

You are hereby invited to attend a
**Extraordinary Meeting of the Trustee of KLASSIC Charity on
Thursday 26th March 2026**
Proceedings will commence at 7pm at the Diamond Jubilee Town Hall, Kirton in Lindsey.
The Agenda is set out below.
Members of the public and press are welcome to attend.

Cheri Morton

Venue Manager
20th March 2026

*It is recommended that residents wishing to speak at the meeting under public participation
notify the Venue Manager to ease meeting management.*

*PLEASE NOTE – meetings will be audio recorded for the purpose of minute writing only. Recordings will be
deleted once the minutes have been approved (2412/02)*

AGENDA

- 2603 3/01 Apologies for Absence
To receive apologies for absence notified to the temporary Venue Manager prior to the meeting.
- 2603 3/02 Declarations of Interest / Dispensations
a. Declarations of Interests, in respect to Agenda items, to be made and recorded in the minutes even if an interest has been declared in the register. Members declaring interests should identify the Agenda item and the type of interest being declared. **MEMBERS MUST DECLARE ANY AMENDMENT TO PECUNIARY INTERESTS WITHIN 28 DAYS.**
b. For the Committee to note any dispensations presented prior to the Meeting and their resolution.
- 2603 3/03 Public Participation
Members of the public may raise subjects, which they wish to bring to the attention of the KLASSIC Trustee. The time will be restricted to 15 minutes maximum unless the Trustee decides otherwise. Members of the public should note that decisions cannot be made at this meeting on items not on the agenda and that no discussion can be entered into once the meeting has commenced, unless the meeting is suspended by the Chair.
- 2603 3/04 Year End Accounts 2024-2025, Independent Examiner and Annual Return
a. To receive confirmation of the submission of the approved Serious Incident report to the Charity Commission on 19/03/2026, ahead of submission of the annual return.
b. To sign the Trustee Annual Report as agreed at the meeting held 4th March 2026.
c. To approve and sign the Annual Accounts from the Independent Examiner for submitting to the Charity Commission.
- 2603 3/05 Fire Risk Assessment
a. To receive an update on progress regarding the Fire Risk Assessment and agree any actions required.
b. To receive details of the additional hours worked by the Venue Manager and agree any actions required.
- 2603 3/06 Date of next Trustee Meeting
To agree a date for the next KLASSIC Trustee meeting.