



**Town Councillors are hereby summoned to attend the Monthly Meeting of
Kirton in Lindsey Town Council on
Wednesday 26th June 2024**
Proceedings will be held at the Diamond Jubilee Town Hall, High St commencing at 7pm.
The Agenda is set out below.
Members of the public and press are welcome to attend.
Neil Taylor-Matson Town Clerk, 20th June 2024

AGENDA

- 2406/01 Apologies for Absence
To receive apologies for absence notified to the Clerk prior to the meeting.
- 2406/02 Declaration of Interests / Dispensations
a. Declarations of Interests, in respect to Agenda items, to be made and recorded in the minutes even if an interest has been declared in the register. **Members declaring interests should identify the Agenda item and the type of interest being declared.**
COUNCILLORS MUST DECLARE ANY AMENDMENT TO PECUNIARY INTERESTS WITHIN 28 DAYS.
b. For the Council to note any dispensations presented to the Clerk prior to the Meeting and their resolution.
- 2406/03 Public Participation
Members of the public may raise subjects, which they wish to bring to the attention of the Town Council. The time will be restricted to 15 minutes maximum unless the Council decides otherwise. Members of the public should note that decisions cannot be made at this meeting on items not on the agenda and that no discussion can be entered into once the meeting has commenced, unless the meeting is suspended by the Chair.
- 2406/04 Minutes
a. To approve the minutes of the Full Council Meeting held 22nd May 2024 (*fwd 28/05/2024*)
b. To receive the draft minutes of the Promoting Kirton Committee Meeting held 10/06/2024 (*fwd 20/06/2024*)
- 2406/05 Report from North Lincolnshire Ward Councillors
a. To receive the Ward Councillors' Report and to consider any actions arising from the report.
b. To note outstanding matters raised with North Lincolnshire Council and agree any actions required.
c. To note receipt of information about parking enforcement from the Parking Services team and agree any actions required.
d. To consider a request to North Lincolnshire Council for a Regeneration Meeting, noting the current pre-election period and agree agenda item suggestions.
- 2406/06 Mayor & Delegates Reports
To receive reports from the Mayor, Councillors and Officers attending Civic Events or meetings on behalf of the Council, to include the following events/meetings which the Clerk was notified of:

Mayor's Report on Civic Events attended – Cllr Hazel Fox:
 - Lincolnshire Show – West Lindsey District Council Marque – 19th June
- 2406/07 Finance
i. Income and Expenditure
a. To receive notification of accounts paid by the Town Clerk under devolved authority. (*June 2024, fwd 20/06/2024*)
b. To approve accounts for payment. (*fwd 20/06/2024*)
c. To receive updates on the UK Shared Prosperity Fund projects - to receive the resignation of the Community Co-Ordinator and agree any actions required.
- ii. Internal Control
To receive the Finance Report and Bank Reconciliations to balance with the bank statements and cashbook.
(*May 2024, fwd 20/06/2024*)
- 2406/08 Planning
a. To receive notification of North Lincolnshire Council regarding proposal for a stopping up notice re pumping station ownership at Gainsborough Road/Maple Close and agree actions required. (*fwd 31/05/2024*)

b. To consider the following planning applications:
i. Application: PA/2023/1166 <https://apps.northlincs.gov.uk/application/pa-2023-1166> (*fwd 17/06/2024*)
Proposal: Application for approval of reserved matters (appearance, landscaping, layout and scale) pursuant to outline planning permission PA/2020/588 dated 26/03/2021 for a residential development comprising 90 dwellings, open space and associated infrastructure. AMENDED PLANS/DESCRIPTION – Removal of the footpath through the open space, revised seating arrangement in the public open space, updated boundary treatment, levels and materials plan.
Site Location: land off Ings Road, Kirton in Lindsey, DN21 4BX

- ii. Application: PA/2024/650 <https://apps.northlincs.gov.uk/application/pa-2024-650> (fwd 17/06/2024)
Proposal: Planning permission to erect a single storey extension and dormer windows to replace velux style rooflights.
Site Location: 2 North Cliff Road, Kirton in Lindsey, DN21 4NH.

For information only

- i. Application: PA/2024/455
Proposal: Outline planning permission to erect dwelling, with garage and associated vehicle standing and turning areas, with all matters reserved for subsequent consideration. (*Consultation closed 20 June*)
Site Location: Land to rear of 6 Dunstan Hill, Kirton in Lindsey, DN21 4DU.

- ii. Application: PA/2024/652
Proposal: Application to pollard an acer and prunus tree, situated within Kirton in Lindsey conservation area.
Site Location: 3 Traingate, Kirton in Lindsey, DN21 4DR. (*Consultation closed 24 June*)

c. To receive the following decision notifications from North Lincolnshire Council:

- i. PA/2024/508 – CONSENT TO WORKS TO TREES IN A CONSERVATION AREA –to fell two Acer and a Fraxinus within Kirton in Lindsey’s conservation area at 6 Wesley Street, Kirton in Lindsey, DN21 4PB.
- ii. PA/2024/58 – WITHDRAWN – to erect a two-storey, two-bedroomed dwellinghouse with associated external landscaping at land adjacent to Sycamore House, 24 Wesley Street, Kirton in Lindsey, DN21 4PE.
- iii. PA/2024/474 – APPROVE NON-MATERIAL AMMENDMENT - to PA/2022/1521 dated 28/10/2022 namely to alter four roof lights to dormer windows and dayroom window to bi-fold door on plot 3 at 2A North Cliff Road, Kirton in Lindsey, DN21 4NH.
- iv. PA/2024/378 – CERTIFICATE OF LAWFUL USE OR DEVELOPMENT – for the existing use of a mix of residential property and retail sales at Plum Tree Farm, Gainsborough Road, Kirton in Lindsey, DN21 4EN.

2406/09

KLASSIC Park

- a. To receive written legal opinion on the formal Deed of Appointment and Variation and the execution of the document, including the questions of if there is anything further to be done to transfer the title and what the legal implications are of the Football Foundation charge and agree actions required.
- b. To receive notice from the caretaker/groundsman that he will not be renewing the current contract and agree actions required.
- c. To receive correspondence from a resident regarding KLTC Grant Awards – KLASSIC and agree actions required.

2406/10

Car Parking Provision

To receive an update from the working group on matters around proposed car parking provision and agree any actions required.

2406/11

Humberside Fire & Rescue 50 Years anniversary

To consider the 50-year anniversary and agree any actions required (*Cllr Gunn*).

2406/12

Halifax Bomber Memorial

To receive any relevant updates and agree any actions required.

2406/13

Allotments

To receive any relevant updates and agree any actions required.

2406/14

Open Spaces

- a. To receive the visual and operational play park inspection reports for signature and consider any updates regarding the play area agreeing any actions required.
- b. To discuss the play area inspections service level agreement with North Lincolnshire Council and agree any actions required.
- c. To receive notification of the automatic booking of annual operational play area inspection by Playsafety and agree actions required.
- d. To receive updates regarding the outside gym equipment and agree actions for the required inspection regime.
- e. To receive an update on the Parish Paths partnership, to include enquiry from member of the public regarding the status of Clay Lane and agree any actions required.

2406/15

Policies and Procedures

- a. To review Policy 09: Grievance Policy last approved July 2023.
- b. To review Policy 26: Complaints Policy last approved July 2023.
- c. To note the Community Governance Review work with reference to the pre-election period and agree any actions required.

2406/16

Town Clerk's Report / Correspondence for Information and Discussion

To receive the Town Clerk's report including correspondence for information and discussion.

Correspondence for Information and Discussion

- d. To note any correspondence received after the Agenda was published.
- e. Civic – invitation to attend West Lindsey District Council marquee at Lincolnshire Show (June)
- f. Resident – phone information request on complaints procedure for Kirton Academy
- g. NLC – phone confirmation of repair works completed at play area as agreed
- h. Civic Save The Date – Barton upon Humber Civic Service (September)
- i. SLCC – General Election / Pre-Election period guidance (*fwd 23/05/2024*)
- j. Civic Save The Date – Broughton Civic Service (October)
- k. NLC – Parking Enforcement information (*fwd 28/05/2024*)
- l. NLC – News Direct (*fwd 28/05/2024; 31/05/2024; 17/06/2024*)
- m. CPRE/Lifelong Learning at Barton – talk on 'Flooding in the Humberside Area' 27/07/2024 £12 (*fwd 30/05/2024*)
- n. NALC - Newsletter (*fwd 30/05/2024; 17/06/2024*)
- o. Rural Services Network – Rural Bulletin (*fwd 30/05/2024; 17/06/2024; 18/06/2024*)
- p. NLC – Tourism Partnership Update (*fwd 30/05/2024*)
- q. Civic Save The Date – Winterton Civic Service (October)
- r. Civic Service Invitation – Brigg Town Council (June)
- s. Humberside & Wolds Rural Action – newsletter May 2024 (*fwd 30/05/2024*)
- t. Community Vision – Monthly Update (*fwd 30/05/2024*)
- u. NLC – Gainsborough Road stopping up notice for pumping station ownership (*fwd 31/05/2024*)
- v. Police and Crime Commissioner – Police and Crime Plan Consultation (*fwd 31/05/2024*)
- w. Residents – enquiries about telegraph poles near War Memorial on the Green
- x. Civic Save The Date – Hedon Civic Service (October)
- y. ERNLLCA – General Election 4th July 2024 – pre-election period advice (*fwd 31/05/2024*)
- z. Playsafety – notification of automatic booking of annual operational play area inspection
- aa. NLC – Air Fryers on a Budget – invitation for delivery of workshop (*fwd 17/06/2024*)
- bb. Civic Invitation – North East Lincolnshire Council Mayoral Chairty Coffee Morning (July)
- cc. Humber and Wolds Rural Action – request for meeting re Rural Housing opportunities (*fwd 17/06/2024*)
- dd. Humber and Wolds Rural Action – volunteering information (*fwd 17/06/2024*)
- ee. ERNLLCA – Save the Date information for Annual Conference (September) (*fwd 17/06/2024*)
- ff. ERNLLCA – June Newsletter (*fwd 17/06/2024*)
- gg. Grimsby Live – Local Democracy Reporter re Halifax Bomber Memorial (*fwd 17/06/2024*)
- hh. NLC – grass cutting complaint information request regarding Queen Street area
- ii. Community Vision – details of training available in June (*fwd 17/06/2024*)
- jj. Resident/Business – copied into complaint to Severn Trent regarding concerns at Station Rd Industrial Estate
- kk. Civic Save The Date – North East Lincolnshire Council Civic Service (April)
- ll. In Bloom – query from resident regarding allocation of funding
- mm. Civic Save The Date – Crowle and Ealand Civic Service (January)
- nn. Civic – Mayor of Mablethorpe and Sutton's Military Wives Choir Afternoon

2406/17

Date of next Meeting and Agenda Deadline

To confirm the date and time of the next monthly Town Council Meeting (subject to any change in circumstances) as: **Wednesday 24th July 2024 at 7pm at the Diamond Jubilee Town Hall.**

NOTE: Agenda items to be submitted before Monday 15th July in line with Standing Orders.