



**Minutes of the Meeting of Kirton in Lindsey Town Council
Promoting Kirton Committee on Monday 14th October 2019
held at the Heritage Room, Town Hall, High Street, Kirton in Lindsey at 6.30pm.**

Members Present: Cllr Kathy Cooper (Chair), Cllr Pat Frankish, Cllr David Garritt, Cllr Tony Kitchen, Martin Hollingsworth, Maggie Davies, Olive Ovington and Alison Birkett.

Also present: Town Clerk: Neil Taylor-Matson and Peter Hawes (part).

Public Participation:

Peter Hawes presented an overview of his approaches to both Ongo and North Lincolnshire Council for the planting of trees along East Dale Drive and options at Richdale Avenue. Consultation is planned with residents prior to development of a concept for Richdale Avenue. Ongo to confirm the presence of services which may prevent the planting of trees in any areas of East Dale Drive. The Committee thanked Peter for his time.

MINUTES

- PK 1910/01 Apologies
Apologies for absence were received from Cllr Gunn (work).
- PK1910/02 Declaration of Interests / Dispensations
a. No declarations of interest were made.
b. A dispensation was granted to Cllr Pat Frankish to enable her to take part in discussions relating to In Bloom without having to declare a personal interest as a member of the In Bloom Group. This decision was made as without the dispensation the number of persons prohibited from participating in any particular business would be so great a proportion of the body transacting the business as to impede the transaction of the business. This dispensation shall expire on the date of Town Council elections in May, 2023.
- PK1910/03 Minutes of the Previous Meeting
a. The Committee considered the Minutes of the PK Committee Meeting held on 9th September, 2019
RESOLUTION: That the Minutes be signed as a true and accurate record.
b. The Committee received an update from the Clerk regarding current outstanding tasks and actions.
- PK1910/04 In Bloom
a. The Committee received an update from the In Bloom Group, noting East Midlands in Bloom Silver result and the CPRE Best Kept Village “Highly Commended” result. It was discussed that the Town Council contractors removed flowers from flower beds they were not contracted to work on and not removed flowers from planters they were contracted to work on. Confirming the days that they will be on site would assist with meeting them prior to works to ensure that they are in the right place.
b. The Committee discussed tree planting plans across the town. Alison Birkett reported back on areas where trees could potentially be planted with further areas of the town still to be looked at.
RESOLUTION: That In Bloom plans at East Dale Drive and Richdale Avenue are progressed first with other areas identified to be considered approached in sections.
ACTION: Committee
- PK1910/05 Town Events
The Committee discussed any actions required at this time regarding Town Events, to include:
 - Christmas Festival – The Committee discussed aspects of the planning for the 2019 Christmas Festival.

It was noted that the ESAG and Seasonal Decorations approvals were confirmed. The Clerk had met with Roadworx to discuss the road closures for the event, which had approval from NLC. Publicity was noted as in hand with articles for local magazines and preparation of the banners. NLC had given approval for placing the banners at the gateway signs again this year. Bookings were steady but lower than last year with entertainment again proving to be difficult to source. Selection box donations had been received from Morrison’s and Asda. Discussions continue with Tesco, both Co-Ops, Spar and Costcutter.
Cllr Garritt demonstrated lighting solutions to the committee for the outdoor stalls.
RESOLUTION: That the rope lighting solution is utilised. **ACTION: Cllr Garritt**

Signed:

Dated:

Cllr Garritt demonstrated work for the 'switch on' device.

RESOLUTION: *That work continues to complete the new switch on device.*

ACTION: Cllr Garritt

- Civic Service

The Committee noted the Civic Service will take place on Sunday, 20th October. Planning was reaching the final stages.

- Town Council events and the support required. From P&D Resolution: "*That Town Council events, including Civic, Gala and Christmas are considered by the Council in terms of the support needed to run them*". The Committee discussed the supported required to run Town Council events including a promotional push for increased community support to help.

RESOLUTION: *That appeals are put into Kirton First and published both on noticeboards and online for the creation of a list of volunteers who could assist on the second Saturday in July and the last Sunday in November to set up and take down events.*

ACTION: Town Clerk/Committee

RESOLUTION: *That the promotional push is carried out in January.*

ACTION: Town Clerk/Committee

RESOLUTION: *That the resolutions are reported back to the October Full Council Meeting.*

ACTION: Town Clerk

- VE Day 75 (May 2020)

The Committee received the letter from the Royal British Legion requesting an informal meeting.

RESOLUTION: *That the Clerk forwards dates of availability to the Royal British Legion to enable the meeting to be arranged.*

ACTION: Town Clerk

PK1910/06

Assets

a. The Committee received an update on the assets review, the 63 individual actions were now in a priority order which includes repairs, replacements and recommendations.

RESOLUTION: *That Martin and Alison develop the work further taking into account costings and design for further consultation with the Town Council.*

ACTION: Martin/Alison/Town Clerk

b. Fitzpatrick Woolmer Heritage Trail details: Heritage Trail concept deferred from Full Council. The Committee discussed the Heritage Trail concept for potential consideration in 2020/2021 budget planning if there is interest.

RESOLUTION: *That Kirton in Lindsey Society are asked to look into the sites information boards would be of benefit to be displayed in order that costings and viability can be considered.*

ACTION: Martin/Town Clerk

PK1910/07

Humber Local Enterprise Partnership - Industrial Strategy deferred from Full Council. The Committee considered the strategy to have a say on the emerging approach.

RESOLUTION: *That Cllr Garritt looks into the questionnaire to respond on behalf of the Town Council if consultation remains open.*

ACTION: Cllr Garritt

PK1910/08

Street naming

The Committee discussed the development of ideas to build a list of suggested names for future streets in the town, to provide to North Lincolnshire Council and developers.

RESOLUTION: *That a list is inappropriate at this time as the locations of developments provide consideration at the time for any relevant historic or local references to be incorporated into street naming*

PK1910/09

Agenda for next and future meeting

To take note of any items the Committee wish to agenda for the next or future meetings.

RESOLUTION: *No items requested at this time.*

PK1910/10

Date of next Meeting and Agenda Deadline

The Committee confirmed the date and time of the next Promoting Kirton Committee meeting as 11th November 2019 at 6:30pm, with Agenda items requested prior to Friday 1st November.

The meeting closed at 7:30pm

Signed:

Dated: