



Policy 17: Grant Awarding Policy

Reviewed and Adopted May 2025 (v.20251) [AC 2505/11]
Next Review May 2026

Criteria

1. Groups within Kirton in Lindsey can apply to the fund. Those outside the town who can demonstrate direct benefit to the inhabitants will also be eligible to apply.
2. The Town Council will support both capital and revenue projects. Projects with total cost of £1million and below will be eligible to apply for funding.
3. Groups can apply once per year but may bid for a number of elements of a project in the application.
4. All applications will be considered with regard to financial stability of the groups and judged on their own merits.
5. Wherever possible a group will be expected to make some contribution from its own funds.
6. Where partnership funding is being sourced, the Council would wish to see that such funding has been secured prior to awarding a grant.
7. Retrospective applications (ie for projects already completed) will be allowed. The Town Council will adjudge at the time of application whether the project was urgent and also consider the financial situation of the group at the time.

Applications

8. Groups will apply to the fund using the agreed application form.
9. Groups will be expected to supply accompanying documentation as detailed on the application form.

Types of Grants Available and Maximum Amounts

10. Two types of grant will be available – Budgeted Grants and Community Pot Grants.
11. Budgeted Grants must be for a maximum of £5,000.
12. Community Pot Grants must be for a maximum of £300.

Application Deadlines

13. The deadline for applications for Budgeted Grants will be advertised on the application form, and will be available for drawdown from the start of the next financial year, the following April. Grant applications will be considered at the Precept Meeting usually held at the beginning of December or January.

14. Requests to the Community Pot can be made at any time during the year. Applications will be considered at the next suitable meeting of the Full Council.

Advertising grants

15. The Town Council will normally advertise availability of the Budgeted Grants scheme two months in advance via the Council's website, on the town notice boards and by any other means the Council deems appropriate

16. The Community Pot will be advertised on the Town Council website throughout the year.