Kirton in Lindsey Town Council

Contact the Council: Town Clerk phone 01652 648978; e-mail enquiries@kirtoninlindseytowncouncil.gov.uk
or visit the Town Council website at www.kirtoninlindseytowncouncil.gov.uk

Town Councillors are hereby summoned to attend the monthly meeting of
Kirton in Lindsey Town Council on

Wednesday 25th November at 7pm

Proceedings will be held at the Diamond Jubilee Town Hall, High Street, Kirton in Lindsey
The agenda is set out below. Members of the public and press are welcome to attend.
Neil Taylor-Matson, Town Clerk, 19th November 2026

It is recommended that residents wishing to speak at the meeting under public participation notify the Town Council to ease meeting management.

AGENDA

2611/01 Apologies for Absence
To receive apologies for absence notified to the Clerk prior to the meeting.

2611/02 Declaration of Interests / Dispensations
a. Declarations of Interests, in respect to Agenda items, to be made and recorded in the minutes even if an interest has been declared in the register. **Members declaring interests should identify the Agenda item and the type of interest being declared**
NOTE: COUNCILLORS MUST DECLARE ANY AMENDMENT TO PECUNIARY INTERESTS WITHIN 28 DAYS
b. For the Committee to note any dispensations presented to the Clerk prior to the Meeting and their resolution.

2611/03 Public Participation
Members of the public may raise subjects, which they wish to bring to the attention of the Town Council. The time will be restricted to 15 minutes maximum unless the Council decides otherwise. Members of the public should note that decisions cannot be made at this meeting on items not on the agenda and that no discussion can be entered into once the meeting has commenced, unless the meeting is suspended by the Chair.

2611/04 Minutes of the Previous Meeting
a. To approve the minutes of the Full Council Meeting held on 28th October 2026 *(fwd 02/11/2026)*
b. To receive the minutes of the Extraordinary KLASSIC Charity Committee held 7th October *(fwd 20/10/2026)*
c. To receive the minutes of the KLASSIC Charity Committee held 20th October *(fwd 11/11/2026)*
d. To receive the draft minutes of the Promoting Kirton Committee held 9th November 2026 *(fwd 12/11/2026)*
e. To receive the draft minutes of the Finance & Planning Committee held 9th November 2026 *(fwd 12/11/2026)*
f. To approve the minutes of the Extraordinary Full Council Meeting held 9th November 2026 *(fwd 12/11/2026)*

2611/05 Mayor & Delegates Reports
To receive reports from the Mayor, Councillors and Officers attending Civic Events or meetings on behalf of the Council, to include the following events/meetings which the Clerk was notified of:

Mayor's Reports
- Remembrance Service 8th November
- Immingham Civic Service 15th November

Councillor/Officer Reports
- War Memorial Care – 18th November – Town Clerk
- Changing and Not Changing - Parish Audit 2026, 2027 and 2028 – 19th November – Town Clerk
- NLC Town and Parish Liaison Meeting – 19th November – Cllr Frankish/Cllr Pollitt
- Gainsborough Town Council Civic Christmas Dinner – 21st November – Cllr Kofoed

2611/06 Report from North Lincolnshire Council / Ward Councillors

a. To receive the Ward Councillors' Report and to consider any actions arising from the report.
b. To note outstanding matters raised with North Lincolnshire Council and agree any actions required including weed clearance, road maintenance works, Redbourne Mere nature reserve works; turning vehicles signage for Redbourne Mere and bus shelter works and agree any actions required.
c. To receive any update on escalation and request for review of process regarding weed clearance /management and agree any actions required.
d. To receive an update regarding the signage for the public conveniences in the Market Place and agree any actions required.
e. To receive an update on Section 106 monies including availability and spending and agree any actions required. (Cllr Kofoed)
f. To discuss the responsibilities for reporting issues to North Lincolnshire Council.

2611/07 Anglian Water – supporting the Kirton in Lindsey community offer

To discuss correspondence received 19th October and re-circulated to all Councillors 13th November, agreeing any actions required.

2611/08 Planning

a. To consider the following planning applications:

i. PA/2026/1264 https://apps.northlincs.gov.uk/application/pa-2026-1264 *(fwd 05/11/2026)*
Proposal: Planning permission to erect a stables, menage and stores.
Location: 4 North Cliff Road, Kirton in Lindsey, DN21 4NH.

ii. PA/2026/1134 https://apps.northlincs.gov.uk/application/pa-2026-1134 *(fwd 09/11/2026)*
Proposal: Application to vary condition 1 of PA/2023/1166 to change the previously approved land levels (shown on drawing no's Cross Sections Z109.008 Rev B and Engineering feasibility Rev A op 1) with the following drawings: External Works 1 of 3 – drawing no. 2079-23-08.01 Rev A, External Works 2 of 3 – drawing no. 2079-23-08.02 Rev A, External Works 3 of 3 – drawing no. 2079-23-08.03 Rev A and Cross Sections – drawing no. Z109.008 Rev D.
Location: Land off Ings Road, Kirton in Lindsey, DN21 4BX.

iii. PA/2026/1212 https://apps.northlincs.gov.uk/application/pa-2026-1212 *(fwd 10/11/2026)*
Proposal: Application to determine if prior approval is required for a proposed agricultural building for the storage of large-scale farming equipment.
Location: Land East of B1398 Kirton Lindsey.

iv. PA/2026/1220 https://apps.northlincs.gov.uk/application/pa-2026-1220 *(fwd 17/11/2026)*
Proposal: Planning permission to erect two dwellings and associated infrastructure.
Location: Land at Windmill Way, Kirton in Lindsey, Gainsborough, DN21 4FE.

b. To receive the following decision notifications from North Lincolnshire Council:

i. PA/2026/796 – HOUSEHOLDER PLANNING PERMISSION – to extend roof and erect two-storey rear extension at 9 Highfield Drive, Kirton in Lindsey, DN21 4EB.

ii. PA/2026/1033 – HOUSEHOLDER PLANNING PERMISSION – for a feature porch canopy to front of property at 2 St Andrew's Street, Kirton in Lindsey, DN21 4PJ.

iii. PA/2026/1076 – WORKS TO TREES IN A CONSERVATION AREA – to reduce canopies of two sycamore trees identified as T1 & T2 and within Kirton in Lindsey's conservation area at Burton Hall, 15 Queen Street, Kirton in Lindsey, DN21 4NS.

2611/09 Policies and Procedures
a. To review Policy 05: Reserves Policy last approved November 2025 and agree any actions required.
b. To review Policy 30: Bio Diversity Policy last approved November 2025 and agree any actions required.
c. To receive an update on the external review of Freedom of Information requests.
d. To receive the website accessibility report and agree any actions required.

2611/10 Community Speedwatch
To receive an update on the Community Speedwatch scheme and agree any actions required

2611/11 Speed Indicator Devices
To receive an update on progress with seeking funding for speed indicator devices for the town and agree any actions required.

2611/12 Car Parking Provision
To receive any updates regarding new discussions with landowners agreeing any actions required. (Cllr Fox)

2611/13 Historic sites - Whipping Post and Market Place Pump
To receive an update on works at both these locations and consider any actions required.

2611/14 Allotments
To receive any relevant updates including the October inspections, National Allotment Society annual renewal information and works to the entrance agreeing actions required.

2611/15 Open Spaces
a. To receive the weekly visual play park inspection reports for signature and consider any actions required including recommendations from the annual operational inspection.
b. To receive the weekly inspection reports for the outside gym equipment and agree any actions required.
c. To receive an update on the Parish Paths Partnership and agree any actions required.
d. To receive an update and costings for recommended works to town benches and agree any actions required.

2611/16 Finance
i. *Income and Expenditure*
a. To receive notification of accounts paid by the Town Clerk under devolved authority. *(fwd 19/11/2026)*
b. To receive an update regarding the professional plan renewal for the community website, www.kirtoninlindsey.com, for three years.
c. To approve accounts for payment. *(fwd 19/11/2026)*

ii. *Internal Control*
a. To receive the Finance Report and Bank Reconciliations to balance with the bank statements and cashbook *(October 2026, fwd 19/11/2026)*

iii. Precept 2027-2028
a. To receive reports from groups and organisations in receipt of grants from the previous financial year.
b. To consider the information required for grant applications and agree any actions required.

Budgeted Grant Funding Applications in order of receipt:
c. To consider the budgeted grant funding application received from Evergreens.
d. To consider the budgeted grant funding application received from 1st Kirton in Lindsey Scouts.
e. To consider the budgeted grant funding application received from 1st Kirton in Lindsey Brownies.
f. To consider the budgeted grant funding application received from Diamond Jubilee Town Hall.
g. To consider the budgeted grant funding application received from Kirton First.
h. To consider the budgeted grant funding application received from Bloom.
i. To consider the budgeted grant funding application received from KLASSIC.

iv. Budget Planning
To consider budget planning information for 2027-2028 and agree actions required.

2611/17 Town Clerk's Report / Correspondence for Information and Discussion
To receive the Town Clerk's report including correspondence for information and discussion.

Correspondence for Information and Discussion
a. To note any correspondence received after the Agenda was published.
b. Newett Homes, Ings Road development communication from Communities Network Manager, NLC *(fwd 29/10/2026)*
c. Resident - The Maltings estate concerns about litter/dog waste bin going unemptied *(fwd 29/10/2026)*
d. Newett Homes, Ings Road development – pedestrian management update from Site Manager *(fwd 29/10/2026)*
e. Newett Homes, Ings Road development – Constructed Phase Traffic Management Plan update from Network Inspector, NLC *(fwd 29/10/2026)*
f. Newett Homes, Ings Road development – pedestrian management/Traffic movements in and out of site update from Network Inspector, NLC *(fwd 29/10/2026)*
g. ERNLLCA – Local Government Reorganisation update (decision withdrawn by government) *(fwd 29/10/2026)*
h. Slurry seal works update/confirmation Cornwall St area – from Senior Highways Project Officer *(fwd 02/11/2026)*
i. Resident - The Maltings estate - note of thanks for chasing up bin emptying with Allison Homes
j. Newett Homes, Ings Road development – update from Network Inspection with refusal for further extension of the road closure permissions *(fwd 02/11/2026)*
k. North Lincolnshire Council – News Direct update *(fwd 02/11/2026; 06/11/2026; 13/11/2026)*
l. Resident – copied in correspondence to the ICO *(fwd 03/11/2026)*
m. Pear Space – completed Website Accessibility Report *(fwd 03/11/2026)*
n. Anglian Water Chief Executive – response to complaint about compensation/redress *(fwd 05/11/2026)*
o. NLC – Forthcoming Meetings (November) notice for display
p. Hessle – Save the Date details for Civic Service (February)
q. NLC Principle Planning Officer – response to request for copies of archaeological and archaeological mitigation report regarding PA/2023/823 and PA/2024/1023 / former RAF site *(fwd 05/11/2026)*
r. ERNLLCA – Making Charities Investment ready training options *(fwd 05/11/2026)*
s. North Kesteven District Council – Central Lincolnshire Local Plan scoping consultation extension *(fwd 5/11/2026)*
t. Resident – office visit about road surfacing works on Spa Hill – if full resurfacing still going ahead
u. NLC – confirmation of Remembrance Service road closures *(fwd 05/11/2026)*
v. Resident – office visit about road surfacing works on Spa Hill – why patching is ongoing
w. Scotton – query from resident about dates for summer events in 2027 *(fwd 05/11/2026)*
x. Resident – housing development off Ings Road – copied into concerns to planning department *(fwd 05/11/2026)*
y. NLC - housing development off Ings Road – update from Planning Officer *(fwd 05/11/2026)*
z. Citizens Advice North Lincolnshire – Community Network introduction *(fwd 06/11/2026)*
aa. Beverley Town Council – Save the Date information for Civic Community Day (March)
bb. NLC – confirmation that slurry seal works planned for Cornwall Street area are now completed *(fwd 06/11/2026)*
cc. Ward Cllr Foster – copied into report re North Cliff Road footpath repair requirements *(fwd 06/11/2026)*
dd. Royal British Legion Kirton in Lindsey – query about the road closures organised for Remembrance Sunday *(fwd 06/11/2026)*
ee. NLC – Section 106 monies update re Maple Close/Beechcroft *(fwd 06/11/2026)*
ff. Cllr Pollitt – report of Kirton in Lindsey sign damage at Gainsborough Road – recommended NLC website reporting
gg. ERNLLCA – training opportunities update *(fwd 09/11/2026)*
hh. Tighes Representative – update following response from Sport England *(fwd 09/11/2026)*

ii. NLC Principal Planning Officer – Newett Homes planning application notification *(fwd 10/11/2026)*
jj. NLC – Avian Influenza Outbreak notification – Hibaldstow *(fwd 10/11/2026)*
kk. NLC – Parish Council Resignations – Election 6 month rule information *(fwd 10/11/2026)*
ll. NLC – Town and Parish Council Elections 6 May 2027 – projected costs information *(fwd 12/11/2026)*
mm. Snowball disability accessibility app – reminder about options to be involved *(fwd 12/11/2026)*
nn. CPRE North Lincolnshire – November Newsletter *(fwd 12/11/2026)*
oo. Resident – update on concerns over management responsibilities at The Maltings estate
pp. NLC – Town and Parish Liaison November Meeting agenda *(fwd 16/11/2026)*
qq. Resident – request to look into the potential closure of Lincolnshire Co-op & Post Office *(fwd 16/11/2026)*
rr. Resident – request for information about the potential closure of Lincolnshire Co-op & Post Office *(fwd 16/11/2026)*
ss. Resident – enquiry about donations of craft supplies to local groups – directed to contact details for groups at kirtoninlindsey.com website
tt. Citizens Advice North Lincs – request to display information about organisations activities/contact info
uu. Cllr Howard – information request regarding budgeted grant application supporting documentation
vv. Charity Commission – updated correspondence regarding KLASSIC *(fwd 19/11/2026)*
ww. Resident – complaint about positioning of some Christmas lighting display
xx. Resident – complaint about waste cable ties left in Market Place by Christmas lighting contractors

2611/18 Date of next Meeting and Agenda Deadline
To confirm, subject to any change in circumstances, the date and time of the next monthly Town Council Meeting as **16th December 2026 at 7pm at the Diamond Jubilee Town Hall.**
NOTE: Agenda items to be submitted in writing prior to Friday 4th December in line with Standing Orders.