as a true and accurate record.**
- PK2301/05 Town Events  
The Committee discussed information and actions required at this time regarding Town Events:
- Elf Trail results– The Assistant Clerk asked for feedback from those judging the competition. The Committee discussed that an activity of some kind should be launched again this year, with feedback to be sought from residents prior to the festive season in order to put plans in place.  
**RESOLUTION: 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> place were agreed with the winners to be notified and prizes distributed.** **ACTION: Assistant Clerk**
  - Town Events Working Group – The Assistant Clerk noted that an initial meeting of the working group had taken place prior to Christmas to draft the group remit. The draft will be circulated to all members of the Committee for any feedback. The next meeting is planned for Wednesday 18<sup>th</sup> January at 6:30pm.  
**RESOLUTION: That the draft remit is circulated to the Committee.** **ACTION: Assistant Clerk**
  - Gala - The Committee confirmed the event to be held on the second Saturday of July (8<sup>th</sup>) and discussed options for location and initial ideas of content.  
**RESOLUTION: That the event is held at KLASSIC Park this year.**
  - Coronation – The Committee discussed national guidance noting that beacons are not invited and options around activities and locations recommending that residents should be consulted about what they would like to see happen to mark the occasion.  
**RESOLUTION: That residents are asked what they would like to see happen to mark the occasion.** **ACTION: Assistant Clerk**
  - **RESOLUTION: That the availability and costings for the Town Hall as a location are researched ahead of the next meeting.** **ACTION: Assistant Clerk**
  - 1973-2023 Town Council 50 Year Anniversary – The Committee discussed marking the anniversary by providing a new amenity for the town.  
**RESOLUTION: That planting an avenue of trees along the North Cliff Road entrance to the town is explored with North Lincolnshire Highways.** **ACTION: Cllr Priestley**
- PK2301/06 Civic Award 2022  
The Committee discussed the Civic Award 2022 and the timing/presentation of the award. The Committee also noted the information about a residents prize winning dahlias named after the town.  
**RESOLUTION: That the award is presented at this years Civic Dinner.**

Signed:

Dated:

**RESOLUTION: That a plaque is presented to the resident commending their achievement.**

**ACTION: Town Clerk**

PK2301/07

Town Volunteers and Information for Residents

a. The Committee discussed progress in the search for volunteers across the town for community activities and support. An online poll indicated Kirton in Lindsey Community Helpers was a preferred term to use with over 65% of the votes. Kirton First is to publish a plea for more helpers throughout the year in the next issue. A community coordinator would help with the continuous work required on this matter.

**RESOLUTION: That North Lincolnshire Council are chased up on any progress for a community coordinator following the Connecting Kirton report completed last year.**

**ACTION: Town Clerk**

b. The Committee discussed progress in the development of a 'welcome pack' for new residents to the town. It was decided to defer this until someone is identified who has the capacity to complete this complex piece of work.

c. The Committee discussed the provision of means of reporting information to the Town Council and the provision of information about the work of the Town Council for publication. The development of a flow chart to explain different responsibilities was noted.

**RESOLUTION: That the initial draft of the flow chart is shared with the Committee members for comment.**

**ACTION: Town Clerk**

PK2301/08

Open Spaces

a. Martin Hollingsworth provided an update from the In Bloom Group; the watering devices funded by North Lincolnshire Council are now purchased, and more litter pickers and hoops are now available for use. The first litter picks and Committee meeting of the year will take place this month.

b. The Committee considered the flower beds which fall under the Town Council grounds maintenance contract. Cllr Cooper recommended a change in approach with less seasonal bedding planting and more perennials in order to reduce costs and waste.

**RESOLUTION: That a Working Group is formed to assess each bed to plan ahead for future planting works.**

**ACTION: Working Group**

**RESOLUTION: That Cllr Cooper, Cllr Garritt, Cllr Frankish and Martin Hollingsworth form the working Group.**

c. The Committee discussed dog fouling across the town with Cllr Fox recommending that a competition is launched for children to design posters to be displayed and prizes to be provided.

**RESOLUTION: That the competition is launched.**

**ACTION: Cllr Fox**

PK2301/09

Tourism

Cllr Stephenson noted the Tourism Working Group have arranged a meeting at the Gliding Club to discuss access to the historical assets and other concerns with stakeholders including the tenants of the arable land. A meeting of the working group is also planned to move forward ideas including another Best Kept Frontage competition, the siting of a tourism information board and a potential event to tie in with the summer gala with permission sought for meeting room hire costs to be approved.

**RESOLUTION: That Heritage Room hire costs were approved. ACTION: Working Group**

PK2301/10

Agenda for next and future meeting

- Future meeting times and dates.

PK2301/11

Date of next Meeting and Agenda Deadline

The Committee confirmed the planned date and time of the next Promoting Kirton Committee meeting is Monday 13<sup>th</sup> February 2023 at 7.15pm, with Agenda items requested prior to Friday 3<sup>rd</sup> February.