



**Minutes of the Meeting of Kirton in Lindsey Town Council
Promoting Kirton Committee on Monday 24th June 2019
held at the Heritage Room, Town Hall, High Street, Kirton in Lindsey at 6.30pm.**

Members Present: Cllr Kathy Cooper (Chair), Cllr Pat Frankish, Cllr David Garritt, Cllr Tony Kitchen, Alison Birkett, Maggie Davies and Martin Hollingsworth.

Also present: Town Clerk: Neil Taylor-Matson, 3 members of the public (part)

Public Participation: No matters were raised.

MINUTES

- PK1906/01 Election of Chair
The Committee received nominations and elected a Chair to the Committee.
RESOLUTION: That Cllr Kathy Cooper was elected as Chair.
- PK 1906/02 Election of Members
Nominations to elect Alison Birkett, Olive Ovington, Martin Hollingsworth and Maggie Davies as non-voting members of the committee were received.
RESOLUTION: That Alison Birkett, Olive Ovington, Martin Hollingsworth and Maggie Davies were elected as non-voting members of the Committee.
Alison Birkett, Maggie Davies and Martin Hollingsworth joined the meeting.
- PK 1906/03 Apologies
Apologies for absence were received from Cllr Karen Gunn and Olive Ovington.
- PK1906/04 Declaration of Interests / Dispensations
a. Cllr Frankish and Cllr Cooper declared interests in 1906/08.
b. No dispensations received.
- PK1906/05 Minutes of the Previous Meeting
a. The Committee considered the Minutes of the PK Committee Meeting held on 8th April, 2019
RESOLUTION: That the Minutes be signed as a true and accurate record.
b. The Committee received an update from the Clerk regarding outstanding tasks and actions.
- PK1906/06 Town Events
The Committee discussed actions required at this time regarding Town Events, noting
- a. Summer Gala;
 - Rota for Councillors (PK1809/04 refers)
RESOLUTION: That the Town Council tent is moved to be positioned in line with the In Bloom / KLAGs marquee where Cllrs will be throughout the Gala.
ACTION: Town Clerk
- Summer Gala General
RESOLUTION: That Earthbound Misfits are booked if still available for their two hour walkabout performance at £310.00.
ACTION: Town Clerk
RESOLUTION: It was confirmed that the Town Council would loan the WI the marquee and fund the required generator as previously.
ACTION: Town Clerk
- Scarecrow competition
RESOLUTION: That there will be two prize categories – Judges Award and Public Award.
ACTION: Town Clerk
RESOLUTION: That leaflet distribution points could be Town Hall, Chemist, Doctors, Church and online.
ACTION: Town Clerk
RESOLUTION: That tear off slips for nominations for the Public Award should be returned to the Town Hall before the Gala and can be returned at the Town Council stand at the Gala by 1pm on the day of the Gala.
ACTION: Town Clerk
RESOLUTION: That photographs of the scarecrows will be displayed in the Town Council stand at the Gala.
ACTION: Cllr Cooper/Town Clerk

Signed:

Dated:

First Aid Cover was noted as in hand.

- b. Christmas Festival
- The Committee agreed the lights should remain as they were last year after the success and feedback received.

RESOLUTION: Cllr Frankish will approach local businesses in the Market Place to discuss the potential for sponsorship to secure the solar powered trees again.

ACTION: Cllr Frankish

- c. VE Day 75 (8th May 2020) (FC 1905/19 [i] refers)
- The Committee discussed potential ideas for the event and agreed to postpone further discussion to the September meeting of this Committee. **ACTION: Town Clerk**
- d. 2019-2020 Civic Events
- The Committee noted the dates for the Civic Service (20 October 2019) and Civic Dinner (15th February 2020).

PK1906/07

Assets

a. Martin Hollingsworth provided the Committee with an update regarding the ongoing street furniture survey. The survey is complete and he is in the process of transferring the information to the map to then hand to the Clerk. **ACTION: M Hollingsworth**

b. The Committee discussed the options for relocation and positioning of benches within the town:

- Benches removed from the War Memorial area (FC1905/17 [e] refers)

RESOLUTION: That the benches are placed along the boundary of the Garden of Edward Elmhirst Duckering and the Green facing towards the War Memorial.

ACTION: Trustees meeting 26/06/2019

- Bench provided by the Grounds Maintenance contractors

RESOLUTION: That the bench is placed alongside the Ronald and Elsie Stamp memorial bench on North Cliff Road.

ACTION: Town Clerk

c. The Committee discussed litter bins on the Green, including size, quantity and frequency of emptying and decided any recommendations required (FC1905/17 [h] refers)

RESOLUTION: That the Town Clerk researches costs for the replacement of the bins with bigger bird proof versions.

ACTION: Town Clerk

d. The Committee received information regarding proposals for finger post signage in the Market Place and decided actions required.

RESOLUTION: That the purchase of the 'Manchester column finger post' from Furnitubes is recommended to Full Council at a cost of £1,975.00 (including installation).

ACTION: Town Clerk

PK1906/08

In Bloom

a. The Committee received an update from the In Bloom Group.

- The Committee queried the lack of the blue and yellow theme from the contractors and the response received from the contractors was reported. The Committee asked that the contractors provide the details which they report were provided to them. The additional comments from the contractors require further discussion at a meeting, and the Committee requested that the Clerk arranges to meet with the contractors with members of the In Bloom group.

ACTION: Town Clerk

- The In Bloom Group are busy preparing the judging of the In Bloom competitions.
- The Clerk reported that both the grounds maintenance contractors and the highway verges contractors had been notified of the In Bloom judging dates and they had both responded that they would make every effort to cut the grass as near to the judging dates as possible.
- The In Bloom Group is currently having success with good volunteers turning out for litter picking and planting across the town.
- The route for judging will include the areas developed by volunteers and wildflower areas including the cemetery and churchyard.
- The next litter picking event is to be Monday 1st July and the In Bloom garden competition will be held on 24th July.

b. The Committee discussed any concerns with grounds maintenance works to feed back to Full Council. To include:

- includes monitoring of areas (FC1905/17 [c] refers)
- The Committee discussed the continuing issues surrounding the devolution of highway verge

Signed:

Dated:

cutting from North Lincolnshire Council to the Town Council and the impact on the reputation of the Town Council due to discrepancies and the cease of maintenance by North Lincolnshire Council on areas not included in the handover.

- **RESOLUTION: That the Town Clerk again contacts NLC to seek solutions urgently.**
ACTION: Town Clerk
- The discussion was deferred to Full Council.
ACTION: Town Clerk
- grass cutting along the B1400 (*FC1905/19 [L] refers*)
RESOLUTION: That the quotation from Lawn N Order is accepted and North Lincolnshire Council are asked for the required permissions to take on the cutting of this area.
ACTION: Town Clerk

c. The Committee discussed the grounds maintenance responsibilities associated with the Wormwood Hill lease should agreement be reached.

- RESOLUTION: That the grounds maintenance and highway verges contractors are both asked for quotations for the cutting of this area and the quotations brought back for decision.**
ACTION: Town Clerk

PK1906/09 North Lincolnshire Council Community Champion Awards
The Committee considered any nominations to put forward for the 2019 awards.
RESOLUTION: Item deferred to Full Council Meeting, 26/06/2019.
ACTION: Town Clerk

PK1906/10 Agenda for next and future meeting
To take note of any items the Committee wish to agenda for the next or future meetings.
RESOLUTION: None requested at this time.

PK1906/11 Date of next Meeting and Agenda Deadline
The Committee confirmed the date and time of the next Promoting Kirton Committee meeting as 8th July 2019 at 6:30pm, with Agenda items requested prior to Thursday 27th June.

The meeting closed at 7:25pm

<u>Present:</u>	Cllr Kathy Cooper
	Cllr Pat Frankish
	Cllr David Garritt
	Cllr Tony Kitchen
	Alison Birkett
	Martin Hollingsworth
	Maggie Davies
<u>Apologies:</u>	Cllr Karen Gunn
	Olive Ovington