



**Minutes of the Meeting of Kirton in Lindsey Town Council  
Promoting Kirton Committee held on Monday 12<sup>th</sup> December 2022  
at the Town Hall, High Street, Kirton in Lindsey at 7.15pm.**

Members Present: Cllr Pat Frankish (Chair), Cllr Kathy Cooper, Cllr Hazel Fox, Cllr Jared Priestley, Cllr Suzanne Stephenson, Olive Ovington, Martin Hollingsworth and Victoria Rumary

Also present: 1 member of the public (part)

and Assistant Clerk: Cheri Morton, Town Clerk: Neil Taylor-Matson.

Public Participation: No matters were raised.

**MINUTES**

PK2212/01

Election of Members

Victoria Rumary was nominated and elected a non-voting member of the Committee.

PK2212/02

Apologies

Apologies were received from Cllr David Garritt and Alison Birkett.

PK2212/03

Declaration of Interests / Dispensations

- a. No interests were declared.
- b. No dispensations were granted.

PK2212/04

Minutes of the Previous Meeting

The Committee considered the Minutes of the PK Committee Meeting held on 14<sup>th</sup> November 2022.

**RESOLUTION: That the Minutes be signed as a true and accurate record.**

PK2212/05

Town Events

The Committee discussed information and actions required at this time regarding Town Events:

- Christmas Festival & Elf Trail – The Assistant Clerk gave a brief review of the event, noting 51 stalls in total, 5 of which were refreshments, 16 were outdoor craft/charity stalls including the medical tent and 29 stalls inside the Town Hall. 11 stall holders have already requested to book for next years event. Messages of thanks and requests for feedback have resulted in positive responses about the event. 6 volunteers came forward to help with the setting up and taking down of the event. The issues created by the change to the date for the lights installations work were resolved by Graham Clements who volunteered his time and cherry picker to put up the Primary School tree decorations and has offered to assist again with the take down, another local option was explored but had quoted £200 to assist. It is still to be established if the Primary School children would like the wooden baubles as keepsakes. The Assistant Clerk noted receipt of 8 entries for the Elf trail with judging arranged to take place from next Monday. Results to be discussed at the January meeting.

**RESOLUTION: That thanks are given to Graham Clements for his assistance and a thank you letter is also written.**

**ACTION: Assistant Clerk**

**RESOLUTION: That the agreed donation to the Food Aid project is 10% of income from the Event, equal to £120.00.**

**ACTION: Town Clerk**

**RESOLUTION: That a thank you letter is written to Jolene Butler, Shop Local Pop-Up Market Liaison throughout the organisation of the event.**

**ACTION: Assistant Clerk**

**RESOLUTION: That the Assistant Clerk confirms with the Primary School their understanding about the potential return of the wooden bauble decorations.**

**ACTION: Assistant Clerk**

Scarecrow Trail – survey results – The Committee received the results of the town survey regarding the Scarecrow Trail and noted comments received and recommendations. Cllr Stephenson noted thanks to the Assistant Clerk for work put into the survey and results and that plant pot figures should be offered as an option as well as scarecrows for future trails. The Assistant Clerk recommended a scarecrow making workshop could be planned for May half term, to be held at KLASSIC.

- Town Events Working Group - The Committee discussed the need for the group to meet and develop a remit, the group to include interested residents. The Town Clerk noted there is a great deal of preparation work to be looked at by the Working Group, including forward planning for future Christmas events given the end of the current Christmas Lighting contracts and the need to seek best value by locking into new

Signed:

Dated:

deals prior to the end of March 2023.

**RESOLUTION: *That an invitation to meet is sent out to those on the Working Group and residents who may be interested, for a meeting before Christmas or in early January.***

**ACTION: Assistant Clerk**

PK2212/06

Town Volunteers and Information for Residents

a. The Committee discussed progress in the search for volunteers across the town for community activities and support. Cllr Frankish reported that she is still awaiting any update from North Lincolnshire Council regarding a paid community co-ordinator role. Different options including canvassing, setting up a WhatsApp group, promotion of the volunteering Facebook page and careful use of terminology were discussed.

b. The Committee discussed progress in the development of a 'welcome pack' for new residents to the town. The existing online work was discussed and the need to develop an offline version but that when put together all new residents must be reached and all activities and information must be included and kept up to date. This could include developing relationships with estate agents, developers and local organisations, businesses and groups.

c. The Committee discussed the provision of means of reporting information to the Town Council and the provision of information about the work of the Town Council for publication and agreed any actions required. The information already provided was discussed along with the need for the information to be current and timed right. A flow chart style was suggested to enhance the information provided.

PK2212/07

Open Spaces

a. Martin Hollingsworth provided an update from the In Bloom Group, noting North Lincolnshire Council had only funded a quarter of the grant requested and gave thanks to the Town Council for their grant provision. Volunteering issues continue for In Bloom with low turn outs for litter picks. The last litter pick of the year is planned for this Saturday. Winter planting is in place and looking good.

b. The Committee considered information about the 'Litterlotto' incentive and considered this would be a scheme to flow down from North Lincolnshire Council initially.

PK2212/08

Tourism

Cllr Stephenson noted the need for the Tourism Working Group to arrange a meeting early in the New Year to reinvigorate works as there is only negativity to report at this time.

PK2212/09

Agenda for next and future meeting

Dog fouling campaign – Cllr Fox

PK2212/10

Date of next Meeting and Agenda Deadline

The Committee confirmed the planned date and time of the next Promoting Kirton Committee meeting is Monday 9<sup>th</sup> January 2023 at 7.15pm, with Agenda items requested prior to Friday 30<sup>th</sup> December 2022.

The meeting closed at 8:05pm

Signed:

Dated: