

KIRTON IN LINDSEY TOWN COUNCIL

84 South Cliff Road, Kirton in Lindsey, Gainsborough

North Lincolnshire. DN21 4HU

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Minutes of the Kirton in Lindsey Town Council Meeting held on Wednesday 26th August, 2015 at 7.00pm in the Town Hall, High Street, Kirton in Lindsey, DN21 4LZ.

Present

Cllr. Kathy Cooper (Mayor)

Cllr. Billy Boyd

Cllr. Geoff Cossey

Cllr. Pat Frankish

Cllr. Tony Kitchen

Cllr. Samantha Layzell

Cllr. Stan Stamford

Cllr. J. Thickett

Ward Cllr. John England

Ward Cllr. Trevor Foster

Prior to the meeting, Prayers were led by Cllr. Pat Frankish.

Public Participation:

- No members of the public were in attendance and no matters were raised on their behalf.

- 15/16.79 The meeting was opened by the Mayor, Cllr Kathy Cooper and the following matters raised:
1. The Council was advised that Cllr. Brenda Tyzak had submitted her resignation from the Council and she was thanked for all her hard work over the years. **ACTION: Clerk**
 2. Angela Grounds was welcomed as the Locum Clerk. It was further anticipated that Cate Neal would be commencing a phased return to her role over the coming weeks.

15/16.80 Apologies

Apologies for absence were received from Cllr J. Startin (Deputy Mayor), Cllr. M. Davies, Cllr. A. Kofoed, Cllr J. Kofoed and Ward Cllr. Neil Poole.

15/16.81 Declaration of Interests / Dispensations

- a. No Declarations of Interests, in respect to Agenda items, were made.
- b. No requests for dispensations were received by Clerk prior to the meeting.

15/16.82 Minutes of Previous Meeting

The Council considered the Minutes of the Kirton in Lindsey Town Council Meeting held on 22nd July, 2015 (*forwarded 20/8/15*)

Resolution: The Minutes were duly approved and signed as a true record.

15/16.83 Report from Ward / North Lincs. Councillors

- a. The Council considered the suspension of the meeting to receive the Ward Councillors' Report.

Resolution: The Meeting was suspended.

Ward Cllrs. England and Foster reported on the following matters:

1. The Ward was quiet as Council is in recess.

2. The proposed school Traffic Order is progressing and should be presented to Cabinet in September.
3. A survey is to be undertaken in September on Ings Road, Kirton following complaints of speeding traffic and other issues.

b. **The meeting was re-opened** and the following matters discussed.

1. The Council discussed the surface of the roads to be marked under the new Traffic Order.

Resolution: That the Clerk write to North Lincs. Council to request that the surfaces are in satisfactory condition prior to marking.

ACTION: Clerk

2. The Council requested information on other sites.

(i) **Resolution: That the Clerk write to North Lincs. Council to confirm if work to Redbourne Mere is in the 2015/16 schedule of works.**

ACTION: Clerk

(ii) **Resolution: That the Clerk write to North Lincs. Council to confirm if the Pelican/Zebra Crossing on South Cliff Road (B1398) is in the 2015/16 schedule of works.**

ACTION: Clerk

3. The Council considered the town's verges and other neighbourhood services.

Resolution: That the Clerk obtain a copy of verge responsibilities from North Lincs. Council.

ACTION: Clerk

15/16.84 Police Matters

- a. The Council received the July Police Report (*forwarded 11/8/15*).
- b. No matters were raised.

15/16.85 Civic

The Council acknowledged that solely a single quote was obtained due to this being a specialized service.

The Council received a quotation for civic chains of office (*forwarded 20/8/15*) and considered their purchase. It was explained that the Mayoral Chains were only suitable for a male Mayor and Mayoress and that no Consort chain is owned by the Council.

Resolution: That due to the high cost of purchase, alternative sources of funding should be sought.

ACTION: Cllrs. Cooper & Frankish

15/16.86 ERNLLCA /Training

- a. The Council considered attendance at the ERNLLCA AGM to be held on 17th September, 2015 (*information forwarded 19/8/15*).

Resolution: That Cllrs. Cooper, Startin and Layzell attend with Cllrs. Cooper and Startin having voting rights.

