

**Minutes of the Meeting of Kirton in Lindsey Town Council on  
Wednesday 22<sup>nd</sup> June 2016 Proceedings held at the Town Hall, Kirton in Lindsey at 7.00pm**

**Present** - Councillors: K Cooper (Chair), P Frankish, J Startin, M Davies, G Cossey, T Kidder, J Thickett, S Layzell, A Kofoed, J Kofoed, B Boyd  
W Enyon (LIVES), S Stamford, C Neal (Clerk)

**Public Participation:**

S Stamford spoke regarding his FOI request looking at Civic funds, he had requested information from the Clerk, and the Clerk would be responding and would copy in councillors for information. S Stamford also spoke regarding the potential move of the council offices back to the Town Hall he asked that the council make sure that the move would be a cheaper option. S Stamford spoke regarding a letter the Mayor had written to the LIONS from the Mayor requesting assistance with fundraising; the Clerk requested a copy of this letter for council records. W Enyon reported on LIVES and the work they carry out within Kirton in Lindsey and the surrounding area. He informed the council that a defibrillator was available on the wall at the fire station. He asked that the Town Council raise the profile of LIVES and looked at funding. The Clerk spoke to confirm how they could work with LIVES. Funding stays within Kirton in Lindsey.

**Part 1 – Public Session**

- 32) 16/17 To receive apologies and reasons for absence**  
Apologies received from Ward Members Cllr Poole, Cllr Foster and Cllr England.
- 33) 16/17. To record declarations of interest by any member of the council in respect of the agenda items listed below .Members declaring interests should identify the agenda item and type of interest being declared**  
Cllr Thickett, Cllr Frankish and Cllr Davies declared an interest in 45 16/17.
- 34) 16/17. To note dispensations given to any member of the council in respect of the agenda items listed below**  
None.
- 35) 16/17 a) To confirm the minutes of the meeting of 25<sup>th</sup> May 2016 as a true and correct record**  
Cllr Startin stated that the Internal audit had been proposed and seconded for acceptance but no vote had been taken. Cllr Startin also said that under item 31 his three part motion had not been recorded. It was **resolved** to accept the minutes with these corrections. The internal audit report would be brought back to the next meeting for acceptance.
- b) To note the minutes of the Finance, General Purpose and Planning Committee the Promoting Kirton Committee and the Personnel and Disciplinary Committee**  
Noted.
- 36) 16/17. To note the Clerk’s report on on-going issues. Updates are for noting and discussion only and any updates requiring further resolutions will be placed on subsequent Full Council or Committee agendas**  
Noted.
- 37) 16/17. To receive Delegates reports, and reports from Councillors and Clerks on any meetings or events attended**  
None.
- 38) 16/17. To receive a Ward Members’ Report (resolution to suspend Standing Orders)**  
No Ward members were present.
- 39) 16/17. To receive any updates on the former RAF Camp**  
None.
- 40) 16/17. To elect one councillor to the Allotments Society**  
**Resolved** to elect Cllr Kofoed.
- 41) 16/17. To adopt revised Standing Orders, as circulated**  
**Resolved** to adopt Standing Orders.
- 42) 16/17. To adopt Financial Regulations 2016, as circulated**  
**Resolved** to adopt Financial Regulations.

- 43) 16/17. **To receive an update applications made to NLC for the listing of Assets of Community Value**  
Further information had been requested, which the Clerk would attend to.
- 44) 16/17 **To receive an update on the Parish Paths Partnership**  
The Clerk had been unable to get any response from the officer concerned. It was agreed to make a first stage complaint regarding the lack of response.
- 45) 16/17. **To receive an update on the costs and benefits of renting the Town Council Office against the costs and benefits of renting space at the Town Hall**  
**Resolved** to send Cllr Startin, Cllr Cossey, Cllr Kidder, Cllr Cooper, and Cllr Layzell to a meeting with the trustees.
- 46) 16/17. **To consider traffic management for the Market Place following the circulation of example signage for time restricted parking**  
Cllr Frankish proposed that the decision be deferred for six months in the light of Sargent's closing.  
**Resolved to do so.**
- 47) 16/17. **To approve any actions for the Gala**  
Noted.
- 48) 16/17. **To note a press release submitted to the Scunthorpe Telegraph by the Mayor**  
Noted.
- 49) 16/17. **To discuss ways to protect and maintain the Conservation Area (report attached)**  
It was agreed to put the Power of Wellbeing on the next agenda and also to look at English Heritage/ Historic England conservation area.
- 50) 16/17 **To consider the following planning applications received for comment:**  
**PA/2016/765**  
**Bridge Farm, Ings Road, Kirton in Lindsey, DN21 4BX**  
**Description**  
**Planning permission for the erection of a replacement livestock unit (building 2 of 2)**  
  
**PA/2016/762**  
**Bridge Farm, Ings Road, Kirton in Lindsey, DN21 4BX**  
**Description**  
**Planning permission for the erection of a replacement livestock unit (building 1 of 2)**  
  
**PA/2016/759**  
**24 Grayingham Road, Kirton in Lindsey, DN21 4EL**  
**Description**  
**Planning permission to erect a pitched roof over existing two-storey side extension**  
  
**PA/2016/633**  
**3 Sunny Hill, Kirton in Lindsey, DN21 4ND**  
**Description**  
**Planning permission to replace four windows to front elevation with UPVC and replace hardwood front door with composite door**  
  
Under application PA/2016/633 it was agreed to ask about Conservation Area Consent. No comments on the other applications.
- 51) 16/17 **To approve financial matters:**  
a) **To approve the May Finance Report, as reconciled to the bank statements at 8<sup>th</sup> June 2016, to be signed by the Chair**  
**Resolved** to approve.  
  
b) **To approve the schedule of accounts for payment, to be signed by two councillors and the Clerk**  
**Resolved** to approve all accounts for payment.  
  
c) **To note bank balances as of 8<sup>th</sup> June 2016, to be signed by the Chair**  

<b>Community Account</b>	<b>£5,558.31</b>
<b>Business Notice Account</b>	<b>£106,573.00</b>

  
Noted.
- 52) 16/17 **To note revised Annual Leave dates for the Clerk as follows:**

**4<sup>th</sup>-6<sup>th</sup> July 2016 inclusive (3 days)**  
**29<sup>th</sup> August – 5<sup>th</sup> September inclusive (5 days)**  
Noted.

- 53) 16/17 To note any agenda items for future meetings**
- Power of Well being
  - Minute corrections
  - Amend SO and FR

- 54) 16/17. To confirm the dates of July Meetings**  
**Full Council – Wednesday 27<sup>th</sup> July at 7pm in the Town Hall**  
**Finance, General Purpose and Planning – Monday 11<sup>th</sup> July at 7pm in the Town Council Office**  
**Promoting Kirton – Monday 11<sup>th</sup> July at 7.30pm in the Town Council Office**  
**Community Emergency Plan Committee – Monday 11<sup>th</sup> July at 8pm in the Town Council Office**  
Noted.

## **PART 2: Private Session**

### **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

The Chairman will move that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted, in that it is of a sensitive nature.

- 55) 16/17 To receive a report from the Personnel Committee and discuss employer's pension contribution rates for the Clerk**

Cllr Cossey proposed the employer contributions be paid at the lowest employer contribution rate recommended by the Personnel Committee. Cllr Thickett proposed an amendment to pay the highest employer contribution rate recommended by the Personnel Committee. A recorded vote was requested. In favour of the amendment- Cllrs Startin, Thickett and Kidder. Against the amendment Cllrs Cooper, Cossey, Frankish, A Kofoed, J Kofoed, B Boyd, S Layzell and M Davies. Main proposal – in favour Cllrs Cooper, Cossey, Frankish, A Kofoed, J Kofoed, B Boyd, S Layzell and M Davies. Against Cllrs Startin, Thickett and Kidder. It was therefore **resolved** to pay the lowest employer contribution rate recommended by the Personnel Committee.