



**Minutes of the Monthly Meeting of Kirton in Lindsey Town Council held on
Wednesday 21st December 2022
at the Town Hall, High Street, Kirton in Lindsey at 7pm.**

Members present: Cllr Joy Kofoed (Chair), Cllr Hazel Fox, Cllr Billy Boyd, Cllr Kathy Cooper, Cllr Pat Frankish, Cllr Karen Gunn, Cllr Jared Priestley, and Cllr Suzanne Stephenson.

Also present: Assistant Clerk, Cheri Morton and Town Clerk, Neil Taylor-Matson.

Public Participation: No members of the public were present.

MINUTES

- 2212/01 Apologies for Absence
Apologies were received from Cllr David Garritt and Ward Cllr Trevor Foster.
- 2212/02 Declaration of Interests / Dispensations
a. Cllr Frankish declared a personal interest in item 2212/12 n.
b. No dispensations were granted.
- 2212/03 Minutes
a. The Council considered the minutes of the Full Council Meeting held 23rd November 2022.
RESOLUTION: That the minutes were duly approved and signed.
b. The Council received the minutes of the Promoting Kirton Committee Meeting held 12th December 2022.
c. The Council received the minutes of the General Purposes Committee Meeting held 12th December 2022.
- 2212/04 Report from Ward / North Lincolnshire Councillors
No Ward Councillor was present, however Ward Councillor Trevor Foster had submitted a written report which was read out by the Clerk. *“Carl Beacock and his team are clearing the land next to the Kirton recycling centre in January. This will allow Carl to evaluate options for the site. I have paved the way for a grant to be fast tracked to enable KLTC to obtain a grant to facilitate an outdoor gym. It is essential the gym equipment is costed and a grant application submitted asap. NLC Children’s Services has been rated by OFSTED as Outstanding in all categories with no areas for improvement, making North Lincolnshire’s offering the best in the country! The OFSTED inspectors described the children in care as being loved! An unprecedented statement from OFSTED..... It is the 10th anniversary of NLC’s Imagination Library project. Over 800,000 books have been given away to the children of North Lincolnshire at a cost to the Council of between £250,000 and £500,000 per annum. The Dolly Parton Foundation has recently declared the NLC Imagination Library offering as the best in the world. A presentation to commemorate this achievement will take place in January. Merry Christmas to you all and a Happy New Year”.*
The Clerk acknowledged Cllr Boyd’s request for an update on sign cleaning across the town, and noted that this was the one aspect of devolution services offered by North Lincolnshire Council (NLC) in September which the Town Council had expressed interest in and further information for but further communication was still awaited. It was noted that funding for gym equipment and signage cleaning should be chased up at Regeneration Meetings.
RESOLUTION: That Cllr Cooper chases up Julie Reed regarding funding applications and Holly Mumby-Croft MP regarding funding for replacement Supernova equipment.
ACTION: Cllr Cooper
- 2212/05 Councillor and Proper Officer Reports
The Council received reports from Councillors and Proper Officer attending meetings on behalf of the Council:
- Councillor and Proper Officer Reports
 - North Lincolnshire Community Champions Awards – 24th November (Cllr Cooper & Cllr Frankish)
Cllr Cooper reported that both Kirton in Lindsey nominees Wayne Eynon and Victoria Rumary were awarded Runner Up in their categories, were both thrilled and commented on the deserving overall winners.
 - Allotments Advisory Committee – 28th November (Cllrs Kofoed, Boyd & Frankish)
Cllr Kofoed reported a positive meeting with around 12 attendees which has improved communication flow. Agreement was reached on the repositioning of one shed on the plan due to the discovery of a concrete foundation which could be utilised. Cllr Boyd noted a query about the tap on site and whether it was drinking water. It was noted that the tap was not provided with that purpose in mind. A plumber is currently looking at changing the tap to a push-button function. The Assistant Clerk requested that it is communicated to tenants to contact her regarding the collection of their sheds and not for them to go via the Town Clerk which causes delay.
 - Site meetings – South Cliff Rd & Redbourne Mere – 6th Dec (Cllrs Kofoed, Fox, Cooper Frankish & Garritt)
Cllrs attending the meeting reported on the short notice arrangements and the objective of the meeting for the Leader and Ward Member to view both the sites in order to assist moving the projects forward. Information requested by the Leader following the site meeting was provided by the Town Clerk. The Leader has requested that a follow-up meeting is arranged by his office for mid-February to report back on progress.

Signed:

Dated:

- RoSPA Play Area Inspection training – 15th / 16th December (Cllr Fox)
Cllr Fox reported a very good training course and that it was useful to have members from NLC on the course. The NLC officers look after 72 play areas in North Lincolnshire and that it may be possible to utilise one of the officers to carry out repairs at The Green Play area. Zips lines require specialist inspections circa £140 per year.
RESOLUTION: That the Clerk contacts NLC to ask for information about repair services for The Green Play Area.
ACTION: Town Clerk
- Public Bridleway 251 meeting – 16th December (Cllr Frankish / Town Clerk)
- The Clerk reported that a suitable solution for the landowner and NLC was discussed to make the route accessible including the removal of the stile and installation of a gateway.

2212/06

Planning

- a. The Council received the following planning application from North Lincolnshire Council: PA/2022/1999
Planning permission to erect portal frame building for storage of agricultural equipment.
Location: Land off B1205, south of Kirton in Lindsey.
RESOLUTION: That the Clerk responds to this planning application with “Objection” noting concerns regarding the height of the proposed structure so close to the gliding club and its impact on the visual amenity; concern over the proximity to the gas & oil terminal just within the West Lindsey boundary; the impact on the adjacent dangerous road junction which would see increased HGV traffic, given the history of serious accidents and fatalities; agreement with the comment left by Andrew Taylor of NLC regarding conflict with the adopted landscape assessment and guidelines; noise impact of a grain store on the local residents; concern of the presence of remains of significant historic buildings on the site.
RESOLUTION: That Lincolnshire County Council and West Lindsey District Council are informed of the planning application.
ACTION: Town Clerk
- b. The Council received the ‘Land North of Ings Road’ public consultation information.
RESOLUTION: That a response is submitted noting concerns about drainage, flooding and dykes at the location and the design scheme not taking these matters into account, that the required full protection of the ancient hedgerows is not clear on the design scheme and that this protection needs to be adhered to; and that the design scheme represents over development of the site, particularly considering that the only access leading to and on which the development is proposed to be sited is via narrow roads.
ACTION: Town Clerk
- c. The Council received the following decision notifications from North Lincolnshire Council:
 - i. PA/2022/1067 – APPROVAL – NON-MATERIAL AMENDMENT – to PA/2016/1709 in order to re-position bedroom one window from rear to side and slightly increase the width of bathroom and bedroom three windows at 1 Paddock Lane, Kirton in Lindsey, DN21 4FA
 - ii. PA/2022/1134 – REFUSED – to determine if prior approval is required for a proposed agricultural machine and grain store at land off B1205 along county boundary south of Kirton in Lindsey, DN21 4JB
 - iii. PA/2022/1881 – PRIOR APPROVAL NOT REQUIRED – for a proposed larger home extension at 23 Woodpecker Way, Kirton in Lindsey, DN21 4FD
 - iv. PA/2022/1832 – WITHDRAWN – for a non-material amendment to PA/2016/352 namely to omit one dwelling and build a single L-shaped dwelling on Plot 75 only at Plot 75, Barley Close, Kirton in Lindsey.

2212/07

Allotments

The Council received a report from the allotments advisory subgroup, including information about site layout and signage. Cllr Kofoed noted that the update was previously provided at 2212/05 but that permanent signage was needed to be developed to replace the laminated signage.

RESOLUTION: That costings are sought to link in with new play area signage.

ACTION: Town Clerk

RESOLUTION: That an agenda item is included in January to discuss the name of the play area.

ACTION: Town Clerk

2212/08

Car Parking Provision

The Council received updates regarding progress on this matter including updates received from the landowners and the site meeting with NLC.

RESOLUTION: That a working group is formed to develop a specification to the requirements of the Town Council to put to NLC to inform their proposed development work.

RESOLUTION: That the working group membership is Cllr Stephenson, Cllr Cooper and Cllr Fox.

2212/09

Financei. Income and Expenditure

- a. The Council received notification of accounts paid by the Town Clerk under devolved authority LGA1972. (December 2022)

Signed:

Dated:

b. The Council approved accounts for payment.

c. The Council considered the deferred request from In Bloom to add the new flower bed outside the Cemetery to the planting contract.

Personal interests were noted by Cllr Cooper and Cllr Frankish who provided information but did not take part in the voting on this matter.
RESOLUTION: That a response is sent to In Bloom recommending that the planting be stripped out of the new bed and lavender is planted there in its place by Cllr Gunn. ACTION: Town Clerk

ii. Internal Control

a. The Council received the Finance Report and Bank Reconciliations to balance with the bank statements and cashbook. (November 2022)

b. The Council received the 2nd Quarter Checks for KLASSIC.

iii. Precept 2023-2024

The Council reviewed the revised precept proposal for 2023-2024 and agreed the 2023-2024 precept.

RESOLUTION: The Precept for 2023-2024 to be £103,875.00. ACTION: Town Clerk

2212/10

Policies and Procedures

The Council discussed the positioning of 'Mayors reports' and 'Councillor and Officers reports' on future agendas. (Matter raised by Cllr Kofoed). Written reporting for Council Meetings was recommended.

RESOLUTION: That Mayors reports' and 'Councillor and Officers reports' are amalgamated together again on future agendas. ACTION: Town Clerk

Recorded vote - For: Cllr Boyd, Cllr Cooper, Cllr Fox, Cllr Frankish, Cllr Priestley. Against: Cllr Stephenson. Abstain: Cllr Gunn.

2212/11

Open Spaces

The Council received the weekly play inspection rota and December play park inspection report from RoSPA for signature and received an update regarding the play area. Information on a recommended new format for play inspections using an app, with work already in progress to populate the bespoke form by Cllr Fox was provided. The damage to one of the bollards at the Green was raised for action.

RESOLUTION: That that new format for play inspections is adopted going forward.

ACTION: Cllr Fox

RESOLUTION: That the damaged bollard is included on the next General Purposes agenda.

ACTION: Town Clerk

2212/12

Town Clerk's Report / Correspondence for Information and Discussion

The Council received the Town Clerk's report including correspondence for information and discussion.

Correspondence for Information

a. The Council noted any correspondence received after the Agenda was published – cemetery tap repairs and frost covers; Community Safety Partnership update; Wormwood Hill Amenity Land registration work completed; Alliance Volunteer Hub newsletter; ERNLLCA update; Jim Flear dahlia's success.

b. Volunteer Hub November Newsletter (fwd 05/12/2022)

c. ERNLLCA November Newsletter (fwd 05/12/2022)

d. Smaller Authorities Audit Appointments notification of external auditor to 2026-27 (fwd 05/12/2022)

e. Town Hall ongoing damage to historic building (fwd 05/12/2022)

Personal interests were noted by Cllr Cooper, Cllr Fox and Cllr Frankish who did not take part in the voting on this matter.

RESOLUTION: That a letter is sent to NLC noting support of the concerns and recommendations raised and requesting consideration is given to a weight limit restriction for the Market Place area. ACTION: Town Clerk

f. VANL Newsletter (fwd 09/12/2022)

g. CPRE Newsletter (fwd 12/12/2022)

h. ERNLLCA December Newsletter (fwd 13/12/2022)

i. NALC – Open Letter to Councillors (fwd 13/12/2022)

j. NALC – Newsletter (fwd 15/12/2022)

Correspondence for Discussion

k. Resident concerns re HGV through the town (fwd 09/12/2022)

RESOLUTION: That the matter continues to be raised at NATs and Regeneration Meetings, pushing for development of the promised traffic plan for Ridge from NLC.

ACTION: NATs and Regeneration Representatives

l. NLC - CCTV solutions (fwd 08/12/2022)

RESOLUTION: That a preference is given for w/c 2nd January to meet with NLC Security Control Centre and Videcom to discuss way forward and that a date and time once confirmed is circulated to all Cllrs. ACTION: Town Clerk

m. ERNLLCA NALC Motion response (fwd 13/12/2022)

n. Police Surgeries – funding for use of Town Hall as venue

RESOLUTION: That it is recommended that the Police team could utilise the Heritage Room in the Town Hall when other activities are occurring, such as the coffee morning on the first Saturday of the month. ACTION: Town Clerk

Signed:

Dated:

o. 1973-2023 Town Council 50 Year Anniversary (Clerk). It was noted that any event planned should come at no cost to the community but it is agreed in principle that the occasion should be marked.

RESOLUTION: That this is added to the Promoting Kirton agenda for January for discussion.

ACTION: Town Clerk

p. Community Payback update and site meeting request for 3rd January.

RESOLUTION: That Cllr Cooper and Cllr Kofoed attend the meeting if they are available on the day.

ACTION: Cllr Cooper/Cllr Kofoed

q. NLC Town and Parish Liaison Meeting 14th December (*fwd 15/12/2022*)

RESOLUTION: That concern and dismay is noted to NLC at the short notice given for a discussion on such important matters which have cost Kirton in Lindsey and other areas of North Lincolnshire due to planning applications approved at appeal simply because a five year plan was not in place.

ACTION: Town Clerk

r. How Are You Lincolnshire Community tool (*fwd 15/12/2022*)

RESOLUTION: That the Assistant Clerk collates information together to send through the website and asks the organisation how they will be promoting the website.

ACTION: Assistant Clerk

s. LIVES – Funding request (*fwd 15/12/2022*)

RESOLUTION: That the national body are advised of the application process which is in place for grant funding applications.

ACTION: Town Clerk

2212/13 Mayor’s Report (for information only unless specified)

The Council received reports from the Mayor attending meetings/events on behalf of the Council to include:

- Chair’s Report/Civic Events – Cllr Joy Kofoed
- North Lincolnshire Council Christmas Concert - 8th December. Cllr Kofoed noted attending the event at Normanby Hall and won football tickets which she plans to donate to the Civic Dinner raffle prize fund.

2212/14 Agenda for next and future meetings

The Council noted items to Agenda for the next or future meetings:

- Town flower beds contract (Cllr Cooper)

2212/15 Date of next Meeting and Agenda Deadline

The Council confirmed the date and time of the next Monthly Town Council Meeting (subject to any change in circumstances) as:

Wednesday 25th January 2023 at 7pm at the Town Hall

NOTE: AGENDA ITEMS BEFORE MON 16th JANUARY

The meeting closed at 9pm

<u>Present:</u>	Cllr Kofoed
	Cllr Boyd
	Cllr Cooper
	Cllr Fox
	Cllr Frankish
	Cllr Gunn
	Cllr Priestley
	Cllr Stephenson
<u>Apologies:</u>	Cllr Garritt