



You are hereby summoned to attend the Monthly Meeting of Kirton in Lindsey Town Council on Wednesday 19th December 2018
Proceedings will be held at the Town Hall, High Street, Kirton in Lindsey and will commence at 6:45pm.
The Agenda is set out below.
Members of the public and press are welcome to attend.
Neill Taylor-Matson
Town Clerk
13th December, 2018

Prior to the meeting, there will be the opportunity for prayers to be led.

Public Participation:

Members of the public may raise subjects, which they wish to bring to the attention of the Town Council. The time will be restricted to 15 minutes maximum unless the Council decides otherwise. Members of the public should note that decisions cannot be made at this meeting on items not on the agenda.

AGENDA

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| 1812/01 | <u>Apologies for Absence</u>
To receive apologies for absence. |
| 1812/02 | <u>Declaration of Interests / Dispensations</u>
a. Declarations of Interests, in respect to Agenda items, to be made and recorded in the minutes even if an interest has been declared in the register. Members declaring interests should identify the Agenda item and the type of interest being declared.
COUNCILLORS MUST DECLARE ANY AMENDMENT TO PECUNIARY INTERESTS WITHIN 28 DAYS.
b. For the Council to note any dispensations presented to the Clerk prior to the Meeting and their resolution. |
| 1812/03 | <u>Minutes of Previous Meetings</u>
a. To approve the minutes of the Full Council Meeting held on 28 th November 2018
<i>(fwd 10/12/2018)</i>
b. To approve the minutes of the Extraordinary Council Meeting held 12/11/2018
<i>(rec'd 28/11/2018)</i>
c. To receive the draft minutes of the Promoting Kirton Committee Meeting held 10/12/2018
<i>(fwd 13/12/2018)</i>
d. To receive the draft minutes of the General Purpose Committee Meeting held 10/12/2018
<i>(fwd 13/12/2018)</i>
e. To receive the Clerk's tasks and actions update
<i>(fwd 13/12/2018)</i> |
| 1812/04 | <u>Report from Ward / North Lincs. Councillors</u>
To receive the Ward Councillors' Report and to consider any actions arising from the report. |
| 1812/05 | <u>Mayor's & Delegate's Report</u> (for information only unless specified)
a. To receive reports from the Mayor and Councillors attending meetings and events on behalf of the Council to include: <ul style="list-style-type: none"> • Chair's Report/Civic Events – Cllr Joy Kofoed • Councillor Reports <ol style="list-style-type: none"> 1. Kirton Quarry Gainsthorpe Rd Liaison Group 12/12/2018 2. St Vincents Hall site visit 13/12/2018 3. Neighbourhood Plan –29/11/2018 next meeting 31/01/2019 4. NATs (next meeting 16/01/2019) 5. Town and Parish Liaison (<i>next meeting 24/01/2019</i>) |
| 1812/06 | <u>Councillor Co-Option</u>
To consider an application for co-option to fill a vacancy on Kirton in Lindsey Town Council: <ul style="list-style-type: none"> • Tony Kitchen |

- 1812/07 Matters arising from Public Participation
To agree any actions required following public participation at the start of this meeting:
- Humberside Police and Crime Commissioner
 - Kirton in Lindsey Royal British Legion
- 1812/08 Kirton Regeneration Group
To receive an update from the Kirton Regeneration Group representatives and discuss any matters or actions.
- 1812/09 Open Spaces
- a. To receive the monthly play park inspection report from Cllr Davies and decide any actions required.
 - b. To note agreed works to the play area 06/12/2018 and 12/12/2018.
 - c. To note the damage to the metal bollard at the Green and decide any actions required.
 - d. To discuss options around the pest control contract for Grove Street Cemetery and agree actions required.
- 1812/10 Policies
To review the Town Council Reserves Policy, last approved May 2018.
- 1812/11 Kirton in Lindsey Town Council Civic Award 2019
To agree any actions required for obtaining nominations for the 2019 award.
- 1812/12 Town Defibrillators
To consider the best ways to promote and create greater awareness of the availability of defibrillators within the town.
- 1812/13 Town Council Office
To receive the ergonomic assessment report for the Town Council office and agree actions required.
- 1812/14 Town Clerk's Report / Correspondence for Information and Discussion
To receive the Town Clerk's report including correspondence for information and discussion (*fwd 13/12/2018*)
- Correspondence for Information
- a. ERNLLCA November Newsletter
 - b. NALC 2019/2020 Pay Award
 - c. LSCB changes impacting on the Child Safeguarding Policy
 - d. Update from LIVES re 2019/2020 Grant Funding request
- Correspondence for Discussion
- e. Christmas Lights competition
 - f. Torksey Charity requirements
 - g. New development off Station Road – Bowling Green Gardens
 - h. ERNLLCA Responsible Financial Officer Training – February 2019
 - i. Interim Internal Audit – 13-14th December 2018
- 1812/15 Planning
- a. To consider the following planning applications:
- Application: **PA/2018/2345**
Proposal: Application to vary conditions 2 & 15 of PA/2017/511 (for the erection of 16 affordable dwellings) namely to (condition 2) amend site layout for amended access road layout, amended parking bays, new patios, removal of permeable paving, installation of new windows and (condition 15) to increase discharge from the site to 5 litres/second at any time.
- Site Location: Land Adjacent Maple Lea, Gainsborough Road, Kirton In Lindsey
Applicant: J Cook, Gelder Ltd (*fwd 13/12/2018*)
- Application: **PA/2018/2381**
Proposal: Planning permission for a two-storey side extension
Site Location: 5 Lane End, Kirton In Lindsey, DN21 4EE
Applicant: Liam Trevor (*fwd 13/12/2018*)

Application: **PA/2018/2388**
 Proposal: Notice of intention to undertake a crown reduction on a coniferous tree, situated within the Kirton in Lindsey Conservation Area.
 Site Location: 30 High Street, Kirton In Lindsey, DN21 4LX
 Applicant: Angie's Sweet Shop (fwd 13/12/2018)

b. To receive the following decision notification from North Lincolnshire Council:
PA/2018/2082 – FULL PLANNING PERMISSION – Planning permission to erect a single storey rear extension at 4 Dunstan Hill, Kirton in Lindsey, DN21 4DU.

1812/16

Finance

i. Income and Expenditure

a. To receive notification of accounts paid by the Town Clerk under devolved authority LGA1972 (fwd 13/12/2018)

b. To approve accounts for payment (fwd 13/12/2018)

ii. Internal Control

a. To receive the Finance Report with Bank Reconciliations to balance with the bank statements (fwd 13/12/2018)

iii. Precept 2019-2020

a. To consider the grant funding application received from KLASSIC (fwd 13/12/2018)

1812/17

Agenda for next and future meetings

To take note of any items Councillors wish to Agenda for the next or future meetings

1812/18

Date of next Meeting

To confirm the date and time of the next scheduled Town Council Meeting as (subject to any change in circumstances):

**Wednesday 23rd January 2019 at 7pm
 in the Town Hall, High Street, Kirton in Lindsey**