



**Town Councillors are hereby summoned to attend the Monthly Meeting of
Kirton in Lindsey Town Council on
Wednesday 27th December 2025**
Proceedings will be held at the Diamond Jubilee Town Hall, High St commencing at 7pm.
The Agenda is set out below.
Members of the public and press are welcome to attend.
Neil Taylor-Matson Town Clerk, 11th December 2025

AGENDA

2512/01 Apologies for Absence

To receive apologies for absence notified to the Clerk prior to the meeting.

2512/02 Declaration of Interests / Dispensations

a. Declarations of Interests, in respect to Agenda items, to be made and recorded in the minutes even if an interest has been declared in the register. **Members declaring interests should identify the Agenda item and the type of interest being declared.**

COUNCILLORS MUST DECLARE ANY AMENDMENT TO PECUNIARY INTERESTS WITHIN 28 DAYS.

b. For the Council to note any dispensations presented to the Clerk prior to the Meeting and their resolution.

2512/03 Public Participation

Members of the public may raise subjects, which they wish to bring to the attention of the Town Council. The time will be restricted to 15 minutes maximum unless the Council decides otherwise. Members of the public should note that decisions cannot be made at this meeting on items not on the agenda and that no discussion can be entered into once the meeting has commenced, unless the meeting is suspended by the Chair.

2512/04 Minutes

- a. To approve the minutes of the Full Council Meeting held 26th November 2025 (*fwd 08/12/2025*)
- b. To receive the draft minutes of the Promoting Kirton Committee Meeting held 08/12/2025 (*fwd 11/12/2025*)
- c. To receive the draft minutes of the Finance and Planning Committee Meeting held 08/12/2025 (*fwd 11/12/2025*)

2512/05 Mayor & Delegates Reports

To receive reports from the Mayor, Councillors and Officers attending Civic Events or meetings on behalf of the Council, to include the following events/meetings which the Clerk was notified of:

Mayor's Report on Civic Events attended – Cllr Hazel Fox:

- Kirton in Lindsey Christmas Festival – (30th November)
- City of Lincoln – Civic Carol Concert (2nd December)
- North Lincolnshire Council – Christmas Concert at Broughton (4th December)

Councillors and Officers reports

- NAT Ridge – 3rd December (Cllr Frankish)

2512/06 Report from North Lincolnshire Council / Ward Councillors

- a. To receive the Ward Councillors' Report and to consider any actions arising from the report.
- b. To note outstanding matters raised with North Lincolnshire Council and agree any actions required including road maintenance works (March Street/Wesley Street), street resurfacing at Cornwall Street, ownership queries raised by resident regarding Wray Street/Traingate path, signage and resurfacing on Redbourne Mere, parking enforcement and Grayingham crossroads and agree any actions required.
- c. To receive an update regarding the maintenance and signage for the public conveniences in the Market Place and agree any actions required.
- d. To receive an update regarding The Maltings estate and residents concerns about the abuse and maintenance of the small play provision.
- e. To receive an update on the Community Speedwatch scheme and agree any actions required.

2512/07 Kirton Lindsey and Scotter Surgery

For Information Only – to note that the Kirton Lindsey and Scotter Surgery has moved to an online appointment system (Cllr Kofoed).

2512/08 Whipping Post

To note the recent collapse of the Whipping Post and agree any actions required.

2512/09 Speed Indicator Devices

To receive an update on progress with research into process for the funding of speed indicator devices for the town and agree any actions required.

2512/10 KLASSIC

- a. To receive communication with an update from the KLASSIC CIO
- b. To receive an update from the working group and agree any actions required.

2512/11 Allotments

To receive any relevant updates including planning application information requirements and agree any actions required.

2512/12 Open Spaces

- a. To receive the weekly visual and play park inspection reports for signature and consider any updates regarding the play area agreeing any actions required.
- b. To discuss the play area inspections service level agreement with North Lincolnshire Council and agree any actions required.
- c. To receive the weekly inspection reports for the outside gym equipment and agree any actions required.
- d. To receive an update on grounds maintenance works.
- e. To receive an update on the maintenance requirements for Grandad's Plough monument.

2512/13 Policies and Procedures

To review Policy 27: Lone Worker Policy last approved December 2024.

2512/14 Financei. Income and Expenditure

- a. To receive notification of accounts paid by the Town Clerk under devolved authority. (December 2025, *fwd 11/12/2025*).
- b. To note the Financial Services Compensation Scheme deposit limit increasing from £85,000 to £120,000 per institution from December 1st 2025.

ii. Internal Control

To receive the Finance Report and Bank Reconciliations to balance with the bank statements and cashbook.

(November 2025, *fwd 11/12/2025*)

iii. Precept 2026-2027

- a. To receive a report from Nutshell regarding their grant from the previous financial year.

Budget Planning

- b. To receive and consider the budget planning documentation for 2026-2027 and agree actions required.

2512/15 Planning

To receive the following decision notification from North Lincolnshire Council:

PA/2025/634 – APPROVAL OF RESERVED MATTERS – (appearance, landscaping, layout and scale) pursuant to outline planning permission PA/2022/1408 dated 10/07/2023 for a residential development of 28 dwellings at Southdown House, Grayingham Road, Kirton in Lindsey, DN21 4EL.

2512/16 Councillor Co-Option

To consider one application for Co-Option to fill one vacancy on Kirton in Lindsey Town Council, the candidate being:

- Antony Pollitt

2512/17 Town Clerk's Report / Correspondence for Information and Discussion

To receive the Town Clerk's report including correspondence for information and discussion.

Correspondence for Information and Discussion

- a. To note any correspondence received after the Agenda was published.
- b. North Lincolnshire Council – information about simpler, smarter recycling programme and request to promote
- c. Beaver Fencing – information about services offered for walls and fencing solutions
- d. Grant funding - Note of thanks from Scouts for approval of grant funding
- e. Cemetery – memorial enquiry reference stillbirth in 1941
- f. Redlynch Leisure Installations – notification of forthcoming government funding for play areas (*fwd 08/12/2025*)
- g. Visit North Lincolnshire – November updates (*fwd 08/12/2025*)
- h. Greater Lincolnshire For All – Letter from Leaders of Boston, East Lindsey and South Holland on local government reorganisation (*fwd 08/12/2025*)
- i. North Lincolnshire Council – 2026/27 Precept Requirement and Grant information
- j. North Lincolnshire Council – News Direct weekly updates (*fwd 08/12/2025*)
- k. Nutshell – report on grant funding received 2025-26
- l. Gainsborough Life – notification of copy deadline for January
- m. Tighes – notification of requirement to demolish building
- n. North Lincolnshire Council – forthcoming meetings information for display
- o. Town Hall – Martyn's Law update (First Aid and Evac Chair training)
- p. B1205/B1398 Crossroads - information update from Head of Highways, Lincolnshire County Council (*fwd 08/12/2025*)
- q. University of Leeds – National Climate Ambassador Scheme information (*fwd 08/12/2025*)
- r. NALC – Note of thanks for submission of devolution case study
- s. NLC – receipt of Electoral Register 2026
- t. ICCM – Enhanced bereavement leave policy information
- u. Rural Services Network – Weekly Newsletters (*fwd 08/12/2025; 11/12/2025*)
- v. Caloo – acknowledgement of order for play area maintenance works
- w. ERNLLCA – Data & Security e-learning training reminder (*fwd 08/12/2025*)
- x. Allison Homes – updates on the emptying of the bin at the children's play facility at The Maltings

- y. Independent Brigg Line Rail Group – update on passenger numbers and posters for display (*fwd 08/12/2025*)
- z. ERNLLCA – Information on training available to book (*fwd 08/12/2025*)
- aa. NLC – notification that PA/2025/814 will be considered by Planning Committee 17/12/2025 (*fwd 08/12/2025*)
- bb. NLC – notification that PA/2025/881 will be considered by Planning Committee 17/12/2025 (*fwd 08/12/2025*)
- cc. NLC – notification that PA/2025/1159 will be considered by Planning Committee 17/12/2025 (*fwd 08/12/2025*)
- dd. North Lincolnshire Council – revised Local Plan Statement of Community Involvement (*fwd 08/12/2025*)
- ee. Independent Brigg Line Rail Group – information about RAIL magazine article (*fwd 11/12/2025*)
- ff. Brigg Town Council – copied into query to NLC regarding weed clearing requirements of devolved works
- gg. North Lincolnshire Council – Fostering Recruitment Team information and request to promote
- hh. Civic – North Lincolnshire Council Civic Dinner (March)
- ii. Hetts – clarification on need to update the KLASSIC Proprietorship Register of the Land Registry title (*fwd 11/12/2025*)
- jj. KLASSIC CIO – update information (*fwd 11/12/2025*)
- kk. Resident – complaint that gravestones laid down in the cemetery are making the cemetery look unkempt (*via Cllr Fox*)

2512/18 Date of next Meeting and Agenda Deadline

To confirm the date and time of the next monthly Town Council Meeting (subject to any change in circumstances) as:

Wednesday 28th January 2026 at 7pm at the Diamond Jubilee Town Hall.

NOTE: Agenda items to be submitted before Monday 19th January in line with Standing Orders

2512/19 Exclusion of the Public & Press

To consider the exclusion of the public and press under the provisions of the Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the matters to be discussed.

2512/20 Civic Award 2025

To receive and consider nominations for the 2025 Civic Award and agree actions required.