



**Town Councillors are summoned to attend a meeting of
Kirton in Lindsey Town Council Personnel and Disciplinary Committee on**

Monday 9th March 2026

Proceedings will be held at the Diamond Jubilee Town Hall, High St commencing at 7:30pm

The Agenda is set out below.

Members of the public and press are welcome to attend.*

Neill Taylor-Matson Town Clerk, 3rd March 2026



* PLEASE NOTE ITEM 2603/05 ON THE AGENDA IS TO CONSIDER THE EXCLUSION OF THE PUBLIC AND PRESS

AGENDA

- PD2603/01 Apologies
To receive apologies for absence notified to the Clerk prior to the meeting.
- PD2603/02 Declaration of Interests / Dispensations
a. Declarations of Interests, in respect to Agenda items, to be made and recorded in the minutes even if an interest has been declared in the register. **Members declaring interests should identify the Agenda item and the type of interest being declared.**
COUNCILLORS MUST DECLARE ANY AMENDMENT TO PECUNIARY INTERESTS WITHIN 28 DAYS.
b. For the Committee to note any dispensations presented to the Clerk prior to the Meeting and their resolution.
- PD2603/03 Public Participation
Members of the public may raise subjects, which they wish to bring to the attention of the Committee. The time will be restricted to 15 minutes maximum unless the Committee decides otherwise. Members of the public should note that decisions cannot be made at this meeting on items not on the agenda.
- PD2603/04 Minutes of the Previous Meeting
To approve the minutes of the Personnel & Disciplinary Committee Meeting held on Monday 16th February 2026.
- PD2603/05 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960
The Chair will move that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted, in that it is of a sensitive nature.
- PD2603/06 Sickness Absence Policy
a. To discuss 'intervals of when contact with' an employee should be made during periods of Long Term Absence and consider amending the Sickness Absence Policy to include the decision made.
b. To discuss cover for employees including how to get cover and prices/engagement terms to include Long Term Absence cover.