



**Minutes of the Meeting of Kirton in Lindsey Town Council Promoting Kirton Committee on Monday 11<sup>th</sup> February 2019 held at the Heritage Room, Town Hall, High Street, Kirton in Lindsey at 6.30pm.**

Members Present: Cllr Pat Frankish (Chair), Cllr Kathy Cooper, Cllr David Garritt, Cllr Tony Kidder, Cllr Joy Kofoed (part); Alison Birkett, Olive Ovington and Martin Hollingsworth.

Also present: 2 members of the public, Jack Startin, Hazel Fox, Town Clerk: Neil Taylor-Matson

Public Participation:

Mr David Scott addressed the Committee to request an update on the replacement of the damaged bollard at the Green due to the 12ft gap left between the bollards allowing vehicles to access the Green. Mr Scott offered assistance in the supply of a metal bollard as replacement.

Mr Jack Startin addressed to Committee to raise concerns with five clauses within the draft lease for Wormwood Hill/Ashwell between North Lincolnshire Council and the Town Council.

Cllr Frankish thanked the public for their participation and opened the meeting as Chair.

**MINUTES**

- PK1902/01 Apologies for Absence  
Apologies were received from Cllr Maggie Davies.
- PK1902/02 Election of Members  
No nominations were received to elect additional members at this time.
- PK1902/03 Declaration of Interests / Dispensations  
a. There were no Declarations of Interests reported.  
b. Standing dispensations were granted to Cllr Pat Frankish in June 2018 and to Cllr Kathy Cooper in October 2018 to enable them to take part in discussions relating to In Bloom without having to declare a personal interest as a member of the In Bloom Group. This decision was made as without the dispensation the number of persons prohibited from participating in any particular business would be so great a proportion of the body transacting the business as to impede the transaction of the business. These dispensations shall expire on the date of Town Council elections in May, 2019.
- PK1902/04 Minutes of the Previous Meeting  
The Committee considered the Minutes of the Promoting Kirton Committee Meeting held on 14/01/2019.  
**RESOLUTION: That the Minutes be signed as a true and accurate record.**
- PK1902/05 Town Events  
a. The Committee discussed the addition of a scarecrow competition to run in conjunction with the Summer Gala.  
**RESOLUTION: That promotion of the scarecrow competition is placed into the next issue of Kirton First.** **ACTION: Town Clerk**  
b. The Committee received the Risk Assessment and noted the requirement for First Aid cover as LIVES are unable to provide support this year.  
**RESOLUTION: That the addition of the risk around equipment including bouncy castle is accepted and the confirmation of the First Aid provision needs to be confirmed and then the assessment is approved.** **ACTION: Town Clerk**  
**RESOLUTION: To approach St Johns Ambulance and the Red Cross for First Aid provision.** **ACTION: Town Clerk**  
The Committee considered the date of the event and the clash with Rescue Day.  
**RESOLUTION: That the date of the Gala remains 13<sup>th</sup> July 2019.** **ACTION: Town Clerk**  
The Committee considered the purchase of medals for races.  
**RESOLUTION: That medals are purchased within a budget of £100 and are participant medals with additional medals for 1<sup>st</sup> place.** **ACTION: Town Clerk**  
The Committee considered a theme for the Gala.  
**RESOLUTION: In conjunction with the scarecrow theme the overall theme is to be farming/the countryside and the fancy dress competition is to be themed around scarecrows.** **ACTION: Town Clerk**  
The Committee considered the promotion of the event to local businesses to encourage participation and teams for races/competition.  
**RESOLUTION: That the Clerk write a letter to businesses and that Committee members assist with**

Signed:

Dated:

**delivery of the letters.**

**ACTION: Town Clerk and Committee Members**

The Committee considered cones along King Edward Street to reduce congestion.

**RESOLUTION: That the necessary permissions are sought and that cones are put into place on the day of the Gala.**

**ACTION: Town Clerk**

c. The Committee considered the changes to the payment schedule for the Christmas lighting contractor.

**RESOLUTION: That it is confirmed the second schedule payment is to be made after the installation of the Christmas lights and that if this is the case the schedule is agreed as requested.**

**ACTION: Town Clerk**

The Committee considered the costs for the solar powered lamp post trees.

**RESOLUTION: That purchase rather than hire costings are sought for comparison.**

**ACTION: Town Clerk**

PK1902/06

Assets

a. The Committee considered the damage to the metal bollard at the Green and decided actions required.

**RESOLUTION: That the Clerk liaises with Mr Scott to discuss his assistance with a replacement bollard that is in keeping with the current remaining bollards.**

**ACTION: Town Clerk**

**RESOLUTION: If costings and design are not suitable that a removable metal bollard is costed for installation.**

**ACTION: Town Clerk**

b. The Committee received an update regarding the ongoing street furniture survey,

**RESOLUTION: That the paper plan was passed to Martin Hollingsworth to assist Martin and Alison Birkett with the marking of current assets.**

**ACTION: Town Clerk**

**RESOLUTION: That the digital mapping will be updated following the survey.**

**ACTION: Town Clerk**

PK1902/07

In Bloom

a. The Committee received an update from In Bloom and agreed any actions required.

Planting scheme for the year is in control and the plans for the Winter In Bloom grant spending are confirmed. Litter picks have now started.

b. The Committee discussed the Winter In Bloom grant and agreed actions to meet deadlines.

The Clerk informed the Committee that the deadline for purchases and receipts for the grant is confirmed at 8<sup>th</sup> March 2019. Martin Hollingsworth explained the planned use of the funding and provided the Clerk with the details of the items to be purchased.

**ACTION: Town Clerk**

c. The Committee discussed the draft lease from NLC re Wormwood Hill/Ashwell.

**RESOLUTION: That the In Bloom Group provide the details of their ideas and that these are sent along with the draft lease to solicitors for comment.**

**ACTION: Town Clerk**

d. The Committee noted the summer planting scheme for the grounds maintenance contractors.

Cllr Frankish and the Clerk met with the contractors this morning 11/02/19 and discussed the request for a blue and yellow theme and the placement of shrubs and annuals.

PK1902/08

Civic Events

The Committee noted the conclusion of Civic Events for 2018-19 and Cllr Joy Kofoed thanked those who donated prizes for the raffle and auction at the Civic Dinner held on 02/02/2019.

PK1902/09

Agenda for next and future meetings

No agenda items for future meetings were requested at this time.

PK1902/10

Date of next Meeting

The date and time of the next Promoting Kirton Committee Meeting (subject to any changes of circumstances) was agreed for Monday 11<sup>th</sup> March at 6:30pm with any submission of agenda items requested prior to Monday 4<sup>th</sup> March.

The meeting closed at 7:20pm

<u>Present:</u>	Cllr Pat Frankish
	Cllr Kathy Cooper
	Cllr David Garritt
	Cllr Tony Kidder
	Cllr Joy Kofoed
	Alison Birkett
	Martin Hollingsworth
	Olive Ovington
<u>Apologies:</u>	Cllr Maggie Davies

Signed:

Dated: