Kirton in Lindsey Town Council

Contact the Council: Town Clerk phone 01652 648978; e-mail enquiries@kirtoninlindseytowncouncil.gov.uk or visit the Town Council website at www.kirtoninlindseytowncouncil.gov.uk

Full Council Meeting Minutes October 2026
Wednesday 28 October 2026, Diamond Jubilee Town Hall, Kirton in Lindsey at 7pm

Present Councillors:
Councillor Hazel Fox (Chair), Councillor Pat Frankish, Councillor David Garritt, Councillor Karen Gunn, Councillor Chris Howard, Councillor Joy Kofoed, Councillor Tony Politt and Councillor Suzanne Stephenson.

Councillors Not Present:
Councillor Barry Starkie.

Also Present:
Ward Councillor Trevor Foster (part), one member of the public (part), Town Clerk, Neil Taylor-Matson (in attendance) and Assistant Clerk, Cheri Morton (voluntarily, part).

2610/01 Apologies for Absence
Apologies were received from RAF Blyton Aviation Heritage Group who had hoped to introduce themselves.

2610/02 Declaration of Interests / Dispensations
a. No declarations were made
b. No Dispensations were granted

2610/03 Public Participation
A member of the public asked about the correspondence received concerning the 1,400-year-old Saxon skeleton and Roman ruins found during RAF clearance works. The Town Clerk confirmed that the Kirton in Lindsey Society had also received the correspondence and had contacted Kevin Leahy; and that the Town Clerk had contacting North Lincolnshire Council (NLC) planning as relevant documentation about the archaeological discoveries appears to be missing on the planning portal. A response back is awaited. Ward Councillor Trevor Foster noted that the correct figures for the new planning laws he explained at the last meeting were: applications up to 9 houses will be determined by Planning Officers; 10 to 150 houses will be heard by the Planning Committee; over 150 houses will be determined by the Mayor of Greater Lincolnshire and all other planning applications will be determined by Planning Officers. He apologised for any misunderstanding around these points. The Council thanked those attending.

2610/04 Minutes
a. The Council approved the minutes of the Full Council Meeting held 23rd September 2026.
RESOLUTION: ***That the minutes were duly approved and signed.***
b. The Council received the draft minutes of the Promoting Kirton Committee Meeting held 12/10/2026.
c. The Council received the draft minutes of the Finance and Planning Committee Meeting held 12/10/2026.

2610/05 Mayor & Delegates Reports
The Council received reports from the Mayor, Councillors and Officers attending Civic Events or meetings on behalf of the Council:

Mayor's Reports
- North Lincolnshire Council Civic Service 11th October - this was held at Broughton church.
- Brigg Civic Service 18th October – this included afternoon tea at the Atrium.
- Barton upon Humber Civic Service 25th October – the Mayor was unable to attend & sent apologies.

Councillor/Officer Reports
- Anglian Water – initial community consultation meeting - 24th September – Cllr Frankish reported a useful, interesting meeting with the senior officers with local voices heard. Cllr Fox noted concerns from residents about the lack of compensation payments to those off supply for more than twelve hours. The Town Clerk highlighted the correspondence from Anglian Water with the offer from them asking if they

could make a meaningful difference to local projects, initiatives, facilities or community priorities and their request for ideas which they could explore. Councillors to consider ideas to put forward.
RESOLUTION: ***That the Town Clerk writes on behalf of the residents about it appearing to be the exception rather than the rule that residents received any compensation payments, that members of the Town Council carried out water drops due to the number of residents missed by the Anglian Water arrangements, that homes and businesses require redress and highlighting the discolouration issues when supply was eventually restored.*** **ACTION: Town Clerk**

- Breakthrough Communications – 2027 Elections training - 25th September – The Town Clerk had provided a written report noting a useful session looking at communication, perception and community awareness not only of the forthcoming elections and the difference between the Unitary Authority and Town and Parish Council elections, but also the understanding of the different roles and responsibilities the Town Council and North Lincolnshire Council have. The importance of the community knowing the role of the Town Councillor and the work of the Town Council and how this can effectively be communicated was highlighted as needing early engagement. Discussion also included providing training and information for existing and any new Councillors.
- ERNLLCA – Annual Conference - 29th September – The Town Clerk noted the conference used a new format of 'talking tables' rather than full audience presentations. There were ten specialists at ten tables with five sessions throughout the day allowing participation with five specialists. The conference was very well attended and supported by the local councils in this area.
- ERNLLCA – AGM – 22nd October – The Council noted no attendance to the event.

2610/06 Report from North Lincolnshire Council / Ward Officers

a. Ward Councillor David Garritt provided an update on outstanding issues. March Street resurfacing is to take place in April, along with Cornwall Street. The Town Clerk noted that previous communication had confirmed Cornwall Street works were to be carried out in November. Cllr Trevor Foster clarified that the outstanding resurfacing works will now all take place together, in April. Cllr Garritt advised that the NLC Leader, Rob Watham is now looking into the matter of the potential nature reserve off Redbourne Mere due to the lack of progress on the matter. In terms of the request for an Article 4 Direction, as there are currently no Homes of Multi Occupancy and no applications for any in Kirton in Lindsey this will not be progressed. Cllr Garritt has not yet had opportunity to escalate the Town Council's concerns about weed clearance works. The signs for vehicles turning at Redbourne Mere and replacement of the Grayingham Road street sign are getting chased up, as is the signage for the public conveniences to make clear the NLC responsibilities for them. The Town Clerk noted that the signage to make clear the NLC responsibilities for the Barnard Meadows and Fusilier Way play areas was only put into place this month following the initial request in November 2020 – a six-year period for this to be done. Cllr Garritt noted that NLC had now put in new kerbs to resolve the flooding problems reported by residents on Ings Road following the residents contacting the Town Council about the lack of progress with this over a number of years. Bus stop and street furniture cleaning equipment is to be provided to the Town Council by NLC and Cllr Foster confirmed that this will be presented to the Town Council at a grant presentation photocall. Regarding a residents concerns about the archaeological discoveries at the former RAF site Cllr Garritt is to contact the resident separately on this matter. The Ward Cllr surgery held at the Diamond Jubilee Town Hall this morning was well attended. With reference to the complaints received about the Newett Homes development off Ings Road the NLC Network Inspector has this in hand and is holding the developer to account. The ongoing road closure at Hibaldstow remains a matter of concern and is due to a diesel spill which is within the tarmac which makes the road dangerous in wet weather. This is an ongoing insurance issue between private companies which NLC are continuing to seek early resolution for. Cllr Garritt is looking into residents concerns about the lack of compensation and redress payments by Anglian Water and continues to look at complaints received about bin collections. Funding options for the Town Council SportsZone sessions for the next financial year are to be looked into and Cllr Garritt is to look at permissions required to place a permanent planter structure at the town entrance sign on South Cliff Road.

Cllr Fox asked Cllr Garritt about the installation of new bus stops in the North Lincolnshire Council area and if Kirton in Lindsey will be included in these works. Cllr Garritt confirmed that Kirton in Lindsey was previously

identified as not requiring new bus stops but requiring cleaning and maintenance of the existing ones. He will chase up the cleaning and maintenance works previously promised.
Cllr Kofoed advised the resident at Ings Road had contacted her to thank NLC for the work done to alleviate the flooding of their property following the chasing up of this by the Town Council. They were now awaiting heavy rainfall to give the new kerbing the test it needs to show it works.
b. The Council felt that Ward Councillors update had provided an update on all outstanding matters.
c. The Council noted there was currently no update on escalation and request for review of process regarding weed clearance /management by NLC.
d. The Council noted there was currently no update regarding the signage for the public conveniences in the Market Place.
e. The Council noted the update on the Article 4 Direction request and that this would not be progressed.
f. The Council considered requesting a speed limit reduction to 50mph on the B1206 as requested by Cllr Kofoed. After lengthy discussion it was agreed not to pursue this.
g. The Council received the notice of public path diversion order: Public Footpath 252A. The Town Clerk noted confirmation from the Public Rights of Way Officer that Truelove Property & Construction had so far diverted this public footpath six times during twenty-seven years building the estate. The Council felt this was excessive but acknowledged there was little that could be done.

2610/07 Planning
a. The Council considered the following planning application:

PA/2026/1038
Proposal: Outline planning permission for a residential development consisting of nine dwellings with all matters reserved for subsequent consideration.
Location: Land off Gainsborough Road, Kirton in Lindsey.
RESOLUTION: ***That the Town Clerk responds with 'Objection' to this planning application noting that the proposal is outside the current development boundary for the town; that the proposal is not in keeping with the appearance of the town and will have a detrimental visual impact; loss of further open countryside and natural habitat for deer, owls, bats, pheasants, squirrels and birds of prey; that there are highway concerns in terms of the narrow section of road the proposed development would connect to and the blind crest of the road at that point; that changes would be required to existing speed limits; that the proposal would increase the number of junctions converging near to the Primary School; the proposed location only scores 36 on the Connectivity Planning Tool which is very low; a lack of public transport provision will increase the reliance on more private vehicles; concern about contaminated land next to the proposed site requiring full assessment; surface water flooding/foul water solutions proposed are known not to be viable with local and geographical knowledge; adjacent development to proposed location was rejected locally and only allowed on appeal as a social housing exception site.*** **ACTION: Town Clerk**

b. The Council received the following decision notification from North Lincolnshire Council:

PA/2026/859 – HOUSEHOLDER PLANNING PERMISSION – to erect extension to side of dwelling – Homestead, 36 Queen Street, Kirton in Lindsey, DN21 4DX.

2610/08 Policies and Procedures
a. The Council reviewed the updated Policy 33: Dignity at Work Policy now including information from the Information Commissioner's Office (ICO) Unreasonably Persistent and Unacceptable Behaviour Policy.
RESOLUTION: ***That with an amendment on page 15; section False allegations to remove the unnecessary additional word 'be' from the last sentence, the updated policy is approved.*** **ACTION: Town Clerk**
b. The Council considered the draft data protection complaints process. The addition of the word 'be' was noted as required on page 2, Responding to your complaint. The Council discussed the section on Complaints from children and agreed additional wording was required.
RESOLUTION: ***That with an amendment on page 2; section Responding to your complaint to add in the missing word 'be' and with an amendment to page 2; section Complaints from children to include 'it may***

be necessary to correspond via the legally responsible parent or guardian' and 'in some cases it may be appropriate to liaise with social services' this policy is approved. **ACTION: Town Clerk**

c. The Council considered the Service Level Agreement offered by East Riding of Yorkshire Council for data protection advice.

RESOLUTION: ***That at this stage, if support is required, the option of one-off support is approved at £34.00 per hour which could also form a basis for consideration of a longer-term agreement after review of all outcomes.***

d. The Council considered website accessibility requirements. The Town Clerk's report brought to the September meeting was again considered. The Town Clerk recommended to initially instruct a professional accessibility compliance test, with a report to be received to understand fully the non-compliance areas and any potential limitations of the current website platform. A decision could then be made about any further actions required.

RESOLUTION: ***That a one-off accessibility audit and report is ordered through Pear Space at £70.00.*** **ACTION: Town Clerk**

e. The Council reviewed Policy 13: Safeguarding Children last approved October 2025.

RESOLUTION: ***That this policy is approved without amendment*****. ACTION: Town Clerk**

f. The Council reviewed Policy 14: Safeguarding Adults last approved October 2025.

RESOLUTION: ***That this policy is approved without amendment*****. ACTION: Town Clerk**

g. The Council reviewed the Accessibility Statement for the website.

RESOLUTION: ***That the statement is approved without amendment*****. ACTION: Town Clerk**

h. The Council noted the change of name for the Staffing Committee and actions required. The Town Clerk noted the need to change wording in a number of policies and documents and sought approval to do so.

RESOLUTION: ***That changing of the wording 'P&D'/'Personnel & Disciplinary' to 'Staffing' in all relevant documentation is approved.*** **ACTION: Town Clerk**

i. The Council received a recommendation from the KLASSIC Charity Committee to correct the wording from the Annual Meeting Minutes of 6th May 2026 (Item AC2605/08 h. iii.) to remove the word 'Park' from the title 'KLASSIC Park Charity Committee' which was included in error.

RESOLUTION: ***That it is confirmed that the wording is corrected for this committee and that it is called the 'KLASSIC Charity Committee'.***

2610/09 Community Speedwatch

Cllr Pollitt provided an update, noting that three sessions were run over this week and in one session 232 vehicles were monitored and only 2 were observed to be speeding. The scheme remains well received and is proactive. The main concerns around the volume of speeding vehicles is on Redbourne Mere. Cllr Garritt recommended Safer Roads Humber are made aware of the Community Speedwatch data for Redbourne Mere and asked to provide monitoring again in this area. Cllr Pollitt also noted that the NLC speed indicator device on North Cliff Road is still faulty.

2610/10 Speed Indicator Devices

Cllr Fox noted that the funding was approved by NLC for £6,256 towards the three speed indication devices and posts to install them on but in terms of the remaining funding (to come from the Police and Crime Commissioner) a decision was still awaited. NLC have arranged for a photocall to celebrate their part of the funding awarded next week at one of the proposed sites for the devices.

RESOLUTION: ***That Councillors available will attend the photocall.*** **ACTION: Councillors**

2610/11 Car Parking Provision

The Council considered the correspondence received 04/08/2026 and considered requesting new discussions with the landowners as requested by Cllr Fox.

RESOLUTION: ***That an approach is made by Cllr Fox and Cllr Garritt to request new discussions.***

2610/12 Historic sites - Whipping Post and Market Place Pump

The Council received an update to note that the works to install the small gravel surround at the base of the Whipping Post were completed. The Council considered replacement of the interpretation boards at both the Whipping Post and Market Place Pump as they are both showing signs of wear.

RESOLUTION: ***That replacement interpretation boards are purchased from Zest Print at £55 (+ VAT).***
ACTION: Town Clerk

2610/13 Allotments
Cllr Frankish confirmed the annual October inspections were scheduled to take place in the morning. The Town Clerk advised that the contractors were hoping to start on the works to the entrance in November.

2610/14 Grove Street Cemetery
The Town Clerk updated the Council and provided the draft Memorial Management Policy which was recommended to be introduced following legal advice taken over the summer with regard to memorial testing works. The tree works were now completed and the contractor had taken chippings from the works to the allotment site at no additional cost. Some mole activity identified by the Town Clerk was again dealt with recently with no reporting received or concerns raised by residents or visitors.
RESOLUTION: ***That the Memorial Management Policy is approved.*** **ACTION: Town Clerk**

2610/15 Open Spaces
a. The Council received the annual operational inspection report from RoSPA detailing 21 recommended actions. Cllr Starkie has already started to resolve those that he can. In terms of the recommended safety testing to be carried out on the Galaxy equipment, RoSPA have recommended Labosport as qualified to do this. A quotations has been requested. The works to re-tension the Space Net and replace the bolt cover were requested via Caloo to be carried out at the same time as the work to the zipline. This has added £100 to the previous quotation and the Town Clerk asked for approval of agreement to this to ensure all the works are carried out. The weekly inspection report dated 30/09 was received and signed.
RESOLUTION: ***That the Town Clerk's action was approved with the revised quotation accepted.***
b. The Council received the weekly inspection report dated 30/09 for the outside gym equipment and noted that Streetscape still have one piece of equipment awaiting part replacement.
c. The Town Clerk provided an update on the Parish Paths Partnership, noting the contractors are still to confirm the schedule for their third cut of the season. Cllr Kofoed thanked Cllr Fox for reporting the tree down at FP255 on her behalf.
d. The Town Clerk provided an update on works to the directional fingerposts. The replacement of one 'arm' at Grayingham Road/Gainsborough Road was estimated at £225. There is also an arm missing at the South Cliff Road/Dunstan Hill junction and a separate quote for works to replace both of these came in at £740 in total due to the requirement to purchase new lettering and materials. It is understood the fingerpost at Cleatham Road / Kirton Road junction is under maintenance by NLC, and so they may also repair the 'arm' on the Grayingham Road/Gainsborough Road; however are now unlikely to replace the missing 'arm' at South Cliff Road/Dunstan Hill. The Town Clerk will continue to monitor this.
e. The Council considered works to town benches. The Town Clerk provided a quotation for a replacement bench for South Cliff Road, of the same type used for the Pocket Park outside the Doctor's Surgery, outside the Cemetery, at Steep Hill and the A Team bench on the Green. Three quotations had also been sought for repair works to ten benches around the town, and two were received at £1,000.00 and £1,050.00.
RESOLUTION: ***That the quotation for a Phoenix Jubilee Recycled Material bench for South Cliff Road from Glasdon at £1,120.09 (+VAT) was approved.*** **ACTION: Town Clerk**
RESOLUTION: ***That the third quotation for the other bench works is awaited until these works are further considered.*** **ACTION: Town Clerk**
f. The Council received an update regarding the consideration of planting for some town entrances following the Promoting Kirton Committee Meeting. Cllr Fox recommended approaching HMP Hatfield to make a suitable sloping planter for the South Cliff Road entrance to the town following a suggestion from the Community Co-ordinator at the Committee meeting. It would then be added into the Town Council contract for ongoing planting/maintenance. Bloom to be consulted on this proposal. The Town Clerk noted that Bloom had not yet had a meeting to enable them to respond to the query to them about their own plans for the location.
g. The Council received five tenders for the grounds maintenance grass cutting and planting contracts from

March 2027 onwards. Cllr Frankish declared a personal interest and did not take part in this item.
RESOLUTION: ***That the tenders from idVerde (Yr1: 14,810.83 ; Yr2: 15,551.37; Yr3: 16,328.94 [+VAT]) and SB2 Gardening (Yr1: £8,820.00 [no VAT] then rate increase will be 1% less than the RPI rate) are accepted.***
ACTION: Town Clerk

2610/16 Finance

i. Income and Expenditure

a. The Council received notification of accounts paid by the Town Clerk under devolved authority.

b. The Council noted the return to the consultation on a New Proper Practices Framework for Smaller Authorities. Cllr Fox thanked the Town Clerk for the work on this; the Town Clerk thanked Cllr Fox for her important contributions to the finalised response.

c. The Council considered a donation to the 2026 Poppy Appeal.

RESOLUTION: ***That the donation to the 2026 Poppy Appeal is £300.*** **ACTION: Town Clerk**

d. The Council received the renewal notice for the community website, www.kirtoninlindsey.com, at £820.80 (including taxes) for three years from 16 November 2026. The Town Clerk recommended downgrading the payment plan with Wix to their Light package at £324.00 (including tax) for a three-year plan with the option to upgrade the payment plan option again if required. The Town Clerk also noted the contractual annual domain renewal due on 5th November at £20.40.

RESOLUTION: ***That the plan is downgraded to Light at £324.00 (including tax) for a three-year plan and reviewed should an upgrade be considered necessary.*** **ACTION: Town Clerk**

e. The Council considered hire costs for a potential town volunteers event proposed by the Community Co-ordinator at £84 for three hours hire at the Diamond Jubilee Town Hall in February.

RESOLUTION: ***That the hire costs of £84 are approved should the event prove viable to go ahead*****. ACTION: Community Co-ordinator.**

f. The Council received confirmation of annual electrical testing of office equipment completed 23/10/2026.

g. The Council approved accounts for payment.

ii. Internal Control

a. The Council received the Finance Report and Bank Reconciliations to balance with the bank statements and cashbook.

b. The Council received the 2nd Quarter Budget Checks Monitoring Report with no comments made.

c. The Council received the initial budget planning information for 2027-2028 with no comments made. The Town Clerk asked Councillors to begin to think of projects which would need funding next year and any means to reduce budget costs for future meetings.

iii. *External Control*

a. The Council considered the independence of the internal auditor with regard to personal independence, financial independence and professional independence. Cllr Fox suggested that using the same auditor for many years could develop complacency and suggested different auditors could be used going forward to prevent this. Cllr Howard noted that using the same auditor doesn't assist in confirming market costs for internal auditors.

RESOLUTION: ***That research is carried out into the Internal Auditors used by other Town and Parish Councils in the local area and costings are sought for comparison, but that this is considered a low-priority action.*** **ACTION: Town Clerk**

RESOLUTION: ***That the Council are confident that the current auditor meets all three requirements of personal independence, financial independence and professional independence.***

b. The Council received the Interim Internal Auditor Report for 2026-27 and considered the recommendations made. The Town Clerk noted the recommendations were for the Council to consider the independence of the internal auditor and to confirm that it is meeting the requirements of the ICO Publication Scheme. The Town Clerk highlighted the areas of the publication scheme which could require further work to display information clearly under separate headings on the website and that this would form additional work going forward.

2610/17 Town Clerk's Report / Correspondence for Information and Discussion
The Council received the Town Clerk's report including correspondence for information and discussion.

a. The Council noted correspondence received after the Agenda was published as: Brigg Town Council Save the Date information for March Civic Dinner; NLC Planning Decision PA/2026/796; resident apology for inappropriate messages re FOI request; resident FOI internal review request; resident FOI referral to the ICO; Ings Lane Newett Homes development concerns including note of thanks to Cllr Fox for liaising with the site manager; NLC Town and Parish Liaison notification for November; Ings Road development – road access concerns; Triangle Camera Club - Kirton First contact details request; KLOTS query about responsibility for Redbourne Mere planters; Ward Cllr and Network Inspector updates regarding Newett Homes development; resident FOI apology follow-up including complaint about NHS services; further Newett Homes updates; ERNLLCA Newsletter.
b. Correspondence carried over from September: St Andrew's United Church – 2026 Christmas Tree Festival Information. Cllr Fox reported receipt of invitation for her to judge the Christmas Tree Festival and also expressed interest in entering a tree on behalf of the Town Council. The theme this year is 'Who We Are'. There should be little expense involved, however if there is any Cllr Fox sought permission to use the Mayoral Allowance for this. It was confirmed that the Town Council entry would not be eligible in the competition given the Mayor was carrying out the judging. Thanks were expressed to Cllr Fox for volunteering to do this on behalf of the Town Council.
RESOLUTION: ***That Cllr Fox is approved to enter a tree on behalf of the Town Council and to judge the competition with the Mayor's Allowance to be used for any small expenses.***
c. Ilos Car Lane solar proposal rearranged consultation
d. Anglian Water Community Drop-In
e. KLASSIC correspondence – Charity Commission
f. Visit North Lincolnshire – Tourism, Networking update September
g. ERNLLCA – September newsletter/training update
h. Mablethorpe & Sutton – Civic Service Save the Date information (April)
i. NLC – News Direct
j. NLC – Forthcoming Meetings notice for display
k. ERNLLCA – postponement of North Lincolnshire District Committee meeting
l. Resident – query about bulb planting and contact details for Anglian Water
m. CPRE Northern Lincolnshire Branch – AGM invitation
n. Resident – housing development off Ings Road – copied into concerns to planning department
o. Residents – concerns about neighbours CCTV camera – signposted to NLC for relevant advice
p. Resident – interest in more information/joining Community Speedwatch scheme
q. North East Lincolnshire Council – Festival of Remembrance event invitation (November)
r. James Town Circus – note of thanks for permission for their recent visit
s. NLC – copied into reply to resident regarding concerns about housing development off Ings Road *(fwd*
t. Resident – continuing FOI correspondence update
u. Resident – concerns about 1,400-year-old Saxon skeleton and Roman ruins found during RAF clearance works
v. NLC – Notification of Occasional Market Consent application for Christmas Market
w. Doncaster Sheffield Airport Airspace Change Team – update on consultation and next steps
x. H_2East Pipeline: Humber to Nottinghamshire team – Survey update
y. Pear Space – update on website accessibility testing and quote information
z. ERNLLCA – Chairs Skills training availability information
aa. Resident – further correspondence about 1,400-year-old Saxon skeleton/Roman ruins
bb. Resident – further correspondence about RAF development concerns
cc. CPRE – forthcoming meeting by Peoples Emergency Briefing (Brigg Methodist Church)
dd. Allotments – resident request for information on availability and costs
ee. Mayor of North East Lincolnshire – Civic Events Save the Date information
ff. StorieD – query about tourism and visitor information for a walking guide (£99 per month)

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gg. Brigg Neighbourhood Community Engagement Network – Meeting minutes 29/10/2026
hh. Resident – copied into email to NLC regarding Ings Road development planning
ii. Resident – copied into email to Ward Cllrs regarding conditions at Ings Road development
jj. Resident – request for update on works considered required to trees on Primary Academy land – **Cllr Fox suggested that the Town Council formally write to the Primary Academy to request that they engage with the resident due to the distress caused by the situation. This course of action did not receive support.**
kk. Diamond Jubilee Town Hall – Representative Trustee confirmation ahead of their AGM in November
ll. St Andrew's United Church – invitation to the Mayor to judge Christmas Tree Festival via Cllr Fox
mm. Anglian Water – Community Follow-up Letter
nn. ERNLLCA – Upcoming training webinars information
oo. Resident – query about who to contact to set up new Council Tax payments (signed posted to NLC)
pp. ERNLLCA - AGM reminder
qq. North Kesteven District Council – Central Lincolnshire Local Plan scoping consultation
rr. Resident – apology for previous communications reported through to Humberside Police
ss. NLC – request to arrange community grant cheque presentation re speed indicators

2610/18 Date of next Meeting and Agenda Deadline
The Council confirmed, subject to any change in circumstances, the date and time of the next monthly Town Council Meeting as **25th November 2026 at 7pm at the Diamond Jubilee Town Hall.**
NOTE: Agenda items to be submitted in writing prior to Friday 13th November in line with Standing Orders.

2610/19 Exclusion of the Public & Press
The Council considered the exclusion of the public and press under the provisions of the Public Bodies (Admission to Meetings) Act 1960 S1(2) due to the confidential nature of the matters to be discussed.
RESOLUTION: ***That the public and press be excluded.***

2610/20 Adult Safeguarding matter
The Council received a brief update on the adult safeguarding matter in relation to the Town Council Office. The Town Clerk noted reporting the concerns through to the NLC Safeguarding Team who had responded with a great deal of reassurance and were engaging with the family to provide additional support. The concerns persist with increased regularity this week, however with intervention from family and Safeguarding it is hoped the situation will begin to improve.

The meeting closed at 21:35

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Kirton in Lindsey Actively Supporting Sport In the Community KLASSIC

Minutes of the Extraordinary Meeting of the KLASSIC Charity Committee on

Wednesday 7th October 2026

Kirton in Lindsey Town Hall, Kirton in Lindsey at 7pm.

Trustee Members Present : Hazel Fox (HF) (Chair), Pat Frankish (PF), Chris Howard (CH), Joy Kofoed (JK), Barry Starkie (BS) & Suzanne Stephenson (SS)

Trustee Members not present : David Garritt & Tony Pollitt.

Also Present : Venue Manager (VM) (Cherilyn Morton), Town Clerk (TC) (Neil Taylor-Matson) and 3 members of the public.

Minutes

2610E/01 Apologies for Absence

No apologies were received.

2610E/02 Declarations of Interest / Dispensations

a) No declarations were made.
b) No dispensations were given.

2610E/03 Public Participation

A member of the public representing the Scouting Groups asked about the donation received from KLOTS in October 2023, that was to be spent on refurbishment of the KLASSIC kitchen, which still hasn't been done. The Trustee said that it had been put on hold due to the possibility of the transfer to the CIO but that now that wasn't going to happen the refurbishment of the kitchen would be looked in to. The Venue Manager was asked to add it to the next agenda for discussion.

A second member of the public asked for information on the meaning of a Serious Incident Report and what could be classed as one. The KLASSIC Chair explained that it was due to an irregularity in the KLASSIC finances that the Trustee felt they should report following advice from the Independent Examiner. It was also explained that 'Serious Incident Report' is a Charity Commission term.

A third member of the public, representing the CIO, asked when the KLASSIC (charity number 1212125) staff will be transferred to KLASSIC (charity number 1115978) as it had been ongoing for six months now. The Trustee informed them that they had been waiting on information needed to take to the solicitors for advice and that the information had only been received last week, so they would now be looking to move things forward.

2610E/04 KLASSIC Charity

The Trustee discussed the update received from the Charity Commission, with regards to the Serious Incident Report submitted on 19th March, asking for the following information –

1. Full PDF copies of trustee meeting minutes, resolutions and supporting papers relating to:
   - the decision to establish CIO charity 1212125;

Signed: [redacted] Dated: 20/10/2026

- the original decision to transfer assets and activities to charity 1212125;

2. Please explain and provide documentary evidence of the charity's decision to offer to lease the asset to the CIO rather than transfer the asset. Please confirm whether any professional advice was sought in relation to the decision along with copies of this if appropriate.
3. Confirmation and supporting evidence of any contact, discussions or correspondence between the trustees of charity 1115978 and the trustees of charity 1212125 concerning the proposed transfer since 8th January 2026.

RESOLUTION: That the Chair prepares a timeline and draft response and collates the supporting information and sends it to the Town Clerk to submit.

2610E/05 Date of next Trustee Meeting

The date of the next Trustee Meeting was confirmed to be **Tuesday 20th October**, 7pm at KLASSIC, with agenda items to be received in writing by Monday 12th October.

The meeting closed at 19.30

Signed: [redacted] Dated: 20/10/2026

Kirton in Lindsey Actively Supporting Sport In the Community KLASSIC

Minutes of the Meeting of the KLASSIC Charity Committee on

Tuesday 20th October 2026

KLASSIC, Kirton in Lindsey at 7pm.

Trustee Members Present : Hazel Fox (HF) (Chair), Pat Frankish (PF), Chris Howard (CH), Joy Kofoed (JK), Tony Pollitt (TP) & Barry Starkie (BS).

Trustee Members not present : David Garritt & Suzanne Stephenson.

Also Present : Venue Manager (VM) (Cherilyn Morton), Town Clerk (TC) (Neil Taylor-Matson) and 1 member of the public (part).

Minutes

2610/01 Apologies for Absence

Apologies were received from Suzanne Stephenson.

2610/02 Declarations of Interest / Dispensations

a) No declarations were made.
b) No dispensations were given.

2610/03 Public Participation

No matters were raised.

2610/04 Minutes

a) The Trustee Members considered the minutes of the KLASSIC Charity Committee meeting held on 2nd September 2026.

RESOLUTION: That the minutes of the 2nd September 2026 meeting are approved with the following amendment –

Item 2609/05 Finances – 'The Chair to complete a new application' is added to f) The Trustee Members discussed applying for funding from the PCC round 9 funding for the automatic gate. The Venue Manager was requested to send the completed previous application for round 8 and deadline information for round 9 to all Trustee Members for comment before applying again.

a) The Trustee Members considered the minutes of the KLASSIC Charity Committee Extraordinary meeting held on 7th October 2026.

RESOLUTION: That the minutes of the 7th October 2026 meeting are approved and signed.

b) The Chair signed the amendment made to the 11th May 2026 minutes as approved.

2610/05 Finances

a) The Trustee Members received an update regarding financial oversight checks from the Town Clerk noting that the only concern was over financial income due to the lack of budget to inform decision, including -

Signed: Dated:

- That there are increased staff costs compared to how the Charity ran prior to the Town Council taking on the Charity as sole trustee,
- That the bank balance has reduced from £79,400 in Aril 2023 to £63, 671 as of September 2026,
- That Trustee Members need to consider how new projects are to be paid for, and how staff costs are to be covered, as no new fundraising activities are planned or taking place,
- That a reduction in the financial stability of the Charity is clear due to increased costs, including rising energy costs and the Sole Trustee implementation of the provision of broadband,
- That no field maintenance has been carried out in recent years and that, along with the pavilion, the field is the biggest asset the Charity has and potentially brings in the largest income,
- That the new booking system may increase efficiency and visibility of the Charity but that the initial work to set it up, move across existing bookings, set up user accounts, deal with queries and promote use etc is time intensive, and that it had so far taken the Venue Manager six hours over seven days to begin the process (contractual hours = four hours per week),
- That the introduction of a Finance Officer role could help, but this is not yet known. How is this position to be paid for with no budget in place,
- Finally, that there is continued pressure on the Venue Manager with the additional workload of lengthy meetings, audit preparation, users & bookings and management of staff including payroll.

CH reminded the Trustee Members of the extra expenses that were being paid out this year due to the Fire Risk Assessment and works needed on the insurance policy.

b) The Trustee Members agreed the accounts and bank statements received. The Venue Manager was reminded of the need to send the Bank Reconciliations out with the other information. The Venue Manager apologised for not including the document with the agenda documentation sent out this month which was in error.

c) The Trustee Members discussed the Kirton in Lindsey Town Council (KLTC) Budgeted Grant and agreed the amounts of £1,028 for waste removal, £500 for maintenance of the land the outdoor gym equipment is on, £2,235 for the Caretaker & Groundskeeper time in opening & closing KLASSIC gates plus litter picking, race track line marking for the Summer Gala, and maintenance of the field & car park for the public use, and £2,000 towards match funding for the automatic gate system (funding applied for from the PCC Round 9 application). Total £5,763

RESOLUTION: That a requirement cost of £5,763 is expressed using the breakdown above and that a contribution by KLTC is requested of £5,000.

d) The Trustee Members received an update from the Chair on the PCC round 9 funding for the automatic gate. The Chair requested an amendment to the original resolution - 11th May 2026 item 2605/05 RESOLUTION: That Quote 1 was agreed to be used for the PCC funding application at a cost of £ 15,167.89 – as upon applying it was evident that quote wouldn't be accepted so the lowest quote received was used to increase the chances of acceptance.

e) The Trustee Members discussed funding towards future projects. JK questioned whether S106 money was still available from the building of Maple Close

Resolution: That the Town Clerk puts an enquiry to the S106 Officer at North Lincolnshire Council to see if, and the value of, funding is still available.

Signed: Dated:

f) The Trustee Members considered projects suitable to apply for S106 funding from the Newett Homes development, including a modular extension to the entrance of KLASSIC, which could include a reception and office for the Venue Manager, a Changing Places toilet and funding towards a Multi Use Games Area (MUGA), although FCC funding may be more appropriate for this. It was agreed that BS would look into cost for a MUGA and CH would look at costs for a modular build and Changing Places toilet to bring back to the next meeting.

2610/06 KLASSIC Charity

The Town Clerk confirmed to the Trustee Members that no response had been received from the Charity Commission as yet in response to the communication agreed to be sent at the last meeting.

2610/07 Policies, Procedures and Risk Assessments

a) The Venue Manager gave an update on the progress of the Fire Risk Assessment (FRA) action plan and that the emergency push bar door releases were due to be fitted on the 18th, 19th and 20th November 2026.

b) The Trustee Members discussed whether KLASSIC has an emergency gas shut off valve and where it could be. It was agreed for the Venue Manger to speak to the gas boiler servicer about this.

RESOLUTION: That the Venue Manager speak to the gas boiler service engineer but that this is a low priority at this time.

c) The Trustee Members discussed which policies were needed to apply for funding. The Venue Manager reminded Trustee Members that the only policy KLASSIC currently has is a Reserves Policy but amounts for reserves haven't yet been agreed. PF agreed to speak to the Diamond Jubilee Town Hall Trustees and ask if KLASSIC could have sight of their policies to adapt for KLASSIC use.

d) The Trustee Members discussed if there was a need for an Emergency Plan after the recent water outages. A discussion ensued about what an emergency plan would be needed for with the Town Clerk and Venue Manager noting that 3 clear days are needed for the Venue Manager to call a meeting for any decisions needed, including cancelling bookings and closing the venue for Health and Safety reasons. Trustee members were reminded that there is currently no delegated decision making for the Venue Manager. It was considered if a Business Continuity Plan would be more appropriate.

Standing orders were suspended for a member of the public to speak.

The member of the public said they were aware of the possibility of electrical power cuts due to rising needs and recommended that this is included too. The Trustee Members thanks the member of the public.

Standing orders were reinstated.

It was agreed for TP to look in to a Business Continuity Plan and bring the information back to the next meeting.

e) The Trustee Members discussed a recommendation to Full Council to correct the wording from the Annual Meeting Minutes of 6th May 2026 (Item AC2605/08 h. iii.) to remove the word 'Park' from the title 'KLASSIC Park Charity Committee' which was included in error.

RESOLUTION: That the Town Clerk will include an item on the next full Council meeting agenda to recommend the removal of the word 'Park' from the name of 'KLASSIC Park Charity Committee'.

Signed: Dated:

2610/08 Staffing Matters

a) PF requested for Trustee Members to look at the position of the Venue Manager for KLASSIC - At present the Venue Manager is employed by Kirton in Lindsey Town Council for 4 hours a week to fulfil the role. There is an expectation that the role will transfer to the KLASSIC charity in the near future. In the meantime to consider increasing the hours to a basic 10 hours per week with additional hours authorised as required and communicate the decision made to the Sole Trustee. – Trustee Members discussed if there was a need to increase hours at this time with CH requesting it stays the same as work with Hetts is close to completion.

The Chair proposed to discuss item 2610/08 b) first which was unanimously agreed.

b) CH gave an update the all information had now been sent to Hetts with a reply received at 4pm on the day of this meeting. The Trustee Members were informed that Hetts were willing to proceed and had quoted £1,500 for the advice on whether the CIO staff could be transferred to KLASSIC and, if so, how that could be done but no timescale was given for how long this would take. Trustee Members were asked if they wanted to receive copies of the letter before making a resolution but that this would mean delaying moving forward as an extraordinary meeting would then need to be called.

RESOLUTION: That it was agreed to pay £1,500 to Hetts for advice on if staff could be transferred to KLASSIC and, if so the options to do so.

a) The discussion returned to the Venue Managers hours.

RESOLUTION: That the Venue Manager is temporarily allowed up to six hours overtime per week for four weeks if needed with this being reviewed at the next KLASSIC Charity Committee meeting.

c) The Venue Manager requested the creation of a Staffing Sub-Committee to receive timesheets and assist with any staffing matters.

RESOLUTION: That this is deferred to the next KLASSIC Charity Committee meeting.

2610/09 KLASSIC Maintenance & Assets

a) The Trustee Members received an update on the application for the tractor container funding and that the Chair and Venue Manager were now both verified on the Football Foundation website but that KLASSIC is still showing as pending.

b) The Town Clerk updated the Trustee Members on contact with North Lincolnshire Council regarding KLASSIC directional signage in the town. The Trustee Members received the two quotes for signs and agreed that the alloy composite signs from Zest Print were the best Value.

RESOLUTION: That 12 alloy composite signs are purchased from Zest Print at a cost of £93 plus VAT as long as the fixing mechanism is confirmed as fit for purpose.

c) The Venue Manager updated the Trustee members on the progress of the booking system and that the demo had now been undertaken and transfer from the old system to the new one was in progress. The Trustee Members asked that, when the new system is ready to open to the public, a request is made to the Community Coordinator for a link to be added to the KirtoninLindsey.com website, and that those Trustee Members that would like to be are added to the system as read only administrators.

d) The Trustee Members discussed the resident that accidently got locked in KLASSIC car park. The Venue Manager updated everyone with actions that had been put in place to reduce the chances of it happening again.

Signed: Dated:

e) The Trustee Members discussed the dog/bird incident posted on Facebook. HF asked if KLASSIC was covered by insurance for dog walkers on the field and if other Trustee Members were comfortable with dogs running off the lead at KLASSIC and fouling on playing pitches. The Trustee Members asked to see a copy of the original Football Foundation signed agreement to see if there was any mention on there of dogs not being allowed on the field. They also requested that KLASSIC insurance is checked for cover of dog attacks.
f) The Trustee Members discussed the refurbishment of the kitchen using the KLOTS donation of £1,000. The Venue Manager was asked to look into costs for a cold water tap and new cooker. It was suggested that a local kitchen company could be approached and asked what they could suggest for £1,000.
g) The Trustee Members considered a KLASSIC website but it was agreed that this is not a priority at this time and that the KLASSIC page on the KirtoninLindsey.com website was enough for now.

