

**KIRTON IN LINDSEY TOWN COUNCIL
COMMUNITY EMERGENCY PLAN COMMITTEE MINUTES**

**Minutes of the meeting of Kirton in Lindsey Town Council
Community Emergency Plan Committee
Held on Monday 21st October 2019 at the Heritage Room, Town Hall, Kirton in
Lindsey at 6.30pm.**



Members Present: Cllr Pat Frankish (Chair), Cllr Kathy Cooper and Cllr David Garritt

Also present: Jonathan Brown, Humber Emergency Planning Services
Town Clerk, Neil Taylor-Matson

Public Participation: No members of the public were present.

MINUTES

- CEP1910/01 Election of Chair
Cllr Pat Frankish was nominated as Chair for the proceedings.
- CEP1910/02 Apologies for absence
Apologies were received from Cllr Billy Boyd.
- CEP1910/03 Declaration of Interests / Dispensations
a. No declarations of interests were made.
b. No dispensations were sought or granted.
- CEP1910/04 Minutes of the Previous Meeting
The Committee considered the Minutes of the Community Emergency Plan Committee Meeting held on 19th March 2018.
RESOLUTION: That the Minutes were duly signed as a true and accurate record.
- CEP1910/05 Kirton in Lindsey Town Council Community Emergency Plan
The Committee reviewed and reconfirmed the Community Emergency Plan by way of a table top exercise with Humber Emergency Planning Service, and agreed the following actions;
RESOLUTION: That details for contacting land owners/farmers who can assist is updated and included in the plan, to include updating of information on page fourteen. ACTION: Town Clerk
RESOLUTION: That wording relating to unlawful behaviour on page four of the plan is revised. ACTION: Town Clerk
RESOLUTION: That storage locations for copies of the emergency plan are updated and included in the plan document. ACTION: Town Clerk
- CEP1910/06 Agenda for next and future meetings
The Committee had no items at this time to add to the agenda for the next meeting.
- CEP1910/07 Date of next meeting
The date and time of the next meeting is to be confirmed after the Full Council Meeting in May 2019, but is to be scheduled for October 2020.

Signed:

Dated: