



**Minutes of the Meeting of Kirton in Lindsey Town Council
Promoting Kirton Committee held on Monday 13th September 2021
at the Town Hall, High Street, Kirton in Lindsey at 7.15pm.**

Members Present: Cllr David Garritt (Chair), Cllr Hazel Fox, Cllr Pat Frankish, Martin Hollingsworth, Alison Birkett and Olive Ovington.
Also present: Assistant Clerk: Sarah Gillingham and Town Clerk: Neil Taylor-Matson.

Public Participation: No members of the public attending.

MINUTES

- PK2109/01 Apologies
Apologies were received from Cllr Cooper.
- PK2109/02 Declaration of Interests / Dispensations
a. No declarations of interest received.
b. A dispensation was granted to Cllr Frankish to enable her to take part in discussions relating to In Bloom without having to declare a personal interest as a member of the In Bloom Group. This decision was made as without the dispensation the number of persons prohibited from participating in any particular business would be so great a proportion of the body transacting the business as to impede the transaction of the business. This dispensation shall expire on the date of Town Council elections in May, 2023.
- PK2109/03 Minutes of the Previous Meeting
The Committee considered the Minutes of the PK Committee Meeting held on 12th July 2021.
RESOLUTION: That the Minutes be signed as a true and accurate record.
b. The Committee received an update from the Clerk regarding tasks and actions, briefly noting outstanding actions related to maintenance of the pump in the Market Place and Christmas lighting, circulated to all members with the agenda.
- PK2109/04 Town Events
The Committee discussed actions required at this time regarding Town Events:
- Community Sports Provision – The Assistant Clerk updated the Committee on the weekly sessions taking place on Thursday evenings and noted a reduction in attendance since the start of the summer holidays. Sessions are scheduled to end on 30th September. A review will then be required to plan for future provision.
RESOLUTION: That a review is carried out after the last session to plan for future provision. **ACTION: Assistant Clerk**
 - Civic Service and Civic Award 2021 – Cllr Frankish noted the Civic Service will take place on 10th October and that planning was underway by the Assistant Clerk. The Civic Award nominations are now open and will remain open until 31st December with results announced in early 2022.
 - Remembrance 2021 – The Assistant Clerk noted that road closure applications were submitted and further information and planning information was awaited from the Royal British Legion.
RESOLUTION: That contact is made with the Royal British Legion for further information and any assistance required for the event. **ACTION: Assistant Clerk**
 - Christmas Festival 2021 – The Committee discussed the planning for the November event. Outdoor elements to begin to be planned with potential to make use of the Town Hall garden and George Street for increased space. Cllr Fox provided an update around potential lighting of the conker tree at the Church Street / Spa Hill junction. Martin Hollingsworth discussed the process for organising the Christmas tree baubles with the Primary School. The Town Clerk noted the requirement for the testing of the electrical wiring around the Market Place and outlined the options available for this work.
RESOLUTION: That contact is made with those who may be interested in holding outdoor stalls so that bookings can be put into place. **ACTION: Assistant Clerk**
RESOLUTION: That contact is made with those who may be interested in providing outdoor entertainment for the event so that bookings can be put into place. **ACTION: Assistant Clerk**

Signed:

Dated:

RESOLUTION: That lighting for outdoor stalls is again arranged by Cllr Garritt.

ACTION: Cllr Garritt

RESOLUTION: That arrangements are made to meet with NLC to further discuss options for lighting the conker tree.

ACTION: Cllr Fox

RESOLUTION: That contact is made with the Primary School to discuss the decorating of the Christmas tree baubles.

ACTION: Martin Hollingsworth

RESOLUTION: That contacts for installation and removal of the baubles are sought ahead of the event.

ACTION: Martin Hollingsworth

RESOLUTION: That the permissions and risk assessments required are prepared and brought back to the next Committee meeting for sign off.

ACTION: Assistant Clerk/Town Clerk

RESOLUTION: That charges related to stalls and entertainment are brought back to the next Committee meeting for sign off.

ACTION: Assistant Clerk/Town Clerk

RESOLUTION: That the required testing of the electrical wiring around the Market Place is carried out by the Christmas Lighting Contractors.

ACTION: Town Clerk

- The Queen's Platinum Jubilee June 2022 – The Committee discussed any planning currently needed for this event, and that noted that a link should be made with the Royal British Legion as soon as possible.

RESOLUTION: That links are made with the Royal British Legion around any planning for this event.

ACTION: Assistant Clerk

- Victoria Rumary Homecoming Celebration – The Town Clerk noted the support the Town Council had agreed to provide to the Archery Club for the celebration event to be held at KLASSIC Park on Sunday 19th September following Victoria Rumary's Bronze Medal win in Archery W1 at the Tokyo 2020 Paralympic Games. Promotion was ongoing around the holding of this event. The Mayor discussed a presentation to Victoria at 3pm, with the event planned for 2pm through to 5pm with tea and biscuits arranged for refreshments and the Archery Club running a Have-A-Go event on the field.