2610/10 KLASSIC User Groups

The Trustee Members received updates on KLASSIC user groups -

a) The Venue Manager explained that the Junior Football club (KLJFC) agreement covers the use of the hall for a club end of season presentation but that the teams were now holding individual events so they had been invoiced separately for them. KLJFC had questioned this decision and requested that the user agreement is looked at again. Most managers had arranged payment of the invoices but there are two outstanding with KLJFC awaiting a response from this meeting. The Trustee Members are happy to update the user agreement and agreed for one of the two remaining invoices to be waived but the second is requested to be paid.
b) The Venue Manager updated the Trustee Members that the Junior Football Club are updating their sign at KLASSIC with new one of the same size. They have asked if they are allowed to fit it themselves. The Trustee Members agreed if it is just a case of swapping out the sign then KLJFC are allowed to do it but if any new holes need to be drilled it must be done by the Groundskeeper.
c) The Trustee Members discussed a message received from a member of the Bowls Group about maintenance works to wooden pavilion. Trustee Members requested that the Venue Manager sends a letter of thanks for all the work that they have done to let the Bowls Club know it is appreciated.
d) The Trustee Members discussed inviting user groups to join the KLASSIC Charity Committee as non-voting members, and which user groups should be invited first. It was decided to start with the groups that have an annual payment agreement with Kirton Shed being invited once they are established.

RESOLUTION: That the Chair write a letter inviting one representative from Archery, Bowls, KLJFC (Junior Football Club) and Scouts to join the KLASSIC Charity Committee as non-voting members which will be forwarded to the Venue Manager to send out.

2610/11 Kirton Lindsey Shed

The Trustee Members received an update about the planning application that has been submitted by Kirton Lindsey Shed who are hoping to have a portacabin in place at KLASSIC by the end of November 2026.

Signed: Dated:

2610/12 Town Clerk Support

The Trustee Members discussed the Town Clerk's attendance at KLASSIC meetings. The Venue Manager said that, until matters around staffing and the Charity Commission were more settled, they felt that the Town Clerks attendance and input were important. CH proposed a trial that the Town Clerk did not attend for two months to be revisited in January 2027 which did not receive enough votes.

RESOLUTION: That the Town Clerk continues to attend meetings, to be reviewed in January 2027.

2610/13 Date of next Trustee Meeting

The date of the next Trustee Meeting was confirmed to be Tuesday 17th November, 7pm at KLASSIC, with agenda items to be received in writing by Friday 7th November.

2610/14 Exclusion of the Public & Press

The Trustee members considered the exclusion of the public and press under the provisions of the Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the matters to be discussed.

RESOLUTION: That the public and press be excluded.

2610/15 KLASSIC Maintenance & Assets

The Trustee Members received an update from the Venue Manager about a security issue. The Trustee Members agreed that the Venue Manager can use their common sense to get the best deal to resolve the matter.

The meeting closed at 21.25

Signed: Dated:

Kirton in Lindsey Town Council

Contact the Council: Town Clerk phone 01652 648978; e-mail enquiries@kirtoninlindseytowncouncil.gov.uk or visit the Town Council website at www.kirtoninlindseytowncouncil.gov.uk

Promoting Kirton Committee Meeting Minutes November 2026
9 November 2026, Diamond Jubilee Town Hall, Kirton in Lindsey at 6:30pm

Present:
Councillor Pat Frankish (Chair), Councillor Hazel Fox, Cllr Tony Pollitt, Councillor Suzanne Stephenson, Alison Birkett, Martin Hollingsworth, Sue Law and Victoria Rumary.
One member of the public.

Not Present:
Councillor David Garritt, Councillor Karen Gunn and Councillor Barry Starkie.

Also Present:
Town Clerk - Neil Taylor-Matson, Assistant Clerk - Cheri Morton and Community Co-ordinator - Mandy Coote all in attendance.

Prior to the meeting Cllr Pat Frankish was nominated as Chair in the absence of Cllr David Garritt.

PK 2611/01 Apologies for Absence
Apologies were received from Councillor David Garritt and Councillor Karen Gunn.

PK 2611/02 Declaration of Interests / Dispensations
a. Cllr Stephenson declared a personal interest at PK2611/06 (Christmas Festival – Indoor of Town Hall).
b. No Dispensations were granted.

PK 2611/03 Public Participation
No matters were raised.

PK 2611/04 Minutes
The Committee approved the minutes of the PK Committee Meeting held 12th October 2026.
RESOLUTION: ***That the minutes were duly approved and signed.***

PK 2611/05 Community Co-ordinator update
The Community Co-ordinator provided updates including the latest Blood Pressure Clinic on 7th November linking in with the Coffee, Cupcakes and Chat monthly event at the Diamond Jubilee Town Hall (DJTH). This was well supported with nine people and pleased the blood pressure ambassadors. North Lincolnshire Council (NLC) are in discussions with the opportunity to bring a 'Bear Cub Trail' to the town, with a meeting arranged on Thursday to discuss potential locations. Capes Wildlife Rescue at Station Road had made contact to seek support and publicity for their community market planned for 16th January. With the publication of the latest edition of Kirton First community magazine, the PDF copies are now uploaded on the community website. Viability for the proposed volunteers' event at the DJTH in the new year are ongoing – this will need 'buy in' from the groups and organisations in the town. Draft leaflet designs were discussed to promote the community website and provide information about the different roles of the Town Council and NLC. Costings were provided for printing the designs at two-sided postcard (A6) size and for one-sided magnets.
RESOLUTION: ***That a reply is sent to Capes Wildlife Rescue to note that the Town Council support the idea of their community market in principle, but that support can only be given if all the requirements for holding a community market are met including relevant permissions and insurances.*** **ACTION: Town Clerk**
RESOLUTION: ***That the content of the leaflet is further simplified to fit double-sided A6 sized postcards and the costing of £125 from Zest Print is approved including design support if required.*** **ACTION: Community Co-ordinator.**

PK 2611/06 Town Events

SportsZone. The Assistant Clerk noted that information was awaited from Councillor Garritt regarding any options from NLC for funding. There is also opportunity to consider alternative provision such as gaming vans and public consultation might be worthwhile to understand what would work best.

Christmas Festival - Sunday 29 November. Stall updates were provided and Love in a Cup Community Café have confirmed they have purchased the selection boxes for Santa and are in the process of wrapping them. Little Enchantments have advised only Anna or Ariel are available to support Elsa as characters this year. Kirton Academy have confirmed availability of their car park for the event. Tree and lighting installations are confirmed. NLC have confirmed that their youth van will attend. Transport is required to be sourced to move equipment including gazebos to the Market Place and a request has gone out to the community for any assistance. Cllr Pollitt suggested the traffic management company organising the road closures could be asked to assist with this. The Assistant Clerk noted the additional information and requirements from the Event Safety Advisory Group (ESAG), NLC Section 178 Festive Lighting permissions and the NLC Market Consent Team. These include requirements for barriers 2 metres away from the tree and repeated advise about the separation of the roles of Event Organiser and Safety Officer. Cllr Frankish noted the donation of £100 sponsorship towards the tree and the Community Co-ordinator will reopen discussions with Ryley Wealth Management about sponsorship too. Cllr Pollitt confirmed he would be chasing up the skip provision and stall lighting hire from Bassetlaw Council. Sue Law asked for details of the tasks volunteers are needed for on the day of the event to be shared, and the Town Clerk reminded everyone about the issues with pedlars last year and the need for this to be managed in line with the guidance sought earlier this year.

RESOLUTION: ***That Ariel is requested from Little Enchantments.*** **ACTION: Assistant Clerk**

RESOLUTION: ***That details of tasks volunteers are needed for on the day are shared to the Events Working Group and a meeting called if required.*** **ACTION: Assistant Clerk**

2027 Civic Event(s). Cllr Fox confirmed there would be no Civic Dinner this year and the she would liaise with Alison Birkett about the Women's Institutes successful race night event.

Summer Gala – July 2027. No matters required attention at this time, however the Assistant Clerk noted the plans to work with Bloom on Kirton Karts next summer to discuss at the Bloom groups next meeting.

PK 2611/07 Open Spaces

The Town Clerk noted an update from Bloom received earlier in the day noting that they will discuss plans for South Cliff Road / Redbourne Mere at their next meeting and would like to include more of a statement welcome and will be including an element of this in their budgeted grant application to the Town Council.

PK 2611/08 Date of next Meeting and Agenda Deadline

The Committee confirmed, subject to any change in circumstances, the date and time of the next Promoting Kirton Committee meeting as **14th December 2026 at 6:30pm.**

NOTE: Agenda items to be submitted in writing prior to Friday 4th December in line with Standing Orders.

The meeting closed: 7:07pm

DRAFT

Kirton in Lindsey Town Council

Contact the Council: Town Clerk phone 01652 648978; e-mail enquiries@kirtoninlindseytowncouncil.gov.uk or visit the Town Council website at www.kirtoninlindseytowncouncil.gov.uk

Finance and Planning Committee Meeting Minutes November 2026
9 November 2026, Diamond Jubilee Town Hall, Kirton in Lindsey at 7:30pm

Present:
Councillor David Garritt (Chair), Councillor Hazel Fox, Councillor Pat Frankish and Councillor Suzanne Stephenson.

Also Present:
Cllr Tony Pollitt, Assistant Clerk – Cheri Morton (voluntarily), Cllr Chris Howard (part) one member of the public (part) and Town Clerk - Neil Taylor-Matson in attendance.

FP 2611/01 Apologies for Absence
No apologies were received.

FP 2611/02 Declaration of Interests / Dispensations
a. No declarations were made.
b. No dispensations were granted.

FP 2611/03 Public Participation
No matters were raised.

FP 2611/04 Minutes
The Committee approved the minutes of the FP Committee Meeting held 12th October 2026.
RESOLUTION: ***That the minutes were duly approved and signed.***

FP 2611/05 Finance
The Committee considered initial budget planning for 2027-2028 taking into account the receipts and payments for 2026-27 to date and projects/work for the forthcoming 2027-2028 year. Cllr Stepenson queried if the figures from North Lincolnshire Council for Band D (average) properties were yet available. The Town Clerk advised these would be made available later this year. Cllr Fox noted that the proposed figure for staff costs was more realistically £70,000. Potential projects of a replacement slide, car park/community orchard provision, pump track, multi-use games area were discussed and it was put forward that a value of around £20,000 could be budgeted for under development costs. The future provision of SportsZone was also discussed with funding required and options of alternative provision such as games vans. An updated teen shelter with more interactive elements was also put forward for the younger people in the town, however consultation on what they would actually want to see and would actually use was discussed.
Standing Order 3 (f) was suspended to allow the Assistant Clerk to speak.
The Assistant Clerk advised that she had recently attended a meeting which discussed the local Youth Investment Plan and this had included thoughts on what younger people want in terms of recreational access provision and that she can provide more information about the ongoing discussions to help with the understanding of valued youth provision.
Standing Orders were reinstated.
The Committee considered provision of £2,000 would be needed for youth provision. Other items discussed included provision for grounds maintenance/weed control as contingency, increased Gala costs to provide full funding for this annual event; and potential administration support costs to cover Freedom of Information/increased Artificial Intelligence enquiries. Cllr Stephenson suggested the sum of £20,000 was likely high and that £5,000 should be allocated for administration support costs.

FP 2611/06 Date of next Meeting and Agenda Deadline
The Committee confirmed, subject to any change in circumstances, the date and time of the next Finance and Planning Committee meeting (if required) as **14th December 2026 at 7:30pm**.
NOTE: Agenda items to be submitted in writing prior to Friday 4th December in line with Standing Orders.

The meeting closed: 7:59pm

DRAFT

Kirton in Lindsey Town Council

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Extraordinary Full Council Meeting Minutes November 2026
Monday 9 November 2026, Diamond Jubilee Town Hall, Kirton in Lindsey at 8pm

Present Councillors:
Councillor Hazel Fox (Chair), Councillor Pat Frankish, Councillor David Garritt, Councillor Chris Howard, Councillor Tony Politt and Councillor Suzanne Stephenson.

Councillors Not Present:
Councillor Joy Kofoed, Councillor Karen Gunn and Councillor Barry Starkie.

Also Present:
One member of the public, Assistant Clerk, Cheri Morton (voluntarily) and Town Clerk, Neil Taylor-Matson (in attendance).

2611E/01 Apologies for Absence
Apologies were received from Councillor Joy Kofoed and Councillor Karen Gunn.

2611E/02 Declaration of Interests / Dispensations
a. No declarations were made
b. No dispensations were granted

2611E/03 Public Participation
No matters were raised.

2611E/04 Internal Review Procedure
The Council considered the review of the handling of Freedom of Information (FOI) requests and considered the tasking of a Committee or specific Councillors with the review. The Council discussed seeking an external body to come in to carry out the internal review due to the perception of the independence of Councillors carrying out the review, the genuine ability for them to be impartial and the public perception of impartiality. The Council also felt that Councillors do not have the knowledge or experience required to carry out a review. A draft internal review process was discussed.
RESOLUTION: ***That the draft internal review process is agreed with amendments to change 'Within 20 working days provide…' to 'Within the statutory timeframe aim to provide…' in the introduction and at the second paragraph under the FOI Review heading add in 'endeavour to' after 'will'.*** **ACTION: Town Clerk**
RESOLUTION: ***That the Town Clerk contacts the Information Commissioner's Office (ICO) to clarify if an external body can be brought in to conduct an internal review.*** **ACTION: Town Clerk**
RESOLUTION: ***That if the ICO advise this cannot be done, a reply is sent to the requestor of the reviews to advise that the Council is unable to carry out the review due to lack of resources.*** **ACTION: Town Clerk**
RESOLUTION: ***That if the ICO advise this can be done, that the Town Clerk seek an external body to carry out the review via ERNLLCA / other local Clerks, adopting the East Riding of Yorkshire Council hourly rate for Data Protection/FOI advice at £35 per hour as maximum payment costs.*** **ACTION: Town Clerk**

The meeting closed at 8:30pm

DRAFT

Town Clerk report November 2026

Updates from April 2025 Meeting:

2504/06 – NLC Report - That Cllr Garritt raises **March Street** for consideration of works by NLC. May/July 2025: Cllr Garritt updated the Council that he would be meeting with relevant officers in June to raise this. September 2025: No progress reported. March 2026: Temporary patching works seen. Cllr Garritt noted further patching works expected in May. June 2026: Escalated to NLC via agreed route at Clerk's Town & Parish Council meeting – update provided: "*March Street is currently ranked 233rd on the highway resurfacing prioritisation programme. Based on current funding levels and programme pressures, the scheme may be considered during the 2027/28 programme, although at present it is more likely to be delivered during 2028. In the meantime, the route will continue to be monitored through the routine highway safety inspection regime, with any safety defects requiring intervention addressed through reactive maintenance."* **July 2026: Ward Cllrs to seek clarification and report back.**

Updates from May 2025 Meeting:

2505/06 – NLC / Ward Cllrs update – s106 matters - Cllr Garritt to seek internal updates from NLC regarding the **nature reserve work off Redbourne Mere** and arrange a meeting to establish the work required and how this could be shared between NLC and the Town Council and that further discussion be deferred to the next Full Council meeting. June 2025: Included on June agenda for discussion, Clerk requested update from Cllr Garritt (new NLC officer in post). September 2025: No progress reported**.** November 2025: Cllr Garritt confirms NLC officer is looking into this with update to follow. March 2026: Cllr Garritt and Cllr Frankish report back on promising meeting with NLC officers. June 2026: Escalated to NLC via agreed route at Clerk's Town & Parish Council meeting – update provided: *"I am aware of the meeting that took place earlier this year regarding the former landfill site and the aspiration to develop the area as a nature reserve. To progress this proposal, we are required to commission soil investigations, a ground contamination risk assessment and remediation/capping recommendations to establish any potential risks associated with the former landfill site.*
Quotations have been sought from specialist consultants, with only two companies responding:

- *Environmental Protection Group – £7,960*
- *Hydrogen – £3,300*

Funding for these investigations has not yet been secured. We are currently considering whether this can be progressed through an external grant opportunity or a future capital funding bid. Unfortunately, until these investigations are completed, the project cannot move forward."
July 2026: Ward Cllrs to seek clarification and report back.

Updates from September 2025 Meeting:

2509/06 – North Lincolnshire Council – **South Cliff Road/Cornwall Street** - Cllr Garritt advised he would chase these works up. March 2026: Cllr Garritt asked for an update. June 2026: Escalated to NLC via agreed route at Clerk's Town & Parish Council meeting – update provided: *"South Cliff Road is currently ranked 224th within the resurfacing prioritisation programme and, subject to available funding, could be considered during 2027/28, although it is currently more likely to fall into 2028.*

The Cornwall Street footpath has been included within this year's Slurry Seal Programme, with works programmed to commence during July, subject to weather and contractor availability." **July 2026: Ward Cllrs to seek clarification and report back. September 2026: Communication from NLC that Cornwall Street is programmed in for November.**

2509/06 – North Lincolnshire Council – **South Cliff Road** - That NLC are asked to review congestion caused by parking in this area. (Cllr Garritt). **No updates received. Now over one year on without update.**

2509/06 – North Lincolnshire Council – Redbourne Mere - That previous signage requests for **'tractors/vehicles turning' signs** be chased up. (Cllr Garritt) March 2026: Cllr Garritt asked for an update and will chase up. June 2026: Escalated to NLC via agreed route at Clerk's Town & Parish Council meeting – update provided: *"Following enquiries with the relevant highway teams, no previous approved request for this signage has been identified. In addition, the available collision data does not currently demonstrate a pattern of incidents that would justify the installation of additional warning signs under the Council's assessment criteria."* **July 2026: Ward Cllrs to seek clarification and report back.**

Updates from October 2025 Meeting:

2510/06 – North Lincolnshire Council - That the NLC policy on one sign per street is queried. October 2025: Query sent and escalated – no response**.** December 2025: Request sent again for this to be escalated – no response. January 2026: Updates requested, no response received. March 2026: Cllr Garritt asked for an update. May 2026: NLC chased for an update. **June 2026: Escalated to NLC via agreed route at Clerk's Town & Parish Council meeting – update provided:** *"The current Street Name Plate policy generally supports retaining two name plates where these are already provided. However, the policy is currently under review to reflect modern navigation methods whilst also reducing unnecessary street clutter and future maintenance liabilities. Following a review of this location, I can confirm that the* ***Grayingham Road street name plate has been identified for replacement and is currently on order****."*

Updates from May 2026 meeting

2605/07 - Cultural Futures Fund - That the Town Clerk makes an application to the National Lottery Fund. May/June 2026: ongoing work. July 2026: Application can be made from October. **October 2026: National Lottery fund application made.**

Updates from September 2026 meeting

2609/06 – North Lincolnshire Council - escalation and request for a review of the NLC process regarding **weed clearance / management**; that the support is sought from the Ward Councillors in escalation of this issue. **September 2026: Email sent to Ward Councillors 28/09/2026, awaiting response.**

2609/06 – North Lincolnshire Council - **Public Conveniences** – Market Place update That the support is sought from the Ward Councillors in escalation of this issue. **September 2026: Email sent to Ward Councillors 28/09/2026, awaiting response.**

2609/08 - Speed Indicator Devices - That the form required for taking on ownership of the three posts is submitted if the bid is successful. September 2026: Form prepared for submission on notification of successful bid. **November 2026: Confirmation of approval of application; work ongoing to secure funding with offer documents awaited to sign off.**

2609/10 – Allotments – Entrance works - That the planning officer is thanked for confirming the permission to proceed and carry out construction to the suggested drawing under the approved planning application PA/2025/1123. September 2026: Thanks sent to the planning officer with no response received; contractor appointed for works with estimated schedule November. **November 2026: works commenced 17/11/2026 with expected completed 18/11/2026.**

2609/11 – Grove Street Cemetery - That the solicitors are requested to provide the file related to the Land Registry works for safe keeping by the Town Council. September 2026: Request sent and response awaited. **November 2026: Documentation received.**

2609/12 – Open Spaces - That the quote from Caloo for £180.00 (+VAT) for the replacement zipline seat and £525.00 (+VAT) for installation was approved. September 2026: Confirmation of booking for works sent along with request for costs to carry out required works to the Space Net and replace the missing bolt cover as identified in the RoSPA inspection. **November 2026: works completed.**

2609/12 – Open Spaces – Town benches - That costings are obtained for repair works recommended and for potential replacement of the bench on South Cliff Road. October 2026: Costings sought for repair works identified and quotation for replacement bench. **November 2026: final quotations received and included on November agenda.**

2609/12 – Open Spaces – Town planting - That feedback is sought from Bloom and the current planting contractor is consulted on recommendations for the locations. October 2026: Query sent to Bloom and met with planting contractor presenting recommendations at PK. **November 2026: Update from Bloom that internal discussions ongoing and grant funding to be applied for.**

Updates from October 2026 meeting

2610/05 - Mayor/Delegates Report – Anglian Water - That the Town Clerk writes on behalf of the residents about it appearing to be the exception rather than the rule that residents received any compensation payments, that members of the Town Council carried out water drops due to the number of residents missed by the Anglian Water arrangements, that homes and businesses require redress and highlighting the discolouration issues when supply was eventually restored. **November 2026: Letter written and sent**.

2610/07 – Planning - PA/2026/1038 - That the Town Clerk responds with 'Objection' to this planning application noting that the proposal is outside the current development boundary for the town; that the proposal is not in keeping with the appearance of the town and will have a detrimental visual impact; loss of further open countryside and natural habitat for deer, owls, bats, pheasants, squirrels and birds of prey; that there are highway concerns in terms of the narrow section of road the proposed development would connect to and the blind crest of the road at that point; that changes would be required to existing speed limits; that the proposal would increase the number of junctions converging near to the Primary School; the proposed location only scores 36 on the Connectivity Planning Tool which is very low; a lack of public transport provision will increase the reliance on more private vehicles; concern about contaminated land next to the proposed site requiring full assessment; surface water

flooding/foul water solutions proposed are known not to be viable with local and geographical knowledge; adjacent development to proposed location was rejected locally and only allowed on appeal as a social housing exception site. **November 2026: Agreed comment submitted and logged.**

2610/08 – Policies and Procedures – Dignity at Work Policy: That with an amendment on page 15; section False allegations to remove the unnecessary additional word 'be' from the last sentence, the updated policy is approved. **November 2026: Policy updated and version and review date updated, published, log updated and next review date noted on log.**

2610/08 – Policies and Procedures – Data Protection Complaints Process - That with an amendment on page 2; section Responding to your complaint to add in the missing word 'be' and with an amendment to page 2; section Complaints from children to include 'it may be necessary to correspond via the legally responsible parent or guardian' and 'in some cases it may be appropriate to liaise with social services' this policy is approved. **November 2026: Policy updated and version and review date updated, published, log updated and next review date noted on log.**

2610/08 – Policies and Procedures – East Riding of Yorkshire Council data protection Service Level Agreement - That at this stage, if support is required, the option of one-off support is approved at £34.00 per hour which could also form a basis for consideration of a longer-term agreement after review of all outcomes. **October 2026: Noted.**

2610/08 – Policies and Procedures – Website accessibility - That a one-off accessibility audit and report is ordered through Pear Space at £70.00. **October 2026: Audit and report order placed and received.**

2610/08 – Policies and Procedures – Safeguarding Children last approved October 2025 - That this policy is approved without amendment. **November 2026: Policy version and review date updated, published, log updated and next review date noted on log.**

2610/08 – Policies and Procedures – Safeguarding Adults last approved October 2025 - That this policy is approved without amendment. **November 2026: Policy version and review date updated, published, log updated and next review date noted on log.**

2610/08 – Policies and Procedures – Accessibility Statement for the website - That the statement is approved without amendment. **November 2026: Policy version and review date updated, published, log updated and next review date noted on log.**

2610/08 – Policies and Procedures – Update of wording for Staffing Committee - That changing of the wording 'P&D'/'Personnel & Disciplinary' to 'Staffing' in all relevant documentation is approved. **November 2026: Work going, most policies now updated but uploading to website ongoing and other changes required across website to be checked.**

2610/08 - Policies and Procedures – KLASSIC Committee - That it is confirmed that the wording is corrected for this committee and that it is called the 'KLASSIC Charity Committee'. **October 2026: Noted and updates made as required.**

2610/10 – Speed Indicator Devices - That Councillors available will attend the photocall. **October 2026: Noted.**

2610/11 – Car Parking Provision - That an approach is made by Cllr Fox and Cllr Garritt to request new discussions. **October 2026: Noted.**

2610/12 - Historic sites - Whipping Post and Market Place Pump - That replacement interpretation boards are purchased from Zest Print at £55 (+ VAT). **November 2026: Order placed and received.**

2610/14 – Grove Street Cemetery - That the Memorial Management Policy is approved. **November 2026: Policy version and review date updated, published, log updated and next review date noted on log.**

2610/15 – Open Spaces – Play Area repairs - That the Town Clerk's action was approved with the revised quotation accepted. **October 2026: Noted.**

2610/15 – Open Spaces – Benches -That the quotation for a Phoenix Jubilee Recycled Material bench for South Cliff Road from Glasdon at £1,120.09 (+VAT) was approved. **November 2026: Order placed and delivery taken. Contact made to plan installation works.**

2610/15 – Open Spaces – Benches - That the third quotation for the other bench works is awaited until these works are further considered. **October 2026: Noted and brought back to November meeting.**

2610/15 – Open Spaces – Grounds Maintenance - That the tenders from idVerde (Yr1: 14,810.83 ; Yr2: 15,551.37; Yr3: 16,328.94 [+VAT]) and SB2 Gardening (Yr1: £8,820.00 [no VAT] then rate increase will be 1% less than the RPI rate) are accepted. **October 2026: Noted and all those who tendered contacted and updated with those successful also informed.**

2610/16 – Finance - 2026 Poppy Appeal - That the donation to the 2026 Poppy Appeal is £300. **November 2026: Payment processed.**

2610/16 – Finance - www.kirtoninlindsey.com renewal - That the plan is downgraded to Light at £324.00 (including tax) for a three-year plan and reviewed should an upgrade be considered necessary. **November 2026: Renewal processed with update to November meeting.**

2610/16 – Finance – Proposed Volunteers event - That the hire costs of £84 are approved should the event prove viable to go ahead. **October 2026: Noted.**

2610/16 – Finance – Internal Auditor - That research is carried out into the Internal Auditors used by other Town and Parish Councils in the local area and costings are sought for comparison, but that this is considered a low-priority action. **October 2026: Noted/ongoing.**

2610/16 – Finance – Internal Auditor - That the Council are confident that the current auditor meets all three requirements of personal independence, financial independence and professional independence. **October 2026: Noted.**

2610/17 – Town Clerk's Report - St Andrew's United Church 2026 Christmas Tree Festival- That Cllr Fox is approved to enter a tree on behalf of the Town Council and to judge the competition with the Mayor's Allowance to be used for any small expenses. **October 2026: Noted.**

November Agenda items

2611/05 Mayor & Delegates Reports

War Memorial Care – War Memorials Trust/ERNLLCA; virtual training; 22 attending.

The session covered relevant legislation, best conservation principles to support day to day maintenance, War Memorials Online resource, grant funding for repair and conservation and the War Memorials Trust learning programme.

The session was very helpful and informative, with legislation updates providing key context about responsibilities and support available if difficulties arise. Restoration or conservation was discussed with a focus on appropriate repair works and methods to achieve this. Information about their grant funding programme and process was outlined. The Trust are in the process of creating a record of the condition of War Memorials across the country and provide a learning programme which is ideal for encouraging younger generations to become involved, learn more and continue good work into the future.

Changing and Not Changing: Parish Audit 2026, 2027 & 2028; virtual training; 314 attending

With major regulatory updates rolling out over 2027 and 2028, keeping compliant requires understanding of both the immediate requirements and upcoming statutory changes. This online training session provided an overview of the coming changes to keep me updated and prepared for this year and the coming two years. Clarifying fact from rumour.

2611/06 – North Lincolnshire Council

Following the September meeting, I have contacted both Ward Councillors to seek updates and support with matters which remain outstanding or of concern with NLC. I sought specific support with escalation of the weed clearance/management works this year, and progress with the signage for the public conveniences. I have also provided a list of the outstanding queries on 15th October; this included – March Street resurfacing, nature reserve off Redbourne Mere, South Cliff Road/Cornwall Street resurfacing works, South Cliff Road congestion, Redbourne Mere vehicles turning signage, Grayingham Road street sign replacement, public conveniences and bus stops/street furniture cleaning equipment provision. **Both Ward Councillors provided updates at the October meeting and further updates on these matters are expected at the November meeting, particularly around review and escalation of the Town Council's concerns about weed clearance/management works this this year, and progress with the signage for the public conveniences (see also below).** Resurfacing works at Moat House Road / Cornwall Street have now taken place since the October meeting. **In terms of the updates received, they are shown in the updates listed above from April 2025, May 2025, September 2025, October 2025 and September 2026.**

Public Conveniences – Market Place update

From: Lisa Swainston
Sent: 02 September 2026 16:17
To: enquiries@kirtoninlindseytowncouncil.gov.uk; CommunitiesExecSupport
Cc: Cllr David Garritt <Cllr.DavidGarritt@northlincs.gov.uk>; Cllr TrevorFoster <Cllr.TrevorFoster@northlincs.gov.uk>
Subject: RE: Kirton in Lindsey - Outstanding Matters for Escalation

Public Conveniences (this is also an enquiry we have received from the MP office*, who have received the same update)

Staff Cover – Unfortunately, despite extensive efforts, we have not yet been able to secure cover for the public conveniences during periods when the regular cleaner is on annual leave. We have explored a number of options, including offering the work to existing employees and recruiting a mobile cleaner to provide cover, but have so far been unsuccessful in filling the role. We will continue our recruitment efforts and remain hopeful that a suitable candidate can be found. Regrettably, this is an ongoing challenge affecting a number of our more remote public convenience sites. In the meantime, the current cleaner has been keeping the Town Council* informed of any planned annual leave.

Interior cleaning – The breeze block surface can be cleaned effectively and is a durable material that is already used successfully in several other public convenience facilities. The cleaning chemicals we use are equally effective in cold water as they are in hot water, meaning hot water is not required to achieve the necessary cleaning standards.

Signage – the signage has been designed and ordered for the public conveniences; this will be complete as soon as the order is received.

**Advised differences between Town Council and Town Hall and MP noted they had not received any updates.*

Section 106 monies
On 6th November, the Strategic Housing Development Officer (Communities) at North Lincolnshire Council confirmed that PA/2017/511 [Maple Close development] monies were spent on maintenance at Barnard Avenue [Meadows] play park as specified in the Section 106 agreement. I was provided with a current list of contributions, noting that the only money currently received is the £2,698.68 remaining from the Beechcroft Development. I forwarded this information to all Councillors on receipt.

2611/07 Anglian Water - supporting the Kirton in Lindsey community offer
A very useful meeting with the main outcomes that Anglian Water understood better how local knowledge and community facilities can be incorporated in the future; the role local organisations and community facilities in supporting future emergency response arrangements; Better use of community networks and local organisations to identify and support customers who may need additional help; Improvements to the customer information they hold so that they can contact more customers directly during emergencies; How local stakeholders, including the Town Council, can be used more effectively to help share information. **The consultation has also led to consideration of how Anglian Water could make a meaningful difference to local projects, initiatives, facilities or community priorities and are keen to have ideas shared which they could explore:**

Anglian Water Correspondence 19/10/2026
Supporting the Kirton in Lindsey community
We recognise the disruption that residents, businesses and community organisations experienced during this incident and would like to explore whether there is an opportunity for Anglian Water to support projects or initiatives that deliver a lasting benefit for the town.

As part of this, we have already committed to supporting both The Forge and The Iron Foundation, recognising the important role they play in supporting local people and communities across North Lincolnshire.

However, we are keen to understand whether there are additional local priorities within Kirton in Lindsey itself that could benefit from support.

We would therefore welcome your views. In particular, we would be interested to hear whether there are any local projects, initiatives, facilities or community priorities where support from Anglian Water could make a meaningful difference. While we are not making any further commitments at this stage, we are keen to understand what would be most valuable to the community and will carefully consider any suggestions received.

If you have ideas you would like us to explore, please feel free to share them with us.

2611/11 Speed Indicator Devices

From: PCC Funding Sent: 17 November 2026 15:17
Subject: Road Safety Measure Grant Scheme - Application Outcome

Thank you for your application to the Road Safety Measures Grant Scheme. I am pleased to confirm that your application has been approved, subject to evidence of quotes.

You will be required to sign the Grant Agreement to confirm your acceptance of our offer of funding before any activity on the project can commence, so please do not take this email as confirmation that you can start the project immediately.

I would be grateful if you could please send through copies of the quotes that you sought for the project – a minimum of two quotes is required for purchases of £1,000 and above.

In the meantime, we will start to draft a Grant Agreement for your project and will send this out to you for signature via Adobe Sign once finalised and copies of quotes have been received. If anything has changed since your application was submitted, please can you let us know by return.

Once your Grant Agreement has been signed by both parties, you will be able to commence your project and purchase and install your SID(s). The following outlines the process for claiming the grant, once your project is complete:

Payments are made in arrears and based upon actual expenditure incurred (i.e. the funding has been spent and is claimed back, providing evidence that this has been spent). Every successful project will receive a pre-populated Claim and Monitoring form which is designed to track the progress of the project and capture agreed outcomes and outputs. This where spend on the project is reported against the agreed forecast for the period, as outlined in the Grant Agreement. This is broken down into the agreed grant and match funding. Grant Claim and Monitoring forms must be accompanied by evidence of spend which includes invoices, receipts and bank statements. The Grant Claim and Monitoring Form should also be accompanied by an invoice, addressed to the HOPCC, for the value of the grant claimed.

I look forward to hearing from you and to working with you on your project.

Thanks Laura

Laura Barley
Funding Manager
Office of the Police & Crime Commissioner for Humberside
Working days – Tuesday to Thursday

2611/12 Car Parking Provision

From: Cllr Hazel Fox
Sent: 09 November 2026 17:58
Subject: RE: Car Park

Hi Neil

I would refer to my email to you and David dated 25th July 2025, whereby I said:

From: Cllr Hazel Fox kirtoncllrfox@outlook.com

Sent: 25 July 2025 10:21

To: enquiries@kirtoninlindseytowncouncil.gov.uk; Cllr David Garritt
Subject: RE: Car Park

Hi Neil & David

David will know this better than I, but I understood that in order to change a recreational area to housing, you have to offer something equivalent or better in return?

Having done a rough estimation of the land, I come to the following:

- The area of squatters is approx. 7,000 m2
- The recreational area is 11,000 m2
- Therefore, if squatters was extended by 4,000 m2 into the field, the area of squatters would be equal to the original recreational area?

We could look at putting a car park along with a community orchard/recreational walk in the 7,000 m2 of squatters, and with the additional 4,000 m2 we could look at putting a pump track & MUGA and investigating funding?

I feel this would improve what is currently just an overgrown woodland and football field, of which there is no use as the football club plan to move to Klassic, and turn it into something the Town does not have and has no future possibilities to have due to lack of land available.

We could even argue that we don't need all 4,000m2 as we are putting something far better on the land which would is worth more than a mere football field and we only need say 2,000 m2 or 1,000m2? This may be palatable to Sport England.

This would improve the facilities enormously for the residents and the children of the Town.

I would also add that this plan would offer more diverse sporting facilities, rather than just a football pitch.

Please can Council consider this response at our November meeting.

Thank you

Hazel

Kirton in Lindsey Town Council

Policy 05: Reserves Policy

Review and Adopted November 2025 (v.20251) [*FC2511/13*]
Next Review: November 2026

Introduction

Kirton in Lindsey Town Council is required to maintain adequate financial reserves to meet foreseeable needs and commitments and also to have money available in an emergency. The purpose of this policy is to set out how the Council will determine and review the level of reserves.

Sections 32 and 43 of the Local Government Finance Act 1992 require local authorities to have regard to the level of reserves needed for meeting estimated future expenditure when calculating the budget requirement. However, there is no specified minimum level of reserves that an authority should hold and it is the responsibility of the Responsible Financial Officer to advise the Council about the level of reserves and to ensure that there are procedures for their establishment and use.

Types of Reserves

Reserves can be categorised as General or Earmarked;

General Reserves

General Reserves are funds which do not have any restrictions as to their use. These reserves can be used to smooth the impact of uneven cash flows, offset the budget requirement if necessary or can be held in case of unexpected events or emergencies. The level of General Reserves is a matter of judgement and so this policy does not attempt to prescribe a blanket level. The primary means of building general reserves will be through an allocation from the annual budget. This will be in addition to any amounts needed to replenish reserves that have been consumed in the previous year. Setting the level of General Reserves is one of several related decisions in the formulation of the medium term financial strategy and the annual budget. The Council must build and maintain sufficient working balances to cover the key risks it faces, as expressed in its financial risk assessment. If in extreme circumstances General Reserves were exhausted due to major unforeseen spending pressures within a particular financial year, the Council would be able to draw down from its earmarked reserves to provide short-term resources.

Earmarked Reserves

Earmarked reserves will be established on a “needs” basis, in line with anticipated requirements. Earmarked reserves can be held for several reasons:

- Renewals – to enable services to plan and finance an effective programme of vehicle, equipment and infrastructure replacement and planned property maintenance. These reserves are a mechanism to smooth expenditure so that a sensible replacement programme can be achieved without the need to vary budgets.
- Carry forward of underspend - some services commit expenditure to projects, but cannot spend the budget in year. Reserves are used as a mechanism to carry forward these resources.
- Insurance reserve – to enable the Council to meet the excesses of claims not covered by insurance.
- Other earmarked reserves may be set up from time to time to meet known or predicted liabilities.

Any decision to set up a reserve must be made by the Council. Expenditure from reserves can only be authorised by the Council. Reserves should not be held to fund on-going expenditure. This would be unsustainable as, at some point, the reserves would be exhausted. To the extent that reserves are used to meet short term funding gaps, they must be replenished in the following year. However, earmarked reserves that have been used to meet a specific liability would not need to be replenished, having served the purpose for which they were originally established. All Earmarked Reserves are recorded on a central schedule held by the Responsible Financial Officer which lists the various Earmarked Reserves and the purpose for which they are held. Reviewing the Council's Financial Risk Assessment is part of the budgeting and year end accounting procedures and identifies planned and unplanned expenditure items and thereby indicates an appropriate level of Reserves.

Opportunity cost of holding reserves

In addition to allowing the Council to manage unforeseen financial pressures and plan for known or predicted liabilities, there is a benefit to holding reserves in terms of the interest earned on funds which are not utilised. This investment income is fed into the budget strategy. However, there is an "opportunity cost" of holding funds in reserves, in that these funds cannot then be spent on anything else. As an example, if these funds were used to repay debt, the opportunity cost would equate to the saving on the payment of interest and the minimum revenue provision, offset by the loss of investment income on the funds. However, using reserves to pay off debt in this way would leave the Council with no reserves to cover unforeseeable short-term funding gaps which may occur; and they would have to be replenished in the following year.

Current level of financial reserves

The level of financial reserves held by the council will be agreed by the Town Council during the discussions held regarding the setting of the budget for the next financial year. The Council will typically hold four months expenditure as a general reserve.

Summary

The Council will hold Reserves for these three main purposes: -

- A working balance to ease the impact of uneven cashflows and avoid unnecessary temporary borrowing – this forms part of the General Reserves
- A contingency to ease the impact of unexpected events or emergencies – this also forms part of the General Reserves
- A means of building up funds (Earmarked Reserves), to meet known or predicted requirements.

Signed:……. (Kirton in Lindsey Town Mayor)

Date:

Signed:…… (Kirton in Lindsey Town Clerk)

Date:

Kirton in Lindsey Town Council

Policy 30: Bio-Diversity Policy

Reviewed and Adopted: November 2025 (v.20251) (*FC2511/13*)
Next Review November 2026

Biodiversity measures should be incorporated into developments including, for example (but not exclusively), installing artificial nest sites to provide nesting and roosting opportunities for birds, bats and some invertebrates, and planting living (green) roofs and walls to provide valuable habitats in areas that are often lacking in biodiversity. This should be guided by what is locally appropriate and should include a desire for Biodiversity Net Gain - this being the idea that new developments should actually enhance biodiversity, which the Government has committed to making mandatory. All developments (big or small) should include the installation of solar panels to generate electricity & to produce hot water but, if not, to be aligned so as to maximise generation for when they are installed. In addition, all developments should aim to be carbon neutral.

Key messages:

A biologically diverse natural environment has an important role in economic prosperity, health and wellbeing of Kirton-in-Lindsey residents, workers and visitors.

Councils have a statutory duty to have regard to the purpose of conserving biodiversity, particularly where there are protected species and habitats.

Biodiversity may be a material consideration whether or not the site or any features (e.g. habitats, species) benefit from any statutory protection.

Proposals must demonstrate:

- how biodiversity considerations have been incorporated into the development;
- how the five-point Mitigation Hierarchy (see below) has been addressed; and,
- what positive measures for enhancing biodiversity are planned.

Biodiversity is integral to the planning process. Where a protected species is present or where biodiversity can be enhanced, the Council will expect biodiversity to be fully incorporated into the design and construction stages of a proposal as well as post completion where appropriate. In principle, all development activity should have minimal impacts on biodiversity and enhance it wherever possible.

Development can harm biodiversity either directly by destroying or fragmenting habitat, or indirectly by altering local conditions for species. Conversely, sensitively designed developments can increase connectivity between urban habitat patches, and contribute to landscape scale conservation and enhancement of biodiversity.

Applicants are also expected to consider opportunities to improve biodiversity for proposal sites. It is important to conserve and improve land outside designated areas to provide space for nature to respond to environmental challenges. These spaces support biodiversity networks, by strengthening habitat corridors (green and blue corridors) connecting or creating stepping stones and providing buffering qualities.

Five-point Mitigation Hierarchy

1. Information - Pre-planning & design stage

i. With the submission of their proposals, applicants will need to provide appropriate information about any habitats and species that will be affected by their development or any within close proximity to it;

ii. Assess what impact the development will have on the species and/or habitats and any opportunities for enhancement that have been identified.

2. Avoidance - Pre-planning and design stage & planning application stage

i. Demonstrate how the development, as its primary objective and through good design, will avoid adverse effects to wildlife and habitats. Include in submitted plans where alternative site selection, layouts and design options have been chosen to avoid adverse impacts;

ii. Submit ecological reports (EcIA or ECOP) including any surveys and assessments that have been undertaken by a suitably qualified ecologist.

3. Mitigation - Planning application stage & construction planning stage

i. If a proposal is unable to avoid adverse impacts, applicants will need to demonstrate how the biodiversity impact will be adequately mitigated;

ii. Mitigation measures should minimise the negative impacts on wildlife from a proposal throughout its lifetime from its implementation to construction, completion and post-completion and may include precautionary approaches to demolition/construction, additional surveys, alternative provision of habitat on site, translocation of species etc.;

iii. Additional mitigation measures may be required by the Council

iv. All mitigations measures will be secured through planning conditions or legal agreement

4. Compensation Construction - planning stage

i. The Council expects biodiversity asset protection to be achieved through avoidance and mitigation wherever possible;

ii. Compensation will only be accepted in exceptional circumstances – as a last resort after all avoidance and mitigation measures have been fully considered;

iii. Compensatory measures should only be considered to address residual impacts that cannot be avoided or mitigated;

iv. Wherever possible compensatory measures must be achieved on site and should be timed so that biodiversity losses do not occur until compensatory measures are in place.

5. Enhancements - Construction & Post-completion stage

i. Enhancements are additional to any measures necessary to deal with potential impacts on a given site;

ii. All proposals should demonstrate opportunities to enhance or create new benefits for wildlife. This should be explored alongside the hierarchy of measures employed to resolve potential adverse effects.

Approved by Kirton in Lindsey Town Council

Signed …… (Kirton in Lindsey Town Mayor)

Date ……

Signed …… (Kirton in Lindsey Town Clerk)

Date ……

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Visual Play Area Inspection

Visual Play Area Inspection

Complete

Score	6 / 6 (100%)	Flagged items	0	Actions	0

Name of Inspector	Barrie Starkie
Inspector Qualifications	Councillor
Conducted on	1 Nov 2026 14:30 UTC
Document Number	01112026
Weather conditions.	Fair

1 / 1 (100%)

Is the site free from litter, dog fouling, broken glass, or other dangerous objects?	Pass
Is the site free of any obvious signs of damage to any equipment?	Ongoing issue/Council aware
Is the signage intact and readable?	Pass
Have all the bins been emptied?	Pass
Has the grass been cut? (N.B. Grass cutting schedule is: Weekly first week of April to last week of September. Fortnightly from first week of October. One cut mid-November and one cut mid-March)	Pass
Is the site free of any fallen branches or any other grounds maintenance issues?	Pass
General comments. Is there anything you would like to flag for the attention of the Town Clerk?	

Powered by Mitti

Klassic Visual Gym Equipment Inspection

Klassic Visual Gym Equipment Inspection

Complete

Score	5 / 5 (100%)	Flagged items	0	Actions	0

Name of Inspector	Barrie Starkie
Inspector Qualifications	Councillor
Conducted on	1 Nov 2026 14:30 UTC
Document Number	011112026
Weather conditions.	Fair

1 / 1 (100%)

Is the site free from litter, dog fouling, broken glass, or other dangerous objects?	Pass
Is the site free of any obvious signs of damage to any equipment?	Ongoing issue/Council aware
Is the signage intact and readable?	Pass
Has the grass been cut?	Pass
Is the site free of any fallen branches or any other grounds maintenance issues?	Pass
General comments. Is there anything you would like to flag for the attention of the Town Clerk?	

Benches – requiring sanding down/maintenance/varnishing



Wall of Queen's Head, King Edward Street



North Cliff Road – towards Windmill/Boundary sign



North Cliff Road, opposite War Memorial



Picnic Bench – The Green



Picnic Bench (within toddler play area) – The Green



Within toddler play area, The Green



Avenue bench, The Green



The Green



Diamond Jubilee Bench, Market Place



Dunstan Hill

Kirton in Lindsey Town Council: Schedule of Payments November 2026

Classification - Finance - Open

	Date	Payee	Description	101 Administration	10114 Other Staff Costs *(separate to salary, tax, ni, pension & mileage)*	10111 Salaries	10111 Income Tax	10111 National Insurance	10111 Pensions	10113 Mileage	10215 General Power of Competence	10211 Section 137 Grants	103 Democratic Expenses	201 Open Spaces	301 Burial Grounds	401 S144 Promoting Kirton	501 Public Services	601 Civic	801 Allotments	VAT	Total
PART A	**PRE - APPROVED/APPROVED BY COMMITTEE**																				
Contractual	02/11/2026	O2	Business mobile phone contracts	£33.83																£6.77	£40.60
FC2603/12 / FC260912	02/11/2026	North Lincolnshire Council	Return of unspent Section 106 monies (slide)											£741.43							£741.43
FC2610/16	03/11/2026	Royal British Legion branch	Poppy Appeal donation 2026									£300.00									£300.00
Contractual	03/11/2026	Pitch Lincs Sports	Devolved Highways Verge Cutting (12)											£1,014.20						£202.84	£1,217.04
Contractual	03/11/2026	S Barrett	Grounds Maintenance contracts (planting)											£706.00							£706.00
FC2610/08	03/11/2026	Pear Space Limited	Website Accessibility Report	£70.00																	£70.00
Contractual	06/11/2026	Wix.com London	Annual domain renewal www.kirtoninlindsey.com	£17.00																£3.40	£20.40
Clerk FR	10/11/2026	Assistant Clerk	Stationery - printer ink	£50.36																£10.07	£60.43
Contractual	13/11/2026	Diamond Jubilee Town Hall	Office rent & room hire	£485.00																	£485.00
Contractual	13/11/2026	Diamond Jubilee Town Hall	Meeting room hire	£177.00																	£177.00
FC2610/16	13/11/2026	Wix.com London	3 year plan renewal www.kirtoninlindsey.com	£212.00																£42.40	£254.40
PK2609/06 / PK2611/06	16/11/2026	E Gladding	Christmas Festival - Little Enchantments deposit													£373.00					£373.00
Contractual	23/11/2026	Pitch Lincs Sports	Devolved Highways Verge Cutting (13)											£1,100.00						£220.00	£1,320.00
Contractual	23/11/2026	idVerde	Grounds Maintenance contracts (grass cutting)											£1,040.52						£208.10	£1,248.62
Contractual	23/11/2026	Nest	Pension Contributions																		
FC2610/15	24/11/2026	Caloo	Play area repairs - zipline / space net	£805.00																£161.00	£966.00
Contractual	25/11/2026	Towm Clerk	Salary																		
Contractual	25/11/2026	Assistant Clerk	Salary																		
Contractual	26/11/2026	Community Co-ordinator	Salary																		
Contractual	26/11/2026	HMRC	Tax/NI/Student Loan																		
PART B	**FOR APPROVAL**																				
		Subtotal for month		**£1,850.19**	**£0.00**					**£0.00**	**£0.00**	**£300.00**	**£0.00**	**£4,602.15**	**£0.00**	**£373.00**	**£0.00**	**£0.00**	**£0.00**	**£854.58**	**£13,617.61**

Classification - Finance - Open

Kirton in Lindsey Town Council Finance Report October 2026

Receipts and Payments made during October 2026, reconciling the cashbook with the bank statements as at 31/10/2026

Cashbook balance brought forward:	Balance carried forward April 1st 2026:	£83,935.97
	Receipts to September 30th 2026:	£165,240.83
	Payments to September 30th 2026:	£117,578.08
	Balance carried forward October 1st 2026:	**£131,598.72**

Receipts

Ref	Date	Payer	Details	Receipts
			Balance C/F 01/10/2026	**£131,598.72**
R79	02/10/2026	Public Sector Deposit Fund	Interest	£253.70
R80	02/10/2026	Women's Institute	Christmas Festival - Stall booking	£15.00
R81	06/10/2026	MJ +HC Scrimshaw	Christmas Festival - Stall booking	£15.00
R82	08/10/2026	M Fossett	Circus - Donation to maintenance of Green	£200.00
R83	08/10/2026	RC Harrison	Christmas Festival - Stall booking	£20.00
R84	09/10/2026	North Lincolnshire Council	Highway Verges / Parish Paths funding (2)	£8,955.00
R85	12/10/2026	SW Larmour	Christmas Festival - Stall booking	£20.00
R86	13/10/2026	T Kyrnyckyj	Christmas Festival - Stall booking	£15.00
R87	20/10/2026	Helping Dog Paws	Christmas Festival - Stall booking	£15.00
R88	21/10/2026	T Todd	Christmas Festival - Stall booking	£25.00
R89	24/10/2026	J Capell	Christmas Festival - Stall booking	£15.00
R90	26/10/2026	AJ Smith	Christmas Festival - Stall booking	£15.00
R91	27/10/2026	HSBC	Gross Interest	£51.81
			Receipts, October 2026	**£9,615.51**

Payments

Ref	Date	To Whom Paid	Details	Payments
P179	01/10/2026	O2	Business mobile contracts	£40.60
P180	01/10/2026	D Saxby	Maintenance works (assets and cemetery)	£364.55
P181	01/10/2026	A Broadbent	Civic Service expenses - Organist	£70.00
P182	01/10/2026	St Andrew's United Church	Civic Service expenses - Church Hall hire	£40.00
P183	01/10/2026	Brigg Office Supplies	Stationery - ink supplies/laminating pouches	£362.27
P184	01/10/2026	Gainsborough Town Council	Civic Dinner tickets x2 (Deputy Mayor)	£90.00
P185	01/10/2026	S Barrett	Grounds Maintenance contract (planting)	£706.00
P186	01/10/2026	Town Clerk	Expenses - travel to ERNLLCA Annual Conference	£33.16
P187	01/10/2026	Zest Print Limited	Cemetery - Letters to Heaven signage	£40.80
P188	01/10/2026	ERNLLCA	Training expenses - Annual Conference 2026	£60.00
P189	02/10/2026	Post Office	Postage - Signed For delivery letter - FOI	£3.80
P190	06/10/2026	D Saxby	Whipping Post works - gravel infill surround works	£145.00
P191	08/10/2026	Diamond Jubilee Town Hall	Office Rent and Room Hire	£460.00
P192	08/10/2026	Diamond Jubilee Town Hall	Meeting room hire	£51.00
P193	08/10/2026	Microsoft	Software licence renewal	£104.99
P194	09/10/2026	Zest Print Limited	Reusable cheque presentation boards x2	£117.60
P195	09/10/2026	Lidl GB Brigg	Office supplies - bin bags/cloths	£2.74
P196	13/10/2026	idVerde	Grounds Maintenance contract (grass cutting)	£1,248.62
P197	13/10/2026	Pitch Lincs Sports	Devolved highways verge cutting (11)	£1,320.00
P198	14/10/2026	R Dixon	Audit - Interim Internal report	£818.20
P199	15/10/2026	Buyer Direct Ltd	Gazebo wheeled bags x10	£399.90
P200	16/10/2026	Anglian Water	Allotments - water supply	£99.31
P201	17/10/2026	HSBC	Business account fees - cash payments	£6.29
P202	19/10/2026	Morrsions Scunthorpe	Stationery - A4 folders x 2	£4.40
P203	20/10/2026	Wright Way Sports & Education	SportsZone professional fees	£240.00
P204	21/10/2026	Playsafety Limited RoSPA	Annual operational play area inspection	£162.00
P205	22/10/2026	Mountain Ash Tree	Cemetery - tree safety works	£1,200.00
P206	24/10/2026	BT Business	Telephone (Oct-Dec)	£143.82
P207	27/10/2026	Nest	Pension contributions	[redacted]
P208	27/10/2026	Blachere Illuminations	Christmas Lighting contract (2)	£2,468.54
P209	27/10/2026	North Lincolnshire Council	Christmas Festival - Market Consent fee	£10.00
P210	28/10/2026	Town Clerk	Salary	[redacted]
P211	28/10/2026	Assistant Clerk	Salary	
P212	28/10/2026	Community Co-Ordinator	Salary	
P213	29/10/2026	HMRC	Tax/NI/Student Loan	
			Total Payments October 2026	**£16,113.73**

Cashbook carried forward

	Balance carried forward April 1st 2026:	£83,935.97
	Receipts to October 31st 2026:	£174,856.34
	Payments to October 31st 2026:	£133,691.81
	Cashbook total at October 31st 2026:	**£125,100.50**

Reconciliation to Bank Statements

Current Account 41305484	£500.00
Savings Account 01109553	£44,600.50
Public Sector Deposit Fund	£80,000.00
Total in bank as at October 31st 2026:	**£125,100.50**

Agreed to cashbook and bank statements:

Signed:

First Kirton in Lindsey scout group
26-10-26

Report on previous year's activity, for the year 2025-26



A
Enjoying the freedom of being outdoors!

We thank the Council very much for all of your support. This is really important to us, as a small, local, entirely volunteer run charity group.
Last year we received £500 funding for camping and outdoor activities.
We have used this to support organised sessions in Archery (with KL Archery Club and at Primrose), shooting and other activities at Primrose.



Archery with KLAC at KLASSIC

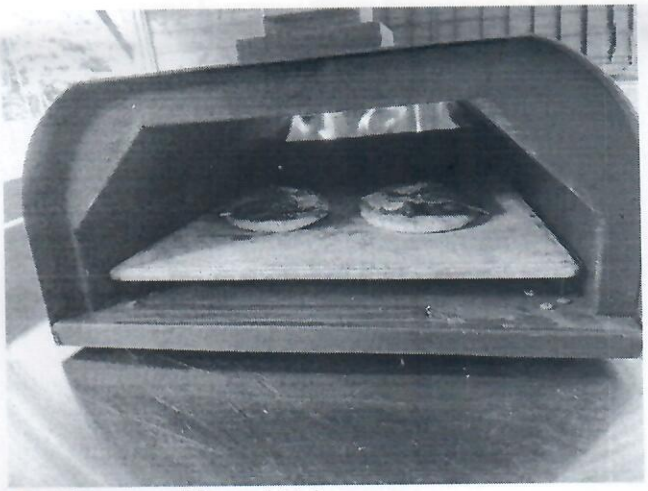
We have also part funded other activities to make things more affordable for parents:
A major contribution was also to support our Cubs' attendance at Primjam (May 26) (our North Lincs mini jamboree), which was a weekend of camping and fun organised locally and held in the woods at Primrose nearby. Cubs camped and attended the full weekend. For many of the Cubs this was the first time they had ever spent the night outdoors under canvas.

Beaver Spacecamp was also a brilliant opportunity for more firsts – our Beavers had their first overnight camp – this time, indoors at a local village hall to support our Beaver leader to gain her "nights away" permit, and to give our youngest members a taste of (nearly) outdoor, independent life.
We have also supported our Young Leaders to attend some of their events, as their help is really valuable to us. We have retained 3 of our Young Leaders (2 in Beavers, one in Cubs), and the increase in their confidence and abilities has been great to see.
Most of the funding (approx. £400) has gone to support outdoor activities in the (last) summer term. We are holding back about £100 to support an additional Beaver camp or event in the new year (Jan-March 2027). This is planned for February.

We hope this has given a flavour of what we have done during the year. We continue to seek adult Scout Leaders to re-start this section.

With thanks again for your continuing support for our young people.

Sarah Gillingham – Chair, First Kirton in Lindsey Scout Group
Susan Ball – Group Scout Leader



Outdoor cooking at Primrose

1st Kirton in Lindsey Brownies

Grant Application form 2027/28 – Additional Supporting Information.

Provide a detailed description of the projects and who will benefit from it:

1st Kirton in Lindsey Brownies meet weekly during term time in the St Andrew's United Church Halls, St Andrews Street, Kirton in Lindsey. In total we can accommodate 24 young members aged 7 – 10 years plus 3 registered adult leaders and 1 occasional adult helper with special needs. On average membership throughout the year is between 12 -14 girls.

Each child pays weekly subs to help cover the cost of hall rent, their annual national subscription which has risen from £27 to £74 over the last 5 years, equipment for events, activities and crafts, badges and certificates etc.

A grant towards hall rental and the vastly increased cost of members' annual subscription would help us to continue to provide a high standard of weekly activities locally for girls.

Girlguiding UK is a registered charity, and all leaders are trained volunteers. We provide a safe, girl only space and a varied programme of exciting activities.

Kirton Lindsey Brownies are part of Girlguiding UK, the UK's largest voluntary organisation for girls and young women. The aim of Girlguiding is to help girls develop emotionally, mentally, physically and spiritually so that they can make a positive contribution to their community and the wider world.

Any girl aged between 7 to 10 years can join as a Brownie. Adults over 18 years old can join to become a helper or uniformed leader.

Being a Brownie is all about learning new skills, making decisions and problem solving whilst having fun. We provide a safe girl only space to explore new possibilities and achieve personal goals while making friends and having adventures.

Brownies work together in small groups, called Sixes in Brownies and each group has girl leaders, Sixers & Seconders in Brownies. Girls really enjoy being given this leadership responsibility.

Brownies follow a program produced by Girlguiding nationally where leaders and girls can choose what themes and activities, they want to plan and take part in. Our meetings cater for all abilities and backgrounds. Those with special needs are welcomed and supported in activities which would not always be available to them.

Our group provides a ready-made group of friends and helps the girls to feel that they belong to something special. This year we have been taking part in joint activities with Kirton in Lindsey Beavers and Cubs, along with 1st Scotter brownies to enhance opportunities for our local children.

Say how you know there is a need for your project

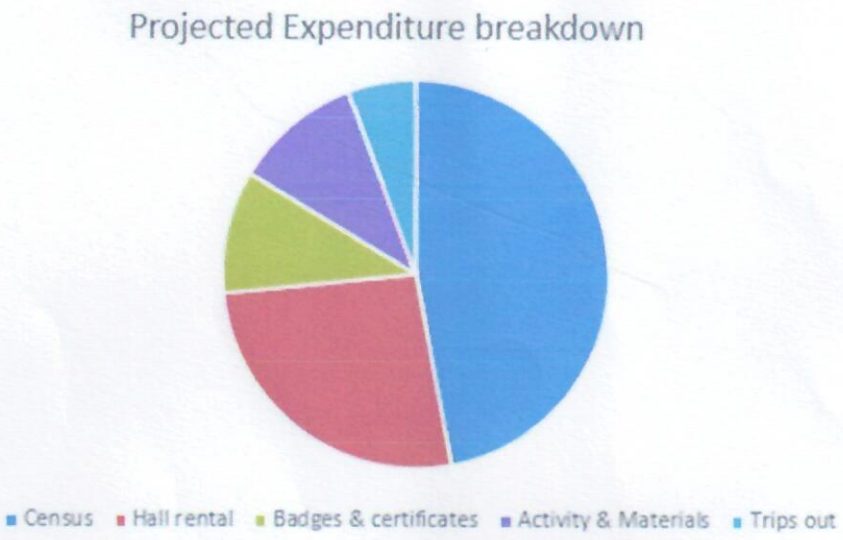
1st Kirton in Lindsey Brownie Unit has been running successfully for nearly 65 years in Kirton in Lindsey.

Numbers within the Brownie unit are no longer limited as we have sufficient adult volunteers to support the girls who attend and we could grow our membership. Advertising events and activities the brownie group have attended, through the Kirton in Lindsey Community Facebook page, has helped to increase awareness of the brownie group and enable new members to join us. We are providing a female only safe space for girls in Kirton in Lindsey and surrounding villages.

We can potentially increase our Brownie Unit from current levels to 24 girls as we have enough adult leader volunteers.

We want to make sure Brownies is affordable for any girl wishing to join, so would use any grant funding to keep weekly subs as low as possible for the 2026/27 Guiding year and use it to offset the increasing cost of our annual subscriptions and to help pay towards the hall rental.

Projected Annual Expenditure breakdown based on income levels of around £2,000 per year from weekly subscriptions, grants and charitable donations.



Kirton in Lindsey
Actively Supporting
Sport
In the Community

KLASSIC

16th November 2026

Dear Councillors,

On behalf of KLASSIC I would like to thank you all for the grant we received earlier this year. The money was mainly used to help cover the extra costs to waste collection caused by members of the public using the field and refuse bins on it, and the Groundskeeper doing a litter pick around the field on a regular basis. It also went towards grass cutting & field maintenance throughout the summer and towards the Caretakers salary for opening and closing the gate to allow members of the public access to the car park, plus maintenance of the grassed area around the Town Council owned outdoor gym equipment situated at KLASSIC. All of these things need doing more regularly than would be otherwise be needed if the field were not used by members of the public.

Once again, thank you for supporting KLASSIC in being able to support our community towards a healthier lifestyle.

Kind regards,

Cheri

Cherilyn Morton,
Venue Manager
KLASSIC Park
Ings Road
Kirton in Lindsey
N. Lincs
DN21 4BX

Kirton in Lindsey Town Council

Policy 18: Budgeted Grant Scheme

2027/28 *(v.20251)*

Application Form

Name of group:	**Evergreens**
Main group contact: (*full name and title*)	**Barry starkie head organiser**
Position in group:	Head organiser
Address:	[redacted]
Telephone:	
E-mail:	
Date form completed:	16/10/2026
Provide a detailed description of the project and who will benefit from it:	Evergreens is a social club in kirton lindsey , whilst providing club facilities mainly for aged people , not restrictive by age.
Say how you know there is a need for your project:	Once a week , provides a warm environment for social interaction , various games whist dominoes , crib, bingo etc. Birthday cakes for all members . coach trips , xmas dinner , new year buffet. Tea coffee and biscuits . and a new facility , a mobility scooter for temp use re recent injury etc.
What are the full costs of the project (including VAT if applicable):	To provide all facilities , depends on provider costs ie coach hire dinners ect . the main cost is the hire of room at the jubilee town hall which at the moment is around £850.

Where is other funding from the project to come from? (Tell us the funder and the amount you expect from them):	Funder members pay £2 a week on attendance. ..... £.....900 approx Funder ..... £..... Funder ..... £.....
Please tell us the stage at which your other applications are at, i.e just applied, awaiting outcome of application or funding confirmed:	n/a
What contribution to these costs would you like from the Town Council?:	£ ...800.....
Is this contribution for a specific element of the project?:	Room hire
What is the structure of your organisation?:	Informal group x Registered charity □ Other □ Please give details below .....

Supporting information checklist

Where relevant please ensure that the following documents are submitted with your application (accounts and bank statements must always be submitted).

	Tick to confirm enclosure
Group constitution or set of rules	n/a
Copy of the most recent/audited accounts	n/a
Evidence of planning permission (if necessary)	n/a
Quotes for capital items and works over £500	n/a
Three most recent bank account statements	yes
Twelve month forward plan: activities and finance (applications £3,000 and under)	£1100
Business plan for the next three years (applications over £3,000)	n/a

Please note:

- **Budgeted Grants must be for a maximum of £5,000**
- **The deadline for applications is early November each year.**

Please return to:
Town Clerk, Town Council Office, Diamond Jubilee Town Hall,
High Street, Kirton in Lindsey, North Lincolnshire, DN21 4LZ

Email – enquiries@kirtoninlindseytowncouncil.gov.uk
Telephone: 01652 648978 / 07518 284173

Deadline for Applications: Monday 16th November 2026

Kirton in Lindsey Town Council

Policy 18: Budgeted Grant Scheme

2026/27

Application Form

Name of group:	**1st Kirton in Lindsey Scout Group**
Main group contact: (*full name and title*)	**Sarah Gillingham**
Position in group:	**Group Chair**
Address:	[redacted]
Telephone:	
E-mail:	
Date form completed:	26-10-2026
Provide a detailed description of the project and who will benefit from it:	We are really focusing on the opportunities we can give to our young people. We have seen that some young people are feeling more cautious about life in general, and we are doing what we can to raise confidence and create new, enjoyable experiences. We have recruited two new leaders (one with Beavers, one with Cubs), who are making a fantastic contribution. For the year from April 2027, we would like to continue our focus on the outdoors and new skills. We are hoping to join a District PGL event, which would be more expensive, but a great opportunity especially for our younger members, and our Beaver leader is also planning to organise another two camps (one indoors, one outdoors). Hopefully, members of both groups will be able to join in. We will continue to seek out new experiences, particularly outdoors – additionally, a visit to a climbing centre is also on our wishlist.

	Our local county and district will also put on more events during the year which we would like to join in with (we have just taken our Cubs and Beavers to a Halloween "Spooktacular"). We would use any funding from the Town Council to co-fund these events (to make them affordable for families). It is also possible that we will need to pay for young leaders to attend events, and we anticipate that some equipment and tents may need replacing, which would also be an additional cost. We would like to ask for £800. This would cover support for co-funding two major events/camps (total £700), and a small amount (approx. £100) to replace or repair any equipment. We will also support these events through fundraising, and parental contributions. Thank you for your ongoing generous support. It is very much appreciated.
Say how you know there is a need for your project:	There are a limited range of options for young people locally, and we hope that our Scout Groups (currently Beavers and Cubs) help to fill some gaps. Because we start from 6 and go up to 11 (and now also 14-18 with our Young Leaders), we hope that this creates opportunities for our young people to take part in a range of exciting and challenging (age appropriate, but adventurous) activities. Beavers still has a waiting list and we can only grow the groups with more adult volunteers. We think that the experience of our Young Leaders is amazing for them (their confidence and creativity has grown so much!), but it is also great for our local area to have young people of this age group so engaged in community volunteering.

What are the full costs of the project (including VAT if applicable):	Costs vary over the year, depending on our numbers and what is available, but will be at least double what we are requesting (for reference, a PGL 3 night weekend costs £299). We plan to use £800 in total over the year.
Where is other funding from the project to come from? (Tell us the funder and the amount you expect from them):	Funder .....Subs (see below).....£..... Funder .....Other fundraising (see below)..... £..... Funder ..... £.....
Please tell us the stage at which your other applications are at, i.e just applied, awaiting outcome of application or funding confirmed:	N/A
What contribution to these costs would you like from the Town Council?:	£ ...800 (£700 for camps and activities , £100 for additional costs)
Is this contribution for a specific element of the project?:	
What is the structure of your organisation?:	Informal group ☐ Registered charity ✓☐ Other ☐ Please give details below .....

Supporting information checklist

Where relevant please ensure that the following documents are submitted with your application (accounts and bank statements must always be submitted).

	Tick to confirm enclosure
Group constitution or set of rules Policy, Organisation and Rules | Scouts	✓(sent via link as it is such an

	extensive document)
Copy of the most recent/audited accounts	✓ Included
Evidence of planning permission (if necessary)	N/A
Quotes for capital items and works over £500 There is no single item over £500	N/A
Three most recent bank account statements	✓
Twelve month forward plan: activities and finance (applications £3,000 and under)	See below
Business plan for the next three years (applications over £3,000)	N/A

Please note:

- **Budgeted Grants must be for a maximum of £5,000**
- **The deadline for applications is early November each year.**

Please return to:

Town Clerk, Town Council Office, Diamond Jubilee Town Hall, High Street, Kirton in Lindsey, North Lincolnshire, DN21 4LZ

Email – enquiries@kirtoninlindseytowncouncil.gov.uk
Telephone: 01652 648978 / 07518 284173

Deadline for Applications: Monday 16th November 2026

12 month forward plan	
Estimated income	Major outgoings (estimated)
Subs: £3000	1. Capitation (membership of Scouts UK) – £2300 Est
Other fundraising £1000 (Christmas event + one other)	2. Klassic usage - £800 (estimated) (Reduced group numbers)
	3. Routine session costs (eg activity/craft/cooking materials/other equipment) -£800
	Our aim is for subs to cover at least 1 and 2 above, and we fundraise for additional activities. Routine aims to cover the basic weekly cost of session, other activities beyond the basics are met through costs to parents or additional fundraising).

Kirton in Lindsey Town Council

Policy 18: Budgeted Grant Scheme

2027/28 *(v.20251)*

Application Form

Name of group:	1st Kirton in Lindsey Brownies
Main group contact: (*full name and title*)	Mrs Michelle Clarke-Edwards
Position in group:	Guide Leader
Address:	[redacted]
Telephone:	
E-mail:	
Date form completed:	07/11/2026
Provide a detailed description of the project and who will benefit from it:	See attached description
Say how you know there is a need for your project:	
What are the full costs of the project (including VAT if applicable):	Hall rental £15 per week for brownies x number of weeks hire = £550 Annual census fees to be raised to £74 per member under 18 = £880 Cost of badges & activity materials approximately = £750
Where is other funding from the project to come from? (Tell us the funder and the amount you expect from them):	Funder ... Parents/carers pay £3 per session = £1,000 ... £..... Funder ... New starters pay £10 joining fee = £50 ... £..... Funder ... In 2025/26 one off donations of £590 received ... £.....

Please tell us the stage at which your other applications are at, i.e just applied, awaiting outcome of application or funding confirmed:	This grant application forms part of our annual budget forecasting cycle and helps the group to understand whether weekly subs need to be increased or can be held at same level for a further 12 months. Weekly subs increased from £2.50 to £3.00 from Septeber 2026 to cover increased annual membership fee
What contribution to these costs would you like from the Town Council?:	£ 500.00 .....
Is this contribution for a specific element of the project?:	Hall Rental
What is the structure of your organisation?:	Informal group ☐ Registered charity ☒ Other ☐ Please give details below .....

Supporting information checklist

Where relevant please ensure that the following documents are submitted with your application (accounts and bank statements must always be submitted).

	Tick to confirm enclosure
Group constitution or set of rules	
Copy of the most recent/audited accounts	X
Evidence of planning permission (if necessary)	
Quotes for capital items and works over £500	
Three most recent bank account statements	X
Twelve month forward plan: activities and finance (applications £3,000 and under)	X
Business plan for the next three years (applications over £3,000)	

Please note:

- **Budgeted Grants must be for a maximum of £5,000**
- **The deadline for applications is early November each year.**

Please return to:

Town Clerk, Town Council Office, Diamond Jubilee Town Hall, High Street, Kirton in Lindsey, North Lincolnshire, DN21 4LZ

Email – enquiries@kirtoninlindseytowncouncil.gov.uk

Telephone: 01652 648978 / 07518 284173

Deadline for Applications: Monday 16th November 2026

Kirton in Lindsey Town Council

Policy 18: Budgeted Grant Scheme

2027/28 *(v.20251)*

Application Form

Name of group:	The Diamond Jubilee Town Hall, Kirton in Lindsey
Main group contact: (*full name and title*)	Mary Hollingsworth Julia Melling
Position in group:	Chair of Trustees Venue and Finance Manager
Address:	Diamond Jubilee Town Hall, Hight Street, Kirton in Lindsey Gainsborough, Lincolnshire DN21 4LZ
Telephone:	01652 640911 / 07752 246255
E-mail:	info@kirtoninlindseytownhall.co.uk
Date form completed:	9th November 2026
Provide a detailed description of the project and who will benefit from it:	The lift is an essential part of the Town Hall, making all areas accessible to everyone. It benefits residents and visitors who cannot climb stairs to the main hall for society meetings, functions, and all events. This includes people with disabilities and mobility issues including the elderly and parents and carers with young children and pushchairs. The lift requires annual maintenance, LOLER testing twice per year (a legal requirement) and cover in case of entrapment. We have managed to reduce the costs of the regular service contract, but during a 2026 inspection a fault was identified with the lift auto dialler. This will be fixed on 1st December 2026.
Say how you know there is a need for your project:	Access to the main hall must be provided under the Disability Discrimination Act. Regulations stipulate that the lift must include a working auto dialler. We do see that the lift is regularly needed and used.
What are the full costs of the project (including VAT if applicable):	Annual Lift contract £ 504 LOLER Tests (2 @ £140) £ 280 Auto dialer Repair £2,808 **£3,592**
Where is other funding from the project to come from? (Tell us the funder and the amount you expect from them): N/A	
Please tell us the stage at which your other applications are at, i.e just applied, awaiting outcome of application or funding confirmed: N/A	

What contribution to these costs would you like from the Town Council?:	£ 3,600
Is this contribution for a specific element of the project?:	The total is for ongoing access for the residents of Kirton in Lindsey.
What is the structure of your organisation?:	We are a Charitable Incorporated Organisation (CIO), and our Registered Charity Number is 1160832

Supporting information checklist

Where relevant please ensure that the following documents are submitted with your application (accounts and bank statements must always be submitted).

	Tick to confirm enclosure
Group constitution or set of rules	On file from previous years
Copy of the most recent/audited accounts	✓ Accounts attached as approved at our AGM in November 2026. We are currently waiting for the Independent Examiner for her to add her signature, and final signed copies can be provided once available.
Evidence of planning permission (if necessary)	N/A
Quotes for capital items and works over £500	✓ Invoice for most recent lift maintenance contract and LOLER test attached. Invoice for lift auto dialler repair attached
Three most recent bank account statements	✓
Twelve month forward plan: activities and finance (applications £3,000 and under)	N/A
Business plan for the next three years (applications over £3,000)	The Town Hall financial year runs from July 2026 – June 2027. Our activities remain the same as detailed in the Trustees Annual Report attached along with the 2026 Financial Accounts.

Please note:

- **Budgeted Grants must be for a maximum of £5,000**
- **The deadline for applications is early November each year.**

Please return to:

Town Clerk, Town Council Office, Diamond Jubilee Town Hall,
High Street, Kirton in Lindsey, North Lincolnshire, DN21 4LZ

Email – enquiries@kirtoninlindseytowncouncil.gov.uk
Telephone: 01652 648978 / 07518 284173

Deadline for Applications: Monday 16th November 2026

Kirton in Lindsey Town Council
Policy 18: Budgeted Grant Scheme

2027/28 *(v.20251)*

Application Form

Name of group:	**Kirton First!**
Main group contact: (*full name and title*)	**Mrs Deborah Jane Brelsford**
Position in group:	Treasurer
Address:	[redacted]
Telephone:	
E-mail:	
Date form completed:	8/11/2026
Provide a detailed description of the project and who will benefit from it:	Delivering a free community magazine to residents in Kirton Lindsey and surrounding area since 2003 Advises of important notices, relays valuable information and gives notice of local events and activities FREE space is given in the magazine for Kirton Town Council, Kirton Town Hall, Schools, Library, KLASSIC Park, Kirton Historical Society plus many more along with other local organisations who would otherwise incur costs producing their own newsletter or other means of disseminating essential community information
Say how you know there is a need for your project:	Not everyone has access to or is capable of using the internet/ on-line information. Many feel forced down this route and their choice is being taken away. Though the digital age has brought many benefits there is now a general feeling gathering momentum that spending too much time glued to a screen is proving detrimental to our emotional well-being. The magazine in hard copy format provides accessible information readily to hand and opens up the opportunity for readers to discuss the content and share opinions keeping members of the community more engaged and connected. Also, with the growing problem of cyber attacks on major institutions it would be prudent to have a physical method of passing on information

What are the full costs of the project (including VAT if applicable):	£5000 min This figure is based on 6 editions costing £4428 plus 4 issues with a colour cover There will be additional costs for issues where we require extra pages A reduction in printing costs was negotiated from the previous year's price but we have no guarantee that it won't be reviewed this year in the current economic climate. We are also preparing for increased costs for around an extra 100 copies due to the housing developments on Ings Road and the Windmill Plantation.
Where is other funding from the project to come from? (Tell us the funder and the amount you expect from them):	Funder ……..…….Advertising……. …… £4,596 Funder …… £…… Funder …… £……
Please tell us the stage at which your other applications are at, i.e just applied, awaiting outcome of application or funding confirmed:	
What contribution to these costs would you like from the Town Council?:	£ …..2,000…..
Is this contribution for a specific element of the project?:	General running costs and to improve and expand the magazine. We are maintaining the cost of advertising to maximise the chances of keeping our current advertisers who will be experiencing higher running costs themselves. Our plans are to increase the number of pages as we continue to include new and regular features and encourage readers to submit articles. The Christmas cover was in response to a drawing and short story writing competition open to the pupils of both Kirton schools. We gave gift vouchers to the winners and entrants and are intending to run competitions throughout the year and award small prizes.

What is the structure of your organisation?:	Informal group ▫ Registered charity ▫ Other ▫ Please give details below ……

Supporting information checklist

Where relevant please ensure that the following documents are submitted with your application (accounts and bank statements must always be submitted).

	Tick to confirm enclosure
Group constitution or set of rules	
Copy of the most recent/audited accounts	
Evidence of planning permission (if necessary)	
Quotes for capital items and works over £500	
Three most recent bank account statements	
Twelve month forward plan: activities and finance (applications £3,000 and under)	
Business plan for the next three years (applications over £3,000)	

Please note:

- **Budgeted Grants must be for a maximum of £5,000**
- **The deadline for applications is early November each year.**

Please return to:

Town Clerk, Town Council Office, Diamond Jubilee Town Hall,
High Street, Kirton in Lindsey, North Lincolnshire, DN21 4LZ

Email – enquiries@kirtoninlindseytowncouncil.gov.uk
Telephone: 01652 648978 / 07518 284173

Deadline for Applications: Monday 16th November 2026

Kirton in Lindsey Town Council

Policy 18: Budgeted Grant Scheme

2027/28 *(v.20251)*

Application Form

Name of group:	**Bloom, Kirton in Lindsey**
Main group contact: (*full name and title*)	Julia Melling
Position in group:	Treasurer
Address:	[redacted]
Telephone:	[redacted]
E-mail:	Bloomkl2026@gmail.com
Date form completed:	15th November 2026
Provide a detailed description of the project and who will benefit from it:	Regular jobs Biannual planting of the planters in the Market Place, Library carpark, on Rebourne Mere and on Dunstan Hill. Maintenance of the flower bed outside the doctors and outside the cemetery, and funding of the plants for the bed around Grandad's Plough. In 2027 this will involve large scale replacement of the compost in the Market Place planters to improve the structure and nutrient content. We plan to enter the East Midlands in Bloom and CPRE competitions, alongside running our own competitions for residents – including looking at Kirton Karts alongside the Town Council. Key project We plan to install a visually significant welcome bed/planter as you enter the Town along South Cliff Road. This project was put on hold last year as we focussed on the new planter on Dunstan Hill. Our aim is to make Kirton in Lindsey an attractive, and clean place to live and for visitors. As such, both residents and visitors will benefit from the scheme.
Say how you know there is a need for your project:	We receive public support for the work done to keep these areas well planted, but we have also had feedback on areas where the planting cold be improved. We will focus on some more structural plants form Redbourne Mere and work with the council to discus ideas for the South Cliff Road welcome.

What are the full costs of the project (including VAT if applicable):	£1,500 Regular planting £ 500 Compost and planter repair £ 500 Build/plants for South Cliff Road project. (This will be combined with the £500 unspent from last year towards a centrepiece for this bed/planter). **£2,500 TOTAL**
Where is other funding from the project to come from? (Tell us the funder and the amount you expect from them): N/A	
Please tell us the stage at which your other applications are at, i.e just applied, awaiting outcome of application or funding confirmed: N/A	
What contribution to these costs would you like from the Town Council?:	£ 2,500
Is this contribution for a specific element of the project?:	Towards all elements discussed above.
What is the structure of your organisation?:	We are a community group with a constitution and committee. Formal roles are chair, treasurer, and secretary.

Supporting information checklist

Where relevant please ensure that the following documents are submitted with your application (accounts and bank statements must always be submitted).

	Tick to confirm enclosure
Group constitution or set of rules	✓
Copy of the most recent/audited accounts	✓ Accounts attached to end of March 2026. Update for the first 6 months of this year also included for information.
Evidence of planning permission (if necessary)	N/A
Quotes for capital items and works over £500	N/A
Three most recent bank account statements	✓
Twelve month forward plan: activities and finance (applications £3,000 and under)	The description above covers all planned activities for the next 12 months.
Business plan for the next three years (applications over £3,000)	N/A

Please note:

- **Budgeted Grants must be for a maximum of £5,000**
- **The deadline for applications is early November each year.**

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High Street, Kirton in Lindsey, North Lincolnshire, DN21 4LZ

Email – enquiries@kirtoninlindseytowncouncil.gov.uk
Telephone: 01652 648978 / 07518 284173

Kirton in Lindsey Town Council
Policy 18: Budgeted Grant Scheme

2027/28 *(v.20251)*

Application Form

Name of group:	**KLASSIC – Kirton in Lindsey Actively Supporting Sport In the Community**
Main group contact: (*full name and title*)	**Mrs Cherilyn Morton**
Position in group:	Venue Manager
Address:	Ings Road, Kirton in Lindsey, DN21 4BX
Telephone:	07783 162778
E-mail:	klassicinfo@aol.com
Date form completed:	16/11/2026
Provide a detailed description of the project and who will benefit from it:	Organised groups/clubs fund their own use of the facilities but general use by the public is not paid for. The KLASSIC Trustee would like to request ongoing maintenance costs towards the field & carpark, for public use of KLASSIC.
Say how you know there is a need for your project:	The facility has been open since 2013 and has always been popular with local children, families and dog walkers. Visits from the public have increased annually and are expected to continue to, more so now that there is the Town Council owned outdoor gym equipment available for use.
What are the full costs of the project (including VAT if applicable):	£1,028 towards waste disposal as the vast majority of our waste is from public use of the bins on the field. £500 for maintenance of the land the outdoor gym equipment is on. £2,235 for the Caretaker & Groundskeeper time in opening & closing KLASSIC gates, plus litter picking, race track line marking for the Summer Gala and maintenance of the field & carpark for the public use. £2,000 towards match funding for the automatic gate system (funding applied for from the PCC Round 9 application). We ask for this to support KLASSIC in being able to be kept open to the public, for casual recreational and leisure use, in the interest of social welfare and improving the conditions of life (both physical & mental) as per the KLASSIC charitable purposes. Total = £5,763

Where is other funding from the project to come from? (Tell us the funder and the amount you expect from them):	Funder …… £…… Funder …… £…… Funder …… £……
Please tell us the stage at which your other applications are at, i.e just applied, awaiting outcome of application or funding confirmed:	N/A
What contribution to these costs would you like from the Town Council?:	£ ……5,000……..
Is this contribution for a specific element of the project?:	Ongoing external maintenance.
What is the structure of your organisation?:	Informal group ☐ Registered charity X Other ☐ Please give details below ……

Supporting information checklist

Where relevant please ensure that the following documents are submitted with your application (accounts and bank statements must always be submitted).

	Tick to confirm enclosure
Group constitution or set of rules	X
Copy of the most recent/audited accounts	X
Evidence of planning permission (if necessary)	N/A
Quotes for capital items and works over £500	N/A
Three most recent bank account statements	X
Twelve month forward plan: activities and finance (applications £3,000 and under)	Not Held
Business plan for the next three years (applications over £3,000)	N/A

Please note:

- **Budgeted Grants must be for a maximum of £5,000**
- **The deadline for applications is early November each year.**

Please return to:
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Telephone: 01652 648978 / 07518 284173

Deadline for Applications: Monday 16th November 2026

ADMINISTRATION AND RESOURCES														
	Description	**Budget 2023-2024**	**Actual Year End 2023-2024**	**Budget 2024-2025**	**Actual Year End 2024-2025**	**Budget 2025-2026**	**Actual Year End 2025-2026**	**Budget 2026-2027**	**Apr-Sep 26**	**Oct 2026**	**Running total to date**	**Predicted to year end**	**Proposed Budget 2027-2028**	**Comments**
101	**Administration**													
Income														
10101	Precept	£103,875.00	£103,875.00	£112,226.07	£112,226.07	£117,224.56	£117,224.56	£124,459.00	£124,459.00		£124,459.00	£0.00	tbc	
10102	Council Tax Support Grant	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00		£0.00	£0.00	£0.00	
10103	Grant Funding	£0.00	£6,041.53	£8,764.94	£2,213.73	£0.00	£11,466.55	£0.00	£0.00		£0.00	£0.00	£0.00	
10104	Donations	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00		£0.00	£0.00	£0.00	
10105	Income Other	£8,500.00	£13,114.58	£8,500.00	£14,542.86	£10,000.00	£18,077.50	£10,000.00	£11,368.37		£11,368.37	£0.00	£11,000.00	
10106	Bank Interest	£720.00	£4,470.15	£1,000.00	£4,678.98	£2,000.00	£3,756.57	£2,000.00	£1,755.13	£305.51	£2,060.64	£1,076.76	£2,000.00	(CCLA = £249.19 x 4) + (HSBC=£20 x 4)
	Sub Total	**£113,095.00**	**£127,501.26**	**£130,491.01**	**£133,661.64**	**£129,224.56**	**£150,525.18**	**£136,459.00**	**£137,582.50**	**£305.51**	**£137,888.01**	**£1,076.76**	**£13,000.00**	
Expenditure														
10111	Staff Costs (*Salaries, PAYE, Pensions*)	£43,100.00	£51,781.76	£61,310.68	£55,646.27	£55,961.56	£57,604.49	£58,759.00	£29,845.40	£5,300.14	£35,145.54	£32,613.46	£70,000.00	Recommended at F&P Committee November 2026
10112	Recruitment	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00		£0.00	£0.00	£0.00	
10113	Staff Expenses / Travel	£200.00	£114.00	£100.00	£120.55	£100.00	£270.40	£200.00	£40.35	£33.16	£73.51	£50.00	£150.00	
10114	Training Staff	£300.00	£411.22	£400.00	£506.00	£400.00	£471.40	£400.00	£36.00	£60.00	£96.00	£90.00	£400.00	
10115	Licences/Permissions	£80.00	£70.00	£85.00	£70.00	£85.00	£70.00	£85.00	£0.00		£0.00	£85.00	£85.00	
10116	Stationery/Consumables	£1,450.00	£1,606.96	£1,450.00	£1,232.47	£1,450.00	£1,447.27	£1,450.00	£721.59	£373.21	£1,094.80	£355.20	£1,500.00	
10117	Office Rent/Meeting Room Hire	£5,912.00	£5,485.50	£5,600.00	£5,960.50	£5,600.00	£6,322.75	£6,328.00	£3,193.75	£511.00	£3,704.75	£2,623.25	£6,396.00	(Rent £375 x 12) + (HR £110 x 12) + (FC/E £30 x 15) + (C £21 x 6)
10118	Telephone/Broadband etc	£1,560.00	£1,384.66	£1,700.00	£946.97	£1,700.00	£1,097.97	£1,700.00	£590.78	£184.42	£775.20	£590.78	£1,300.00	
10119	Memberships/Subscriptions	£1,850.00	£1,935.22	£1,850.00	£1,673.28	£1,850.00	£1,562.10	£1,850.00	£1,429.88		£1,429.88	£420.00	£1,750.00	
10120	Audit Costs	£1,800.00	£2,067.60	£2,000.00	£1,899.60	£2,000.00	£1,989.60	£2,200.00	£1,261.80	£818.20	£2,080.00	£0.00	£2,200.00	
10121	Insurance	£1,350.00	£1,267.52	£1,350.00	£1,453.32	£1,500.00	£1,698.53	£1,700.00	£1,666.29		£1,666.29	£0.00	£1,800.00	
10122	Maintenance/Development works	£400.00	£66.35	£200.00	£255.10	£400.00	£280.78	£1,000.00	£1,951.79	£50.00	£2,001.79	£0.00	£16,000.00	£15,000 additional for development recommended FP Nov
10123	IT/Website	£1,200.00	£1,159.18	£600.00	£114.99	£200.00	£458.88	£200.00	£48.97	£104.99	£153.96	£70.00	£1,200.00	
10124	Sundry Admin	£100.00	£162.40	£100.00	£280.96	£100.00	£4,207.00	£100.00	£0.00	£117.60	£117.60	£0.00	£100.00	
10125	Banking fees	£150.00	£177.68	£200.00	£147.80	£200.00	£59.04	£10.00	£18.42	£6.29	£24.71	£15.00	£60.00	
10126	Admninistation support - FOI/AI												£5,000.00	Recommended at F&P Committee November 2026
	Sub Total	**£59,452.00**	**£67,690.05**	**£76,945.68**	**£70,307.81**	**£71,546.56**	**£77,540.21**	**£75,982.00**	**£40,805.02**	**£7,559.01**	**£48,364.03**	**£36,912.69**	**£107,941.00**	
	TOTAL	**£53,643.00**	**£59,811.21**	**£53,545.33**	**£63,353.83**	**£57,678.00**	**£72,984.97**	**£60,477.00**	**£96,777.48**	**-£7,253.50**	**£89,523.98**	**-£35,835.93**	**-£94,941.00**	

	Description	**Budget 2023-2024**	**Actual Year End 2023-2024**	**Budget 2024-2025**	**Actual Year End 2024-2025**	**Budget 2025-2026**	**Actual Year End 2025-2026**	**Budget 2026-2027**	**Apr-Sep 26**	**Oct 2026**	**Running total to date**	**Predicted to year end**	**Proposed Budget 2027-2028**	**Comments**
102	**Grants and Donations**													
Income														
10201	Income Other	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00		£0.00	£0.00	£0.00	
10202	Grant Funding	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£1,600.00		£1,600.00	£0.00	£0.00	
10203	Donations	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00		£0.00	£0.00	£0.00	
	Sub Total	**£0.00**	**£0.00**	**£0.00**	**£0.00**	**£0.00**	**£0.00**	**£0.00**	**£1,600.00**	**£0.00**	**£1,600.00**	**£0.00**	**£0.00**	
Expenditure														
10211	S137 Grants	£300.00	£300.00	£300.00	£310.00	£310.00	£310.00	£310.00	£94.50		£94.50	£300.00	£400.00	
10212	The Green & The Market Place (S137)	£1,000.00	£431.18	£500.00	£1,127.50	£700.00	£585.29	£500.00	£542.40		£542.40	£0.00	£500.00	
10213	War Memorial & Garden EED (S137)	£1,000.00	£66.00	£500.00	£0.00	£700.00	£562.88	£500.00	£542.40		£542.40	£0.00	£500.00	
10214	KLASSIC (S137)	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£5,020.00		£5,020.00	£0.00	£0.00	
10215	S133 Grants - Community Building	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00		£0.00	£0.00	£0.00	
10216	Sports Facilities LG (Misc Prov) Act	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00		£0.00	£0.00	£0.00	
10217	Community Pot	£300.00	£300.00	£0.00	£0.00	£900.00	£600.00	£900.00	£300.00		£300.00	£300.00	£600.00	not getting claimed in recent years
10218	General Power of Competance	£12,660.00	£12,660.00	£14,140.00	£12,340.00	£14,170.00	£14,170.00	£10,200.00	£8,600.00		£8,600.00	£0.00	£11,000.00	TBC with grant applications
	Sub Total	**£15,260.00**	**£13,757.18**	**£15,440.00**	**£13,777.50**	**£16,780.00**	**£16,228.17**	**£12,410.00**	**£15,099.30**	**£0.00**	**£15,099.30**	**£600.00**	**£13,000.00**	
	TOTAL	**-£15,260.00**	**-£13,757.18**	**-£15,440.00**	**-£13,777.50**	**-£16,780.00**	**-£16,228.17**	**-£12,410.00**	**-£13,499.30**	**£0.00**	**-£13,499.30**	**-£600.00**	**-£13,000.00**	

	Description	Budget 2023-2024	Actual Year End 2023-2024	Budget 2024-2025	Actual Year End 2024-2025	Budget 2025-2026	Actual Year End 2025-2026	Budget 2026-2027	Apr-Sep 26	Oct 2026	Running total to date	Predicted to year end	Proposed Budget 2027-2028	Comments
103	**Democratic Expenses**													
Income														
10301	Grant Funding	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00		£0.00	£0.00	£0.00	
10302	Donations	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00		£0.00	£0.00	£0.00	
10303	Income Other	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00		£0.00	£0.00	£0.00	
	Sub Total	**£0.00**	**£0.00**	**£0.00**	**£0.00**	**£0.00**	**£0.00**	**£0.00**	**£0.00**	**£0.00**	**£0.00**	**£0.00**	**£0.00**	
Expenditure														
10311	Members Expenses	£100.00	£26.10	£100.00	£0.00	£100.00	£57.60	£100.00	£0.00		£0.00	£100.00	£100.00	
10312	Members Training	£400.00	£531.22	£400.00	£426.00	£300.00	£258.00	£500.00	£348.00		£348.00	£152.00	£500.00	
10313	Election Expenses	£375.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00		£0.00	£0.00	£0.00	
	Sub Total	**£875.00**	**£557.32**	**£500.00**	**£426.00**	**£400.00**	**£315.60**	**£600.00**	**£348.00**	**£0.00**	**£348.00**	**£252.00**	**£600.00**	
	TOTAL	**-£875.00**	**-£557.32**	**-£500.00**	**-£426.00**	**-£400.00**	**-£315.60**	**-£600.00**	**-£348.00**	**£0.00**	**-£348.00**	**-£252.00**	**-£600.00**	
Open Spaces														
	Description	**Budget 2023-2024**	**Actual Year End 2023-2024**	**Budget 2024-2025**	**Actual Year End 2024-2025**	**Budget 2025-2026**	**Actual Year End 2025-2026**	**Budget 2026-2027**	**Apr-Sep 26**	**Oct 2026**	**Running total to date**	**Predicted to year end**	**Proposed Budget 2027-2028**	**Comments**
201	**Open Spaces**													
Income														
20101	Grant Funding	£0.00	£9,552.84	£0.00	£0.00	£0.00	£0.00	£0.00	£500.00		£500.00	£0.00	£0.00	
20102	Donations/Sponsorship	£0.00	£0.00	£0.00	£0.00	£0.00	£1,500.00	£1,500.00	£1,500.00	£200.00	£1,700.00	£0.00	£1,500.00	Amara Care - Peace Gardens
20103	Income Other (Section 106 funding)	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£12,188.76		£12,188.76	£0.00	£0.00	
20104	Grass verges devolution	£16,766.34	£16,766.00	£16,766.00	£16,766.00	£16,766.00	£16,766.00	£17,404.00	£8,383.00	£8,383.00	£16,766.00	£0.00	£16,766.00	
20105	Parish Paths Partnership	£1,103.13	£1,104.00	£1,104.00	£1,104.00	£1,104.00	£1,144.00	£1,146.00	£572.00	£572.00	£1,144.00	£0.00	£1,144.00	
20106	Halifax Bomber Memorial				£3,037.00	£0.00	£0.00	£0.00	£0.00		£0.00	£0.00	£0.00	
	Sub Total	**£17,869.47**	**£27,422.84**	**£17,870.00**	**£20,907.00**	**£17,870.00**	**£19,410.00**	**£20,050.00**	**£23,143.76**	**£9,155.00**	**£32,298.76**	**£0.00**	**£19,410.00**	
Expenditure														
20111	Grounds Maintenance Contracts (Grass/Planting)	£17,500.00	£19,300.18	£19,286.33	£21,610.27	£19,500.00	£24,329.24	£23,265.00	£11,727.72	£1,954.62	£13,682.34	£7,818.48	£26,593.00	idVerde: £17,773.00 + SB2 £8,820
20112	Waste / Bins / Dog Bins	£0.00	£135.00	£0.00	£135.00	£100.00	£0.00	£0.00	£0.00		£0.00	£0.00	£0.00	
20113	Play Area Maintenance	£2,000.00	£14,349.54	£2,000.00	£2,216.14	£3,000.00	£2,639.16	£3,000.00	£15,069.64		£15,069.64	£1,000.00	£3,000.00	Section 106 funding used 2026/27: £11,447.33
20114	Play Area Inspection	£200.00	£140.40	£400.00	£0.00	£400.00	£158.40	£400.00	£0.00	£162.00	£162.00	£0.00	£170.00	
20115	In Bloom/CPRE Entry	£50.00	£35.00	£35.00	£35.00	£35.00	£35.00	£35.00	£0.00		£0.00	£35.00	£35.00	
20116	Historic Sites Maintenance	£600.00	£174.66	£400.00	£0.00	£400.00	£21.99	£400.00	£1,176.80	£145.00	£1,321.80	£0.00	£400.00	
20117	Grass verges devolution	£16,766.34	£17,064.00	£16,766.00	£14,944.80	£16,766.00	£17,212.08	£17,404.00	£12,479.28	£1,320.00	£13,799.28	£3,604.72	£16,766.00	
20118	Parish Paths Partnership	£1,103.13	£2,100.00	£1,104.00	£1,680.00	£1,104.00	£1,350.00	£1,146.00	£480.00		£480.00	£666.00	£1,114.00	
20119	Haifax Bomber Memorial				£3,067.86	£0.00	£0.00	£0.00	£0.00		£0.00	£0.00	£0.00	
	Sub Total	**£38,219.47**	**£53,298.78**	**£39,991.33**	**£43,689.07**	**£41,305.00**	**£45,745.87**	**£45,650.00**	**£40,933.44**	**£3,581.62**	**£44,515.06**	**£13,124.20**	**£48,078.00**	
	TOTAL	**-£20,350.00**	**-£25,875.94**	**-£22,121.33**	**-£22,782.07**	**-£23,435.00**	**-£26,335.87**	**-£25,600.00**	**-£17,789.68**	**£5,573.38**	**-£12,216.30**	**-£13,124.20**	**-£28,668.00**	
Burial Grounds														
	Description	**Budget 2023-2024**	**Actual Year End 2023-2024**	**Budget 2024-2025**	**Actual Year End 2024-2025**	**Budget 2025-2026**	**Actual Year End 2025-2026**	**Budget 2026-2027**	**Apr-Sep 26**	**Oct 2026**	**Running total to date**	**Predicted to year end**	**Proposed Budget 2027-2028**	**Comments**
301	**Burial Grounds**													
Income														
30101	Grant Funding	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00		£0.00	£0.00	£0.00	
30102	Donations	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00		£0.00	£0.00	£0.00	
30103	Cemetery Fees	£4,000.00	£5,005.00	£4,000.00	£9,364.00	£4,000.00	£7,065.00	£4,000.00	£952.00		£952.00	£1,000.00	£2,000.00	
30104	Trade Waste Refund	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£19.20		£19.20	£0.00	£0.00	
	Sub Total	**£4,000.00**	**£5,005.00**	**£4,000.00**	**£9,364.00**	**£4,000.00**	**£7,065.00**	**£4,000.00**	**£971.20**	**£0.00**	**£971.20**	**£1,000.00**	**£2,000.00**	
Expenditure														
30111	Trade Waste	£500.00	£470.20	£500.00	£493.60	£520.00	£510.70	£530.00	£514.50		£514.50	£0.00	£530.00	
30112	Maintenance Works	£2,376.00	£2,551.80	£3,000.00	£3,646.49	£3,000.00	£783.10	£6,000.00	£9,723.80	£1,555.35	£11,279.15	£0.00	£3,000.00	
30113	Business Rates	£780.00	£474.05	£500.00	£474.05	£505.00	£474.05	£490.00	£442.00		£442.00	£0.00	£480.00	
30114	Cemetery costs general	£0.00	£0.00	£0.00	£5.95	£0.00	£1,664.30	£0.00	£0.00		£0.00	£0.00	£0.00	
30115	Pest control contract	£624.00	£657.60	£576.00	£691.20	£692.00	£690.60	£716.00	£345.60		£345.60	£345.60	£692.00	
	Sub Total	**£4,280.00**	**£4,153.65**	**£4,576.00**	**£5,311.29**	**£4,717.00**	**£4,122.75**	**£7,736.00**	**£11,025.90**	**£1,555.35**	**£12,581.25**	**£345.60**	**£4,702.00**	
	TOTAL	**-£280.00**	**£851.35**	**-£576.00**	**£4,052.71**	**-£717.00**	**£2,942.25**	**-£3,736.00**	**-£10,054.70**	**-£1,555.35**	**-£11,610.05**	**£654.40**	**-£2,702.00**	

S144 Promoting Kirton														
	Description	Budget 2023-2024	Actual Year End 2023-2024	Budget 2024-2025	Actual Year End 2024-2025	Budget 2025-2026	Actual Year End 2025-2026	Budget 2026-2027	Apr-Sep 26	Oct 2026	Running total to date	Predicted to year end	Proposed Budget 2027-2028	Comments
401	**Promoting Kirton**													
Income														
40101	Grant Funding	£0.00	£250.00	£0.00	£245.26	£0.00	£670.51	£0.00	£0.00		£0.00	£0.00	£0.00	
40102	Event Income - Christmas	£500.00	£1,205.00	£1,000.00	£1,342.00	£1,000.00	£1,105.00	£1,000.00	£570.00	£155.00	£725.00	£275.00	£1,000.00	
40103	Event Income - Summer Gala	£0.00	£347.11	£250.00	£205.00	£200.00	£155.00	£200.00	£305.00		£305.00	£0.00	£200.00	
40105	Event Income - VE Day	£0.00	£348.90	£0.00	£240.88	£0.00	£220.00	£0.00	£0.00		£0.00	£0.00	£0.00	
40104	Event Donations	£400.00	£550.96	£400.00	£110.00	£200.00	£520.51	£200.00	£478.92		£478.92	£0.00	£300.00	
	Sub Total	**£900.00**	**£2,701.97**	**£1,650.00**	**£2,143.14**	**£1,400.00**	**£2,671.02**	**£1,400.00**	**£1,353.92**	**£155.00**	**£1,508.92**	**£275.00**	**£1,500.00**	
Expenditure														
40111	Summer Gala Expenses	£0.00	£0.00	£700.00	£475.00	£500.00	£337.00	£500.00	£1,660.00		£1,660.00	£0.00	£2,000.00	
	Christmas Festival Expenses													
40112	Lights Installation/Removal	£10,000.00	£10,430.39	£9,032.00	£10,454.39	£10,095.00	£10,454.39	£10,800.00	£2,310.46	£2,468.54	£4,779.00	£2,421.00	£7,200.00	
40113	Maintenance	£800.00	£0.00	£0.00	£0.00	£0.00	£318.00	£0.00	£0.00		£0.00	£0.00	£0.00	
40114	Town Hall Hire/Electrics	£460.00	£351.57	£370.00	£360.49	£390.00	£471.81	£450.00	£0.00		£0.00	£415.00	£515.00	
40115	Church Electrics	£90.00	£0.00	£80.00	£0.00	£0.00	£0.00	£0.00	£0.00		£0.00	£0.00	£0.00	
40116	Market Stalls & Lighting	£0.00	£0.00	£100.00	£0.00	£100.00	£634.80	£25.00	£2,209.53	£399.90	£2,609.43	£0.00	£100.00	*Includes gazebo covers/bags/lighting (May/Oct)*
40117	Road Closures	£700.00	£924.00	£800.00	£954.00	£950.00	£600.00	£1,250.00	£0.00		£0.00	£600.00	£700.00	
40118	Equipment Hire	£120.00	£0.00	£120.00	£0.00	£0.00	£0.00	£0.00	£0.00		£0.00	£0.00	£0.00	
40119	First Aid Provision	£200.00	£175.00	£200.00	£125.00	£200.00	£125.00	£200.00	£200.00		£200.00	£0.00	£300.00	
40120	Advertising and Promotion	£100.00	£153.16	£100.00	£0.00	£100.00	£0.00	£100.00	£0.00		£0.00	£100.00	£100.00	
40121	Hosting Fees	£10.00	£135.00	£10.00	£10.00	£135.00	£52.57	£55.00	£0.00	£10.00	£10.00	£45.00	£50.00	
40122	Entertainers' Fees	£600.00	£526.00	£550.00	£526.00	£550.00	£1,222.75	£1,000.00	£0.00		£0.00	£1,256.00	£1,500.00	
40123	Christmas Trees & Decorations	£950.00	£1,087.70	£960.00	£720.00	£1,100.00	£780.00	£1,100.00	£0.00		£0.00	£1,100.00	£830.00	
40124	National events (2025: VE Day)	£0.00	£686.00	£0.00	£528.75	£0.00	£110.00	£0.00	£0.00		£0.00	£0.00	£0.00	
40125	Best Kept TC Frontage Competition	£0.00	£0.00	£36.00	£30.00	£36.00	£0.00	£36.00	£15.00		£15.00	£0.00	£15.00	
40126	Annual Town Meeting							£35.00	£4.95		£0.00	£35.00	£35.00	
40128	Sundry PK Expenses	£50.00	£45.00	£0.00	£0.00	£0.00	£146.00	£0.00	£0.00		£0.00	£0.00	£0.00	
	Sub Total	**£14,080.00**	**£14,513.82**	**£13,058.00**	**£14,183.63**	**£14,156.00**	**£15,252.32**	**£15,551.00**	**£6,399.94**	**£2,878.44**	**£9,273.43**	**£5,972.00**	**£13,345.00**	
	TOTAL	**-£13,180.00**	**-£11,811.85**	**-£11,408.00**	**-£12,040.49**	**-£12,756.00**	**-£12,581.30**	**-£14,151.00**	**-£5,046.02**	**-£2,723.44**	**-£7,764.51**	**-£5,697.00**	**-£11,845.00**	

Christmas Festival Expenses

Public Services														
	Description	Budget 2023-2024	Actual Year End 2023-2024	Budget 2024-2025	Actual Year End 2024-2025	Budget 2025-2026	Actual Year End 2025-2026	Budget 2026-2027	Apr-Sep 26	Oct 2026	Running total to date	Predicted to year end	Proposed Budget 2027-2028	Comments
501	**Public Services**													
Income														
50101	Grant Funding	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00		£0.00	£0.00	£0.00	
50102	Donations	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00		£0.00	£0.00	£0.00	
50103	Income	£0.00	£70.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00		£0.00	£0.00	£0.00	
	Sub Total	**£0.00**	**£70.00**	**£0.00**	**£0.00**	**£0.00**	**£0.00**	**£0.00**	**£0.00**	**£0.00**	**£0.00**	**£0.00**	**£0.00**	
Expenditure														
50111	Town Clock	£200.00	£234.00	£250.00	£234.00	£250.00	£234.00	£290.00	£288.00		£288.00	£0.00	£290.00	
50112	Community Sports Sessions	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£700.00	£0.00	£197.33	£197.33	£0.00	£2,000.00	Need to establish if funding available
	Sub Total	**£200.00**	**£234.00**	**£250.00**	**£234.00**	**£250.00**	**£234.00**	**£990.00**	**£288.00**	**£197.33**	**£485.33**	**£0.00**	**£2,290.00**	
	TOTAL	**-£200.00**	**-£164.00**	**-£250.00**	**-£234.00**	**-£250.00**	**-£234.00**	**-£990.00**	**-£288.00**	**-£197.33**	**-£485.33**	**£0.00**	**-£2,290.00**	

Civic														
	Description	Budget 2023-2024	Actual Year End 2023-2024	Budget 2024-2025	Actual Year End 2024-2025	Budget 2025-2026	Actual Year End 2025-2026	Budget 2026-2027	Apr-Sep 26	Oct 2026	Running total to date	Predicted to year end	Proposed Budget 2027-2028	Comments
601	Civic													
Income														
60101	Grant Funding	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00		£0.00	£0.00	£0.00	
60102	Donations	£0.00	£100.00	£0.00	£329.00	£0.00	£575.00	£0.00	£0.00		£0.00	£0.00	£0.00	
60103	Civic Service Income	£200.00	£200.46	£200.00	£115.84	£110.00	£229.88	£150.00	£319.45		£319.45	£0.00	£300.00	
60104	Civic Dinner Income	£1,500.00	£2,549.00	£2,000.00	£1,717.50	£2,000.00	£1,847.00	£2,000.00	£0.00		£0.00	£0.00	£2,000.00	Need to establish if holding Civic Dinners
60105	Mayors Charity Night Income	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00		£0.00	£0.00	£0.00	
60106	Civic Refunds	£0.00	£24.00	£0.00	£170.00	£0.00	£34.00	£0.00	£0.00		£0.00	£0.00	£0.00	
	Sub Total	£1,700.00	£2,873.46	£2,200.00	£2,332.34	£2,110.00	£2,685.88	£2,150.00	£319.45	£0.00	£319.45	£0.00	£2,300.00	
Expenditure														
60111	Mayoral Allowance	£650.00	£63.30	£650.00	£304.05	£650.00	£153.99	£650.00	£0.00		£0.00	£0.00	£650.00	
60112	Civic Tickets	£300.00	£559.00	£300.00	£316.00	£300.00	£438.90	£300.00	£30.00	£90.00	£120.00	£180.00	£300.00	
60113	Civic Awards	£200.00	£116.15	£150.00	£75.85	£150.00	£140.90	£150.00	£0.00		£0.00	£150.00	£150.00	
60114	Civic Service Expenses	£700.00	£1,128.70	£1,200.00	£851.70	£1,200.00	£1,363.75	£1,400.00	£1,568.72	£110.00	£1,678.72	£0.00	£1,700.00	
60115	Civic Dinner Expenses	£1,500.00	£2,923.24	£2,000.00	£2,075.37	£2,000.00	£3,091.00	£2,000.00	£0.00		£0.00	£0.00	£2,000.00	Need to establish if holding Civic Dinners
60116	Honours Board and Chain Updates	£100.00	£187.50	£100.00	£0.00	£100.00	£0.00	£100.00	£0.00		£0.00	£0.00	£150.00	
60117	Mayor's Charity Donations (S137)	£0.00	£0.00	£0.00	£0.00	£0.00	£114.94	£0.00	£159.72		£159.72	£159.73	£0.00	
60118	Mayor's Charity Night	£50.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00		£0.00	£0.00	£0.00	
60119	Civic Refunds	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00		£0.00	£0.00	£0.00	
	Sub Total	£3,500.00	£4,977.89	£4,400.00	£3,622.97	£4,400.00	£5,303.48	£4,600.00	£1,758.44	£200.00	£1,958.44	£489.73	£4,950.00	
	TOTAL	-£1,800.00	-£2,104.43	-£2,200.00	-£1,290.63	-£2,290.00	-£2,617.60	-£2,450.00	-£1,438.99	-£200.00	-£1,638.99	-£489.73	-£2,650.00	

Allotments														
	Description	Budget 2023-2024	Actual Year End 2023-2024	Budget 2024-2025	Actual Year End 2024-2025	Budget 2025-2026	Actual Year End 2025-2026	Budget 2026-2027	Apr-Sep 26	Oct 2026	Running total to date	Predicted to year end	Proposed Budget 2027-2028	Comments
701	Allotments													
Income														
70101	Grant Funding	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00		£0.00	£0.00	£0.00	
70102	Deposits	£0.00	£90.00	£0.00	£0.00	£0.00	£30.00	£0.00	£0.00		£0.00	£0.00	£0.00	
70103	Rent	£300.00	£330.00	£300.00	£240.00	£300.00	£150.00	£300.00	£270.00		£270.00	£0.00	£300.00	
	Sub Total	£300.00	£420.00	£300.00	£240.00	£300.00	£180.00	£300.00	£270.00	£0.00	£270.00	£0.00	£300.00	
Expenditure														
70111	Maintenance	£0.00	£95.50	£1,000.00	£0.00	£1,000.00	£193.19	£500.00	£22.99		£22.99	£0.00	£500.00	
70112	Water	£1,998.00	£97.14	£250.00	£135.83	£250.00	£203.07	£250.00	£114.83	£99.31	£214.14	£36.00	£250.00	
70113	Administration		£0.00	£100.00	£0.00	£100.00	£30.00	£0.00	£0.00		£0.00	£0.00	£0.00	
	Sub Total	£1,998.00	£192.64	£1,350.00	£135.83	£1,350.00	£426.26	£750.00	£137.82	£99.31	£237.13	£36.00	£750.00	
	TOTAL	-£1,698.00	£227.36	-£1,050.00	£104.17	-£1,050.00	-£246.26	-£450.00	£132.18	-£99.31	£32.87	-£36.00	-£450.00	

SUMMARY	Description	Budget 2023-2024	Actual Year End 2023-2024	Budget 2024-2025	Actual Year End 2024-2025	Budget 2025-2026	Actual Year End 2025-2026	Budget 2026-2027	Apr-Sep 26	Oct 2026	Running total to date	Predicted to year end	Proposed Budget 2027-2028	Comments
Code														
101	Administration and Salary	£53,643.00	£59,811.21	£53,545.33	£63,353.83	£57,678.00	£72,984.97	£60,477.00	£96,777.48	-£7,253.50	£89,523.98	-£35,835.93	-£94,941.00	
102	S137 and Donations	-£15,260.00	-£13,757.18	-£15,440.00	-£13,777.50	-£16,780.00	-£16,228.17	-£12,410.00	-£13,499.30	£0.00	-£13,499.30	-£600.00	-£13,000.00	
103	Democratic Expenses	-£875.00	-£557.32	-£500.00	-£426.00	-£400.00	-£315.60	-£600.00	-£348.00	£0.00	-£348.00	-£252.00	-£600.00	
	Sub Total	**£37,508.00**	**£45,496.71**	**£37,605.33**	**£49,150.33**	**£40,498.00**	**£56,441.20**	**£47,467.00**	**£82,930.18**	**-£7,253.50**	**£75,676.68**	**-£36,687.93**	**-£108,541.00**	
201	**Open Spaces**	**-£20,350.00**	**-£25,875.94**	**-£22,121.33**	**-£22,782.07**	**-£23,435.00**	**-£26,335.87**	**-£25,600.00**	**-£17,789.68**	**£5,573.38**	**-£12,216.30**	**-£13,124.20**	**-£28,668.00**	
301	**Burial Grounds**	**-£280.00**	**£851.35**	**-£576.00**	**£4,052.71**	**-£717.00**	**£2,942.25**	**-£3,736.00**	**-£10,054.70**	**-£1,555.35**	**-£11,610.05**	**£654.40**	**-£2,702.00**	
401	**S144 Promoting Kirton**	**-£13,180.00**	**-£11,811.85**	**-£11,408.00**	**-£12,040.49**	**-£12,756.00**	**-£12,581.30**	**-£14,151.00**	**-£5,046.02**	**-£2,723.44**	**-£7,764.51**	**-£5,697.00**	**-£11,845.00**	
501	**Public Services**	**-£200.00**	**-£164.00**	**-£250.00**	**-£234.00**	**-£250.00**	**-£234.00**	**-£990.00**	**-£288.00**	**-£197.33**	**-£485.33**	**£0.00**	**-£2,290.00**	
601	**Civic**	**-£1,800.00**	**-£2,104.43**	**-£2,200.00**	**-£1,290.63**	**-£2,290.00**	**-£2,617.60**	**-£2,450.00**	**-£1,438.99**	**-£200.00**	**-£1,638.99**	**-£489.73**	**-£2,650.00**	
701	**Allotments**	**-£1,698.00**	**£227.36**	**-£1,050.00**	**£104.17**	**-£1,050.00**	**-£246.26**	**-£450.00**	**£132.18**	**-£99.31**	**£32.87**	**-£36.00**	**-£450.00**	
	TOTAL	**£0.00**	**£6,619.20**	**£0.00**	**£16,960.02**	**£0.00**	**£17,368.42**	**£90.00**	**£48,444.97**	**-£6,455.55**	**£41,994.37**	**-£55,380.46**	**-£157,146.00**	
	Precept	£103,875.00	£103,875.00	£112,226.07	£112,226.07	£117,224.56	£117,224.56	£124,459.00	£124,459.00	£124,459.00	£124,459.00	£0.00	**£157,146.00**	*this would represent a 23.21% increase*
	Council Tax Support Grant	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	*£0.00*	
	Total Council Tax Funding	**£103,875.00**	**£103,875.00**	**£112,226.07**	**£112,226.07**	**£117,224.56**	**£117,224.56**	**£124,459.00**	**£124,459.00**	**£124,459.00**	**£124,459.00**	**£0.00**	***tbc***	
		5.30%		2.10%		7.30%		3.40%						
	Earmarked Reserves	£66,513.11	£29,660.48	£51,040.87	£22,225.41	£30,542.96	£22,630.61	£35,395.97	£34,884.03	£35,395.97		*tbc*	*tbc*	
	General Reserves	£40,000.00	£84,421.67	£40,000.00	£39,357.53	£48,000.00	£43,937.54	£48,000.00	£48,000.00	£48,000.00		*tbc*	*tbc*	
	Total Reserves	**£106,513.11**	**£114,082.15**	**£91,040.87**	**£61,582.94**	**£78,542.96**	**£66,568.15**	**£83,395.97**	**£82,884.03**	**£83,395.97**		***tbc***	***tbc***	

Reserves	Budget 2026-2027	Apr-Sept 26	Oct 2026	Running total to date	Predicted to year end
Earmarked - Ringfenced from 2026-27:					
Traingate Project	£515.45	£0.00		**£0.00**	£0.00
Streetsports	£402.67	£360.00	£42.67	**£402.67**	£0.00
Mayor's Charity Donations (21-22 Peace Garden)	£222.59	£0.00		**£0.00**	£0.00
Mayor's Charity Donations (25-26 Royal British Legion)	£691.94	£691.94		**£691.94**	£0.00
Elections	£3,125.00	£0.00		**£0.00**	£0.00
Allotment deposits	£300.00	£0.00		**£0.00**	£0.00
Maintenance - including Christmas Festival	£2,605.61	£0.00		**£0.00**	£0.00
Earmarked from April 2025:					
Allotment maintenance	£15,500.00	£0.00		**£0.00**	£10,962.00
IT/Website	£1,772.71	£0.00		**£0.00**	£0.00
Histoical Site Maintenance	£800.00	£0.00		**£0.00**	£0.00
Future Match Funding	£10,000.00	£0.00		**£0.00**	£0.00
Total earmarked reserves:	**£35,935.97**	**£1,051.94**	**£42.67**	**£1,094.61**	**£10,962.00**
General reserves:	**£48,000.00**	**£0.00**	**£0.00**	**£0.00**	**£0.00**
Total Reserves:	**£83,935.97**	**£1,051.94**	**£42.67**	**£1,094.61**	**£10,962.00**