ACTION: Clerk

- b. The Council further considered the Clerk's attendance at an S.L.C.C. Training Day (within 2015/16 budget).

Resolution: That the Clerk chooses whether to attend or not.

ACTION: Clerk

15/16.87 I.T. Equipment

The Council considered the purchase of new I.T. equipment for the Town Council office (*quotations forwarded 26/8/15*). The Locum Clerk informed Council that the current I.T. equipment was old and running at a very unsatisfactory standard and this was confirmed by several Councillors who had attempted to work in the office in the Clerk's absence.

Resolution: That the Clerk liaise with Cllrs. Kitchen and Stamford to purchase a new computer/monitor and Microsoft Office package as well as undertake the repair of the existing laptop within a budget of £1000.00

ACTION: Cllrs. Kitchen/Stamford & Clerk

15/16.88 Parks and Open Spaces

a. Cllr. Cooper reported on discussions with Countrywide pertaining to the current neighbourhood service contract. Discussion followed regarding various sites throughout the town.

Resolutions:

1. That retrospective approval be granted for cut back and weed-killing work to the cemetery.

2. That all other matters relating to current works be taken to the next meeting of Promoting Kirton with the proviso that no works be undertaken around the memorial prior to 11/11/15. ACTION: Clerk

3. That the General Purpose and Planning Committee review the current contract to ensure all matters are covered in future years.

ACTION: Clerk

b. Playground Proposal – Cllr. Cooper advised Council that she is currently liaising with Cabinet Member Rob Waltham regarding the provision of a second playground for the town and will keep Council updated.

15/16.89 Cemetery

Cllr. Cooper informed Council of the following matters:

1. Work is progressing on the commemorative bench for Jodie Bray and Cllr. Startin will liaise with Mr. Jim Bray to agree future upkeep of the site.

2. Several benches in the cemetery are in need of renovation. Council discussed this and agreed that a full survey of all the towns seating should be undertaken and the costs of renovation considered for inclusion within the 2016/17 budget or by alternative funding options. ACTION: Clerk

3. Raised Graves – Council was informed that seven graves (some quite old) have not settled to average ground level and need lowering and discussion followed.

Resolutions:

(i) That the gravedigger be appointed to undertake the necessary works at a cost of £50.00. ACTION: Clerk

(ii) That the Clerk write to all local funeral directors requesting that the correct level of soil is left following a burial. ACTION: Clerk

15/16.90 Battle of Britain Commemoration

The Council considered attendance at a Battle of Britain Commemoration to be held on 4th September at the Commonwealth War Graves in Kirton in Lindsey (information forwarded 20/8/15).

Resolution: That Cllrs. Cooper, Boyd, Cossey and Andrew and Joy Kofoed attend. Cllr. Boyd to advise Mr. Phil Bonner of attendees.

ACTION: Cllr. Boyd

15/16.91 Allotments

Cllr. Cooper advised Council that no response has yet been received from the land agent however further enquiries are being made regarding land at the old air base. The owners of the Old Police Office have further been approached about available land.

Resolution: That the Clerk discuss possible land acquisition with Ward Cllr. Neil Poole and report any outcomes to Council. ACTION: Clerk

The Council resolved to continue the meeting past 9pm if required.

15/16.92 R.A.F. Camp

Council was advised of a meeting with Nic Dakin, M.P. to discuss the future of the old R.A.F. Camp. Discussion followed on pertinent matters to raise.

Resolutions:

1. **That Councillors Cooper, Boyd, Kitchen, Layzell and Stamford attend the meeting.** ACTION: Clerk
2. **That Cllr. Boyd draft a list of salient points and forward to all Councillors prior to the meeting.** ACTION: Cllr. Boyd

15/16.93 Councillors/Clerk – Report and Update (for information only)

1. Civic Attendances – Cllr. Cooper informed Council of a very interesting and enjoyable evening at the Jubilee Hall.
2. Kirton Clipper – Cllr. Cooper advised Council that following the revised route, fewer people were using the service and the Clerk had written to North Lincs. Council proposing a return to the existing route with some enhanced service.

15/16.94 Planning / Consultations

a. The Council considered the following Planning Applications:

(i) **Application No:** PA/2015/0913

Proposal: Planning Permission to erect a single storey extension

Site Location: 33 Moat House Road, Kirton in Lindsey

Applicant: Mr & Mrs John Marshall

(information forwarded 13/8/15)

Resolution: That the Clerk respond ‘No Objection’. ACTION: Clerk

(ii) **Application No:** PA/2015/0901

Proposal: Change of use of three vacant hangars for B2, B8, ancillary B1 uses and agricultural storage

Site Location: RAF Kirton in Lindsey B1400 from B1398 to B1205

Applicant: Acorn Recyclers

(information forwarded 19/8/15)

Resolution: That the Clerk respond ‘No Objection’. ACTION: Clerk

(iii) **Application No:** PA/2015/0992

Proposal: Notification of proposed work to fell one ash tree within the conservation area

Site Location: Stonewell, 6 King Edward Street

Applicant: Mr M Austin

(information forwarded 19/8/15)

Resolution: That the Clerk respond ‘No Objection’. ACTION: Clerk

(iv) **Application No:** PA/2015/0865

Proposal: Erection of 2-storey end terrace house

Site Location: Land adjacent to 3 Dunstan Villas

Applicant: Mr Rod Rowbotham

(information forwarded 19/8/15)

Resolution: That the Clerk respond ‘No Objection’. ACTION: Clerk

b. The Council considered the following Pre-Consultation:

(i) **Application No:** N/A

Proposal: To divert Public Footpath 248

Site Location: Windmill Plantation

Applicant: Truelove Property (*forwarded 11/8/15*)
Resolution: *Although mindful that this is solely a Pre-Consultation, the Council requested that the Clerk respond stating that they could see no immediate problem with the proposed path diversion as long as it remained accessible and adequately sign-posted.* **ACTION:** Clerk

c. Council noted the following Planning Applications that have been **redacted**:

(i) **Application No:** PA/2015/0702
Proposal: To erect single storey rear extension
Site Location: 22 Station Road
Applicant: Mr A. Vessey
Resolution: **Full Planning Permission Granted** (*forwarded 11/8/15*)

(ii) **Application No:** PA/2015/0636
Proposal: To change approved house types (PA/2013/1563)
Site Location: 59a/b Windmill Way
Applicant: Truelove Property & Construction
Resolution: **Full Planning Permission Granted** (*forwarded 11/8/15*)

(iii) **Application No:** PA/2015/0689
Proposal: Determination of the requirement for prior approval
Site Location: Mount Pleasant Farm, North Cliff Road
Applicant: Mr N Deville
Resolution: **Prior approval nor required** (*forwarded 11/8/15*)

(iv) **Application No:** PA/2015/0687
Proposal: Erection of a garage for classic car storage
Site Location: 7 East Cross Street
Applicant: Mr M Burton
Resolution: **Full Planning Permission Granted** (*forwarded 11/8/15*)

15/16.95 Finance

a. **APPENDIX A:** The Council received notification of accounts paid by the Town Clerk under devolved authority LGA 1972 (*forwarded 20/8/15*).

b. **APPENDIX B:** The Council considered the Schedule of Payments (*forwarded 20/8/15*).

Resolution: **That the accounts listed be paid** **ACTION:** Clerk

c. **APPENDIX C:** Council was advised that the Summary of Spend and Bank Reconciliation to 31/7/15 and 1st Quarter Budget Check will be presented to the September meeting.

15/16.96 Agenda for next and future meeting

The following matters were requested for inclusion on the September Agenda:

1. War Memorial – location
2. Neighbourhood Plan – to invite a representative of North Lincs. Council to address the September Meeting on the pro's and con's of a Neighbourhood Plan.
3. Temporary Post Office Closure for re-furbishment
4. The Green/King Edward St – maintenance of un-adopted roads

15/16.97 Date of next and future meetings

The date and time of the next Full Town Council and other Committee Meetings were confirmed as (subject to any change in circumstances):

FULL COUNCIL

Wednesday 23rd September, at 7.00pm

in the Town Hall, High Street, Kirton in Lindsey

**PROMOTING KIRTON
AMENDED TIME)**

Monday 14th September, at 7.00pm (NOTE

in the Town Council Office, 84a South Cliff Road, Kirton in Lindsey

The meeting closed at 9pm.