RESOLUTION: That promotion continues and support of the event is encouraged.

ACTION: Cllrs & Town Clerk

PK2109/05

In Bloom

a. The Committee received an update from the In Bloom Group; CPRE awarded Most Improved for In Bloom competition with presentations to be held on 4th October. East Midlands In Bloom presentation on 22nd September and result is found out at the presentation. Litter picking is ongoing, numbers of volunteers are shrinking. New planting bed outside GG Steels is now extended for perennials with a view to hand over to the Town Council for contracted maintenance next year. Planters now in place at other locations including Redbourne Mere. It is hoped the Kirton Connections (formerly Kirton Renewal Project) work will help increase membership of In Bloom to provide viability for the group.

b. The Town Clerk noted the ongoing process of replacing the bench outside the cemetery – the bench was on order and would be installed when delivered. Delays to most manufacturing processes in the UK at the moment was impacting on this work and it was disappointing that an article in Kirton First suggested the Town Council had removed the bench without plans to replace it.

PK2109/06

Residents Survey

The Committee received an update from Cllr Garritt on this work. The survey officially closed on 1st September and now the manual input of responses is required by the working group to fully analyse the information and feedback received. Cllr Garritt will produce a report for publication once this is done. The Town Clerk noted that feedback to residents also needs to be prioritised, outlining the Town Council response to major themes and needs as well as clarity on responsibilities as continued work on promoting understanding the role of the Town Council for the town.

RESOLUTION: That the manual input of the paper survey results is completed for analysis.

ACTION: Working group

RESOLUTION: That a report of the findings is produced for publication.

ACTION: Cllr Garritt

RESOLUTION: That ongoing feedback is developed to inform residents of the work and role of the Town Council.

ACTION: Town Clerk

PK2109/07

Town Improvements

a. The Committee received the Terms of Reference for the Kirton Connections project (formerly Kirton Renewal Project) and noted thanks to the Assistant Clerk for putting them together. The Assistant Clerk

Signed:

Dated:

noted the beginnings of the work, the previous attempts to do similar work and the knowledge of terrible gaps of information generally within different areas of the town about what is available and happening. Social inclusion is a high priority and the encouragement of more volunteers to get involved around the town. Good Neighbour Schemes in other towns and villages are an example of joining communities together successfully – formally setting up these for each street or area. Different priorities and energies are seen across the town, but much is wasted as it is not brought together collectively.

RESOLUTION: That Good Neighbour Schemes for the town are looked into as part of this project.

ACTION: Assistant Clerk

RESOLUTION: That a Welcome Pack is developed for residents as part of this work.

ACTION: Assistant Clerk

RESOLUTION: That people are encouraged to get involved with the project with payments available for work undertaken as part of the funding.

ACTION: Committee/Assistant Clerk

b. The Committee noted the need to discuss town centre improvements, to support trade and rejuvenate the area around the Market Place. Cllr Garritt noted the response received from the Leader of North Lincolnshire Council requesting ideas and suggestions on joint working which could be done. It was noted that this needed more in-depth discussion than this meeting could afford. The Kirton Connections work was considered as a good place for the development of ideas, and that any recommendations are brought back to the next Committee meeting for further discussion and review.

RESOLUTION: That ideas and recommendations are brought back to the next Committee meeting for further discussion and review.

ACTION: Assistant Clerk

c. The Committee discussed the project in Gainsborough decorating BT and Virgin telephone exchange cabinets and agreed any actions required. The Committee felt that the issues with this concept outweighed the positives and noted the limited interest shown by the residents in developing ideas and moving something forward. The difficulty of gaining a consensus of opinion on how to decorate the boxes and the ongoing costs of maintenance and upkeep appeared the greatest challenges.

d. The Committee discussed the dog fouling campaign and agreed actions required. Cllr Fox noted the success at KCLASSIC Park of the issuing of two fixed penalty notices for dog fouling and a further two for littering. The Committee agreed that promotion of this success and ongoing monitoring and enforcement was a good idea.

RESOLUTION: That information is publicised online by KCLASSIC Park and shared by the Town Council.

ACTION: Assistant Clerk

PK2109/08 Agenda for next and future meeting

The Committee made note of any items for the agenda for the next or future meetings.

- **Development of Peace Garden**

PK2109/09 Date of next Meeting and Agenda Deadline

The Committee confirmed the date and time of the next Promoting Kirton Committee meeting as 11th October 2021 at 7:15pm, with Agenda items requested prior to Friday 1st October 2021.

The meeting closed at 8:30pm

<u>Present:</u>	Cllr David Garritt
	Cllr Hazel Fox
	Cllr Pat Frankish
	Martin Hollingsworth
	Alison Birkett
	Olive Ovington
<u>Apologies:</u>	Cllr Kathy Cooper
<u>Absent:</u>	Cllr Karen Gunn

Signed:

Dated: