



Town Councillors are summoned to attend a meeting of  
Kirton in Lindsey Town Council Personnel and Disciplinary Committee on

**Thursday 25<sup>th</sup> September 2025**

Proceedings will be held at the Diamond Jubilee Town Hall, High St commencing at 9:30am

The Agenda is set out below.

Members of the public and press are welcome to attend.\*

*Neil Taylor-Matson* Town Clerk, 18<sup>th</sup> September 2025



\* PLEASE NOTE ITEM 2509/06 ON THE AGENDA IS TO CONSIDER THE EXCLUSION OF THE PUBLIC AND PRESS

## AGENDA

- PD2509/01 Apologies  
To receive apologies for absence notified to the Clerk prior to the meeting.
- PD2509/02 Independent Specialist  
To welcome independent specialist, Brian Brooks to the meeting as recommended by the East Riding and Northern Lincolnshire Local Council's Association (ERNLLCA).
- PD2509/03 Declaration of Interests / Dispensations  
a. Declarations of Interests, in respect to Agenda items, to be made and recorded in the minutes even if an interest has been declared in the register. **Members declaring interests should identify the Agenda item and the type of interest being declared.**  
COUNCILLORS MUST DECLARE ANY AMENDMENT TO PECUNIARY INTERESTS WITHIN 28 DAYS.  
b. For the Committee to note any dispensations presented to the Clerk prior to the Meeting and their resolution.
- PD2509/04 Minutes of the Previous Meeting  
To approve the minutes of the Personnel & Disciplinary Committee Meeting held on Friday 11<sup>th</sup> July 2025.
- PD2509/05 Public Participation  
Members of the public may raise subjects, which they wish to bring to the attention of the Committee. The time will be restricted to 15 minutes maximum unless the Committee decides otherwise. Members of the public should note that decisions cannot be made at this meeting on items not on the agenda.
- PD2509/06 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960  
The Chair will move that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted, in that it is of a sensitive nature.
- PD2509/07 Staffing matters - KLASSIC  
To receive an update following the investigation meeting and ongoing works following the P&D Meeting held 11<sup>th</sup> July 2025 and agree any actions required.