



**You are hereby summoned to attend the Extraordinary Meeting of Kirton in  
Lindsey Town Council on  
Wednesday 25<sup>th</sup> November 2020.  
Proceedings will be held virtually via PowWowNow, commencing at 7pm.  
The Agenda is set out below.  
Members of the public and press are welcome to attend\*  
Cllr Pat Frankish, Mayor of Kirton in Lindsey, 19<sup>th</sup> November, 2020**

\* PLEASE NOTE THE MEETING WILL BE ACCESSIBLE VIRTUALLY VIA POWWOWNOW

Online meeting details: <https://meeting.powwownow.co.uk/login/guest/394736>

Need to use a phone? 1. Dial In: 0330 336 0036 2. Enter PIN: 394736

***It is recommended that residents wishing to speak at the meeting under public participation  
notify the Town Council to ease meeting management.***

Prior to the meeting, there will be opportunity for prayers to be led.

**Public Participation:** Members of the public may raise subjects, which they wish to bring to the attention of the Town Council. The time will be restricted to 15 minutes maximum unless the Council decides otherwise. Members of the public should note that decisions cannot be made at this meeting on items not on the agenda and that no discussion can be entered into once the meeting has commenced, unless the meeting is suspended by the Chair.

## AGENDA

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| 2011E/01 | <u>Apologies for Absence</u><br>To receive apologies for absence.   |
| 2011E/02 | <u>Declaration of Interests / Dispensations</u><br>a. Declarations of Interests, in respect to Agenda items, to be made and recorded in the minutes even if an interest has been declared in the register. <b>Members declaring interests should identify the Agenda item and the type of interest being declared.</b><br>COUNCILLORS MUST DECLARE ANY AMENDMENT TO PECUNIARY INTERESTS WITHIN 28 DAYS.<br>b. For the Council to note any dispensations presented to the Clerk prior to the Meeting and their resolution.   |
| 2011E/03 | <u>Minutes</u><br>a. To consider the minutes of the Extraordinary Full Council Meeting held on 28/10/2020<br><span style="float: right;">(fwd 06/11/2020)</span><br>b. To receive the draft minutes of the PK Committee Meeting held on 09/11/2020 (fwd 13/11/2020)<br>c. To receive the draft minutes of the GP Committee Meeting held on 09/11/2020 (fwd 13/11/2020)<br>d. To receive the draft minutes of the P&D Committee Meeting held on 02/11/2020 (fwd 19/11/2020)<br>e. To receive an update from the Clerk regarding tasks and actions.   |
| 2011E/04 | <u>Report from Ward / North Lincs. Councillors</u><br>a. To agree that the meeting be temporarily suspended to receive the Ward Councillors' Report.<br>b. To consider any actions arising from the report.   |
| 2011E/05 | <u>Mayor's &amp; Delegate's Report</u> (for information only unless specified)<br>To receive reports from the Mayor, Councillors and Proper Officer attending meetings on behalf of the Council to include:<br><ul style="list-style-type: none"> <li>• <u>Chair's Report/Civic Events – Cllr Pat Frankish</u></li> <li>• Vincent Hall Meetings 04/11/2020 and 18/11/2020</li> <li>• <u>Councillor and Proper Officer Reports</u></li> </ul>  |
| 2011E/06 | <u>Town Car Parking Provision</u><br>a. To agree and discuss actions required to progress this work, to include any reporting received.<br>b. To note receipt of FOI request received.<br>c. To discuss procedure compliance around the project.  |
| 2011E/07 | <u>Finance</u><br>i. <u>Income and Expenditure</u><br>a. To receive notification of accounts paid by the Town Clerk under devolved authority LGA1972.<br><span style="float: right;">(November 2020, fwd 19/11/2020)</span><br>b. To approve accounts for payment. (fwd 19/11/2020)<br>c. To note the receipt of budgeted grant funding applications from local groups for consideration at the next Full Council meeting, to allow time for the preparation of the application for KLASSIC.<br>d. To note the recommendation from the General Purposes Committee that the precept for 2021-2020 is |

retained at the same overall level as for 2020-2021 and to consider any actions required prior to receipt of the proposal at the next Full Council Meeting.

ii. Internal Control

To receive Finance Report and Bank Reconciliations to balance with the bank statements and cashbook. (October 2020, fwd 19/11/2020)

iii. External Control

To receive the Internal Auditor's interim report and consider the recommendations made.

