

You are hereby summoned to attend the Monthly Meeting of Kirton in Lindsey Town Council on Wednesday 23rd January 2019.

Proceedings will be held at the Town Hall, High Street, Kirton in Lindsey and will commence at 7.30pm.

The Agenda is set out below.

Members of the public and press are welcome to attend.

Neil Taylor-Matson

Town Clerk

17th January, 2019

Prior to the meeting, there will be opportunity for prayers to be led.

Public Participation:

Members of the public may raise subjects, which they wish to bring to the attention of the Town Council. The time will be restricted to 15 minutes maximum unless the Council decides otherwise. Members of the public should note that decisions cannot be made at this meeting on items not on the agenda.

AGENDA

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| 1901/01 | <u>Apologies for Absence</u>
To receive apologies for absence |
| 1901/02 | <u>Declaration of Interests / Dispensations</u>
a. Declarations of Interests, in respect to Agenda items, to be made and recorded in the minutes even if an interest has been declared in the register. Members declaring interests should identify the Agenda item and the type of interest being declared.
COUNCILLORS MUST DECLARE ANY AMENDMENT TO PECUNIARY INTERESTS WITHIN 28 DAYS.
b. For the Council to note any dispensations presented to the Clerk prior to the Meeting and their resolution. |
| 1901/03 | <u>Minutes</u>
a. To approve the minutes of the Full Council Meeting held on 19 th December 2018. (<i>fwd 24/12/2018</i>)
b. To receive the minutes of the Promoting Kirton Committee Meeting held 14 th January 2019 (<i>fwd 17/01/2019</i>)
c. To receive the minutes of the General Purpose Committee Meeting held 14 th January 2019 (<i>fwd 17/01/2019</i>)
d. To receive the Clerk's Tasks and Actions matrix (<i>fwd 17/01/2019</i>) |
| 1901/04 | <u>Report from Ward / North Lines. Councillors</u>
a. To agree that the meeting be temporarily suspended to receive the Ward Councillors' Report.
b. To consider any actions arising from the report. |
| 1901/05 | <u>Mayor's & Delegate's Report</u> (for information only unless specified)
To receive reports from the Mayor and Councillors attending meetings on behalf of the Council to include: <ul style="list-style-type: none"> • Chair's Report/Civic Events – Cllr Joy Kofoed • Councillor Reports including; <ul style="list-style-type: none"> • Meeting with Tighes 14/01/2019 • Promoting Kirton Committee – 14/01/2019 <i>Spring Festival and Civic Award</i> • NATs 16/01/2019 • Kirton Regeneration Group 22/01/2019 • Town & Parish Liaison (next meeting 24/01/2019) |
| 1901/06 | <u>Councillor Co-Option</u>
To consider an application for co-option to fill a vacancy on Kirton in Lindsey Town Council: <ul style="list-style-type: none"> • Hazel Fox (<i>fwd 17/01/2019</i>) |

- 1901/07 Election of Committee Members
To receive nominations and elect any additional members or reserve members to the following committees:
a. Personnel and Disciplinary Committee
b. General Purpose Committee
c. Promoting Kirton Committee
d. Community Emergency Plan Committee
e. Snow Wardens
- 1901/08 Interim Internal Audit:
To consider the following items in response to the interim internal audit held in December 2018:
a. To review and consider the update of the Council's Standing Orders to reflect the revised 2018 NALC Model which includes changes to Data Protection legislation as a result of the introduction of the General Data Protection Regulations
b. That the Play Area inspection sheets presented at Council meetings should record the dates on which any action was taken to remedy identified defects or concerns and that the sheets should be signed as reviewed and approved by a member of the Council.
c. That the Council should re-examine its electronic storage arrangements to ensure that all of its electronic data back up fully meets regulatory and legislative requirements.
d. That this Council minutes that, because there are no Trust Fund monies available for the upkeep of the Green and Market Place and the War Memorial and Garden of Edward Elmhirst Duckering, the Council has spent (and will continue to spend) its own funds on the maintenance and upkeep of these assets and areas of the good of the community as a whole.
- 1901/09 Open Spaces
a. To receive an update on the proposal from North Lincolnshire Council (NLC) for the lease of land at Wormwood Hill/Ashwell following the Promoting Kirton Committee Meeting held 14/01/2019.
b. To receive details of the grass cutting devolution proposals from NLC including verges and the parish paths partnership and any update received from NLC following the response submitted from the General Purpose Committee meeting held 14/01/2019.
c. To receive the monthly play park inspection report from Cllr Davies for signature and agree any actions required.
d. To note the update required on the signage at the play park and agree actions required.
e. To receive quotations for the pest control works required at the cemetery and decided any further actions required.
- 1901/10 Allotments
To receive any updates from the Allotment Society and decide on current required action.
- 1901/11 Public Transport
a. To receive information on changes to the Service 94 bus route requested by PREIM.
b. To consider any available contingency measures for the potential loss of the Service 94 Kirton loop route as noted at the Extraordinary Meeting of the Town Council in November 2018.
c. To receive resident comments about the state of bus stop signs and timetable displays throughout the town.
- 1901/12 Personnel and Disciplinary Committee Report
To receive a report from the Personnel and Disciplinary Committee Meeting held on 21/01/2019 and agree any actions required.
- 1901/13 Town Clerk's Report / Correspondence for Information and Discussion
To receive the Town Clerk's report including correspondence for information and discussion. (fwd 17/01/2019)
- Correspondence for Information
a. ERNLLCA December Newsletter
- Correspondence for Discussion
b. Resident comments regarding condition of bus stop signage and timetables
c. Correspondence received regarding the Vincent Hall
d. Correspondence received from the Kirton in Lindsey Royal British Legion
e. Operation London Bridge

- 1901/14 Planning
To receive the following decision notification from North Lincolnshire Council:
PA/2018/2331 – FULL PLANNING PERMISSION – Planning permission to erect a first-floor extension over existing and a new single-storey rear extension at Holmlea, 14 Torksey Street, Kirton in Lindsey, DN21 4DA.
- 1901/15 Finance
i. Income and Expenditure
a. To receive notification of accounts paid by the Town Clerk under devolved authority LGA1972. (*fwd 17/01/19*)
b. To approve accounts for payment. (*fwd 17/01/19*)
ii. Internal Control
a. To receive Finance Report and Bank Reconciliations to balance with the bank statements. (*fwd 17/01/19*)
b. To receive the 3rd Quarter Budget Monitoring Report to 31 December 2018 (*fwd 17/01/2019*)
iii 2019-2020 Budget and Precept
a. To consider and agree the 2019/20 Budget. (*fwd 17/01/19*)
b. To consider and agree the 2019/20 Precept/Grant.
- 1901/16 Agenda for next and future meetings
To take note of any items Councillors wish to Agenda for the next or future meetings.
- 1901/17 Date of next Meeting
To confirm the date and time of the next Town Council Meeting as (subject to any change in circumstances):
Wednesday 27st February 2018 at 7pm
at the Town Hall, High Street, Kirton in Lindsey
- 1901/18 Exclusion of the Public & Press
To consider the exclusion of the public and press under the provisions of the Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the matters to be discussed.
- 1901/19 To consider nominations for the 2019 Civic Award. This item to be considered only if the award is to be presented at the Civic Dinner.