2011E/08

Planning

a. To consider the following planning applications:

- i. Number: PA/2020/1684 <http://www.planning.northlincs.gov.uk/plan?ref=PA/2020/1684>  
Proposal: Planning permission to erect two-storey home office and recreational facility.  
Address: 21 Moat House Road, Kirton in Lindsey, DN21 4DD
  - ii. Number: PA/2020/1800 <http://www.planning.northlincs.gov.uk/plan?ref=PA/2020/1800>  
Proposal: Application to fell five stem sycamore group within and subject to Tree Preservation (Kirton in Lindsey) Order 1971  
Address: Beechcroft Drive, Kirton in Lindsey
  - iii. Number: PA/2020/1839 <http://www.planning.northlincs.gov.uk/plan?ref=PA/2020/1839>  
Proposal: Application under the Overhead Lines (Exemption) (England & Wales) Regulations 2009 to re-position two double pole support on a 33kV overhead electric line and attach four stay wires to one double pole structure.  
Address: Station Road, Kirton in Lindsey
  - iv. Number: PA/2020/588 <https://apps.northlincs.gov.uk/application/pa-2020-588> (**APPEAL**)  
Proposal: Outline planning permission for residential development, open space and associated infrastructure (appearance, landscaping, layout and scale reserved for subsequent consideration).  
Address: Land north of Ings Road, Kirton in Lindsey
- b. To receive the following decision notifications from North Lincolnshire Council:
- i. PA/2020/1466 – NO TREE PRESERVATION ORDER to be made for works to trees in a conservation area to prune a Beech and Holly tree, both within Kirton in Lindsey's Conservation Area at 19 Church View, St Andrews Street, Kirton in Lindsey, DN21 4PJ – Application to undertake a crown reduction on a copper beech, identified as T1 in and subject to Tree Preservation (Garden, HSBC Bank, George Street, Kirton in Lindsey) Order 2001 at 4 George Street, Kirton in Lindsey, DN21 4NA
  - ii. PA/2020/1394 –NO TREE PRESERVATION ORDER to be made for works to trees in a conservation area to fell a conifer and a cherry tree within Kirton in Lindsey's conservation area at 1 Old School Yard, Kirton in Lindsey, DN21 4QD.

2011E/09

Kirton Regeneration Group

To receive an update on, and agree any next steps regarding, actions from Regeneration Group meetings.

2011E/10

Kirton in Lindsey Neighbourhood Planning Group

To receive an update on, and agree any next steps regarding, the Neighbourhood Plan Group.

2011E/11

Policies and Procedures

- a. To review Policy 07: Member/Officer Protocol last approved October 2019.
- b. To review Policy 26: Health & Safety Policy last approved November 2019.
- c. To review Policy 25: Social Media Policy last approved November 2019.
- d. To consider the NALC public consultation and public sector surveys.

2011E/12

Open Spaces

- a. To receive the monthly play park inspection report from Cllr Fox for signature, note ongoing works and agree any actions required.
- b. Grounds maintenance update regarding contract and tender for March 2021
- c. To receive an update regarding highway verge devolution contracting
- d. Trees survey update and consideration of tree planting location suggestions
- e. To receive updates regarding proposal for benches to be placed at Park Hill and Dunstan Hill and agree any actions required.
- f. To receive any update from NLC regarding trees at St Andrew's Churchyard.

2011E/13

Allotments

- a. To receive updates on progress at the allotment site and agree any actions required.
- b. To approve changes to Adult Safeguarding and Child Protection Policies requested by NLC Grants Team in order to progress grant funding application.

2011E/14

Town Clerk's Report / Correspondence for Information and Discussion

To receive the Town Clerk's report including correspondence for information and discussion.

Correspondence for Information

- a. To note any correspondence received after the Agenda was published

Correspondence for Discussion

b. Dumping of waste/fly tipping at Station Road (Gleadell's Mill site)

2011E/15

Agenda for next and future meetings

To take note of any items Councillors wish to Agenda for the next or future meetings.

2011E/16

Date of next Meeting and Agenda Deadline

a. To confirm the format of the next Council meeting as either an Extraordinary Meeting or the Annual Meeting of the Council (postponed from May)

b. To confirm the date and time of the next Town Council Meeting as (subject to any change in circumstances):

**Wednesday 16<sup>th</sup> December 2020 at 7pm – Full Council meeting**

**NOTE: AGENDA ITEMS BEFORE MON 7<sup>th</sup> DECEMBER**