

Report 1

1809/06 – Kirton Regeneration Group

The group met at KLASSIC Park on Tuesday 18th September and the following brief updates are provided, some of which require the action of the Town Council, full updated actions will be circulated to all Councillors shortly.

Pedestrian crossing to the Green – NLC report the data required for approval of a pedestrian crossing would be traffic of 100 pedestrians per hour.

Street lighting of Town Hall Passage – NLC report that as Town Hall Passage is unadopted the Street Lighting Department would not light the area. The joint ownership between NLC, Ongo and residents was discussed to try to find a way forward, and Cllr Waltham agreed to take the proposal to Ongo to ask if they would consider assisting in order to help their tenants as well as residents using the pathway.

Traffic flow and speed monitoring – the data from all the monitoring around the town to inform both the one way system and mini-roundabout proposals will be provided to the Town Council by Gareth Denovan. **ACTION REQUIRED: NLC Highways have requested a site meeting with Town Councillors to discuss the one-way system and the finer details before the scheme is approved by NLC, please provide nominated Councillors and options for dates and times to do this.**

Highway grass cutting – Town Clerk to request the details including maps and schedules from NLC.

Capacity at the Doctors Surgery – a meeting took place prior to the Regeneration meeting which included the Clinical Commissioning Group (CCG), GP Practice, NLC and Mayor, the minutes will be circulated with a view that the doctors and council work together on the solutions to open questions.

Tourism development – NLC are planning a Tourism Partnership Event on 30th November to meet key individuals from the North Lincolnshire Tourism Sector and introduce them to town and parish councils and other stakeholders. Kirton In Lindsey tourism opportunities and Town Council are invited to be present. There is also interest in featuring Kirton in Lindsey in the next edition of News Direct promoting the public rights of way within the town.

Historic Market Town sign for the A15 – NLC have confirmed the process for applying for a sign, and the guidance and application pack have been handed to the Clerk. There is a £50 non-refundable application fee to submit an application. Installation costs will be met by the Town Council. Replacement costs due to theft, damage or age will be met by the Town Council. **ACTION REQUIRED: A decision on whether or not to apply for a Historic Market Town sign for the A15.**

Wellbeing Hub – **ACTION REQUIRED: NLC to set up a ‘task and finish’ sub-group with the Town Council to highlight and discuss the current wellbeing gaps in the town, please provide nominated Councillors so that arrangements can be made.**

Transport – NLC transport representative to be invited to the next Regeneration Group Meeting to address concerns over the accurate and available information about the 94 service.

Quiet Lane – NLC have review the information provided by the Town Council from Campaign to Protect Rural England (CPRE) and East Riding of Yorkshire Council (ERYC) about Quiet Lanes and have concluded that neither CPRE or ERYC would recommend this way forward for Ings Road. **ACTION REQUIRED - Alternative options are requested from the Town Council such as speed limits or traffic calming.**

Redbourne Mere – use of land as nature reserve – Town Clerk to provide written details to NLC explaining proposed use and concept and whether the Town Council look to take on and manage the

land. ACTION REQUIRED – full details and decision on whether the Town Council look to take on and manage the land to be decided for Clerk to be able to respond.

Report 2

1809/08 – Open Spaces

Town Clerk met with Grounds Maintenance contractors 07/09/2018 to discuss outstanding issues.

It was confirmed that the 3% increase in the contract stands. *“As stated before and discussed with Nick we wanted the final year increase to be 3% to keep track of potential inflationary CPI increases as this is a best guess estimate of future price rises. Whilst Nick may have emailed a 2.5% increase back in May it was in error as I believe the future term of the contract at that stage was undefined. I can assure you that Burleys have not suddenly decided that we wanted more just because we wanted to but this was a financial decision done for the reasons above. For other term contracts we have the yearly increase is usually 3% on the whole term not the final year.”*

The costing figures for the additional years have been supplied as:

Year 1: 2018-2019 - £14,096.02;

Year 2: 2019-2020 - £14,448.42 (+2.5%);

Year 3: 2020-2021 - £14,881.87 (+3%).

The costings for taking on the flowerbed outside the doctor's surgery are clarified – *“Quotation for inclusion of new bed area, confirmed the price will include for plant bedding supply.”*

The additional bed outside the doctors surgery and annual maintenance costs would be £572.27 per annum which would be in line with what we charge for the Redbourne Mere bed.

The quality of the flowerbeds and the grass cutting were discussed, and the grass cutting noted as of a high standard but the flowerbeds a different issue. The Clerk suggested that the Council may consider removing the beds element of the contract to another supplier so that this could improve and was told that the contractors *“were firmly committed to delivering on this front and that they have a plan in place to make the bedding areas better for the future - going forward they will only plant stock of sufficient size and hardiness which will enable them to better withstand extreme conditions, they will also rotovate the planting areas and incorporate more compost and moisture retention gel into the planting areas to ensure future plantings have a better chance to succeed and flourish.”*

The bin and bench are yet to arrive, but the Clerk will be kept informed of the planned delivery timing.

The Clerk will meet with the contractors again on 18/10/2018.

Requirements:

That the Council consider whether or not to retain the current Grounds Maintenance contractors with due consideration given to the terms of the contract, the costings of the contract over the next two years and the performance received over the past two years.

That the Council consider the proposal from the In Bloom group that the Town Council add the additional flowerbed to the contract and the workload of the Grounds Maintenance contractors.

Report 3

1809/09 – The Centenary of the End of the First World War

Public subscription – The public subscription request was launched following the July meeting of the Town Council and within 5 weeks the target of £900 was exceeded with donations reaching £1,035. Large donations were received from the A Team, Glanford & Lindsey Lions, Kirton in Lindsey Table Tennis Club and charity fundraising by the Queen's Head. All the other funding was from individual residents including a number of Town Councillors.

The Table Tennis Club requested that a photograph is taken with the bench and those that donated and consideration is given to displaying this within the Town Hall or another suitable public location.

Mr Yallop, Royal British Legion, kindly informed Martin Tighe of the Town Council's plans to install the bench on North Cliff Road where the bench dedicated to Ronald and Elsie Stamp is currently located. Unfortunately this was prior to the Clerk identify who the the bench was dedicated to and the contact details related to this. Mr Tighe visited the Clerk to ask if this was the case and if so if the bench could be relocated to the cemetery. The Clerk explained that the Town Council hoped to have both benches in the location, with the dedicated bench to be moved slightly so that both benches would fit on the current hard standing. Mr Tighe is happy for the bench to remain on North Cliff Road but will arrange for it be removed for renovation shortly and then returned.

Installation of the bench will need to be arranged and timed near to 11/11/18, and this will need to include the reinstallation of the bench dedicated to Ronald and Elsie Stamp in its adjusted position.

The plaque to place on the new bench needs the wording confirmed in order to complete the order for the bench. There can be 40-45 words.

The target of the fund was reached before the contribution from the Kirton Quizzers could be received and so an alternative cause was sought. The Royal British Legion have requested that a second bench is purchased and placed in the cemetery near to the War Graves. This would be fully funded by the Kirton Quizzers and The Royal British Legion making up any shortfall. There is already a bench in the cemetery near to the War Graves, dedicated to the memory of Robert Cuttiford, however another bench could be placed on the opposite side of this bench facing the War Graves. The Royal British Legion are to look further into the placement of the bench but they and the Quiz Organiser request permission from the Town Council to go ahead with this proposal.



Proposal: *That arrangements are made for the installation of the bench and the slight adjustment to the position of the bench dedicated to the memory of Ronald and Elsie Stamp, to be covered by the costs of the public subscription funds.*

Proposal: That those who donated to the fund are invited to take part in a photograph with the bench after installation and that the photograph is displayed in a public place decided by this Council.

Proposal: That the wording for the plaque should read: "This bench was funded by generous public subscription by the residents of Kirton in Lindsey in Summer 2018 to mark the Centenary of the End of World War I"

Proposal: That the Kirton Quizzers and Royal British Legion's request to fund and install a memorial bench near to the War Graves in Grove Street Cemetery is granted.

Report 4

1809/10 – Town Events

b. Christmas Festival

The Town Council have booked the Earthbound Misfits as part of the entertainment at the Christmas Festival for the past few years, and this has been very successful. The Promoting Kirton Committee considered the character options available and resolved to book the Ice Queen and Jack Frost characters as last year. The pricing for these characters has gone up considerably since last year due to revisions on the time taken to prepare and the costumes used, other walkabout characters provided by the Earthbound Misfits are more in line with the previous costs paid.

Ice Queen and Jack Frost costing: £200 per hour (on a minimum 2 hour booking basis) or 1 hour booking for £300. Other walkabout characters are £180 for 1 hour or £310 for 2 hours – the Clerk has approached them about fairies and elves as requested at the Promoting Kirton meeting, and although they have woodland fairies and elves the company would not provide them deeming them unsuitable for a Christmas event.

An alternative suggested by the Mayor is for Animatronic Attractions to provide 3 x 30 min live meet and greet spots, with half an hour break between each slot. This would be £400 with an additional £100 charged for the provision of a minder unless we can provide one ourselves.

The Clerk is aware that the A Team are unlikely to attend the Christmas Festival event this year, at least on the scale that they usually do. This may present an opportunity to site Santa's Grotto inside.

The Clerk has met with the Head of Kirton in Lindsey Primary School and discussed the involvement of the school this year. The school are keen to take part, with the school choir performances and the decoration of baubles for the town tree. There is a requirement for 240-250 baubles. Last year the Town Council purchased 6cm fillable plastic baubles, to buy 246 of these would be £82 and to buy 252 would be £84. There is also a large sized bauble at 8cm and 248 of these would be £124 with 252 coming to £126.

Requirements:

That the Council make a decision regarding the entertainment at the Christmas Festival and the budget for this so that bookings can be confirmed.

That the Council make a decision on whether to buy the same sized baubles as last year or to buy the slightly bigger ones this year, agreeing on the budget for this.

Report 5

1809/11 – Mayor's Chains of Office and Deputy Mayor's Pendant

Cllr Frankish has carried out further research into the costs of a chain to replace the ribbon on the Deputy Mayor's pedant.



This one is 28ins and £695



This one is 24ins and £395



This is the 21in from my jewellery drawer

Previous information:

Attached photo example of 9ct yellow gold close link chain from Cllr Cooper. Leggott jewellers have a similar (not exact) Close link chain to order. At 30" length, the retail price is £1694. A discounted price of £1300 is offered should Kirton Lindsey Town Council wish to buy.

There are heavier chains, as per the Consort chain, but these start at £5,500 +.



Requirement:

That the Council make a decision about the Deputy Mayor's Pendant.

Report 6

1909/13 – Town Clerk's Report.

Correspondence for Information

The following information is available to send to those Councillors who have interests in the matter or there is an update on an action which is still in progress which is detailed under the heading:

- a. Traffic Monitoring Results – Spa Hill / Cleatham Road – circulated to all Councillors w/c 17/09/2018
- b. NLC Standards Committee Report – available for distribution
- c. Ongo path – Co-Op – Ongo will look to consider and take this forward with a paving solution in the financial year commencing April 1 2019.
- e. Station Road – Co-Op parking issue – request for update sent to NLC, awaiting response any received will be given at the meeting.
- f. Additional defibrillators update – the defibrillator for KLASSIC Park is installed, and the one at the Garden Centre was promised for w/c 17th September – to be confirmed.
- g. Grove Street lease – the solicitors are still chasing up Cadent for any response, any received will be given at the meeting.
- h. TPO application for works to the lime trees on the Green – this was completed and available on the NLC Planning Portal for comment from 12th August – 3rd September and now the decision from NLC is awaited.
- i. Surveillance Cameras – Tony Porter – available for distribution, details the responsibilities under the Protection of Freedoms Act 2012 and disclosure of surveillance footage.
- j. Best Kept Village and East Midlands In Bloom results – after an appeal about the category Kirton in Lindsey was placed into, the result was joint first place in the Best Kept Village (Large Village) and in addition a Silver Award from East Midlands In Bloom (Large Village) was also received. In Bloom representatives attended the East Midlands In Bloom presentation on 19/09/2018 and will also be representing the town at the CPRE presentations on 26/09/2018.
- k. Torksey charity updates – banking – the online banking is now set up as the Poors Close and Torksey Accounts are now merged.
- l. Assets of community value – confirmed listed – the library/youth club building and outside area incorporating the car park are now confirmed listed as Assets of Community Value.
- m. ERNLLCA Newsletter – August - available for distribution
- n. Carnegie UK Trust - New report Remaking British Towns after Brexit - available for distribution
- o. Thank you letters from The Forge & Scunthorpe Samaritans – received following the presentation of the cheques by Cllr Cooper to both for the funds raised as the Mayor's Charities.

Correspondence for Discussion

- a. Humber and Wold Rural Action invitation – invitation to join the group with a fee of £25.00 per year
- b. Cyden Homes request – maintenance – “We are about to commence construction of dwellings on our Housing Development located on Station Road consisting of 41 Homes. As part of the scheme the development incorporates sustainable urban drainage features such as a balancing pond and watercourse, we have been asked by Severn Trent Water if the Parish Council would maintain these elements of the drainage network and I write to you to enquire if the council would undertake such works.”

Proposal: That the Town Council do not agree to take on the maintenance of the elements of the drainage network.

c. ERNLLCA Conference – Friday 23rd November - £90 + VAT per delegate. Topics include Effective Use of IT; Road Safety; Role of the trade union Association of Local Council Clerks; Planning and Good Procurement Practice.

d. Windmill Plantation grit boxes – provision of slabs for siting – Truelove Property approached for their assistance offered with the works and will supply the slabs but not install them, local contractor has quoted £600-£700 max to complete the works for the four sites.

Proposal: That the quotation received is accepted for the installation of the standing areas for the grit boxes.

e. Hurricane Business Park enquiry – Clark Weightman propose to name the road from the B1400 to Hurricane Industrial Park Hurricane Approach to retain some heritage which links the town of Kirton in Lindsey with the RAF.

Proposal: That there is no objection to the proposed name Hurricane Approach.

f. Station Road enquiry – Mr & Mrs Odgen, carrying out the development of five properties adjacent to 36 Station Road have suggested Paddock Lane for the road name when the development is completed.

Proposal: That there is no objection to the proposed name Paddock Lane.

g. Gambling Act review - Due to the statutory provisions contained in the Gambling Act 2005 the Statement of Principles is currently being reviewed. There have been no significant changes but if you wish to refer to it, the statement can be found on our website at www.northlincs.gov.uk by typing “licensing consultation” in the search box.

As an interested party, you are invited to make written representation to the Licensing Authority, PO Box 42, Church Square House, Scunthorpe, North Lincolnshire, DN15 6XQ. Consultation closes on **30 September 2018**.

Any comments received after that date may not be taken into consideration.

Any amendments to this statement may affect you in the future, therefore, it is important that you read it and ensure that you cascade this information to all persons who are involved in your business or organisation who may be affected.

h. Purple4Polio request – Brigg Rotary – Invitation to purchase bulbs for the Purple4Polio campaign, 100 crocus corns for £10, the same price as the previous two years.

i. Nik Dakin – correspondence - response re MOD - The response from the MOD regarding the land at the former RAF camp is seen as unsatisfactory and Nic Dakin suggests progression some expressions of community interest as a way forward.

j. A15 Speed Limit Proposal – follow a temporary trial, NLC are proposing to make the 40mph speed limit on the A15 at a point 1,000m south of Redbourne Mere to the B1205 junction at the boundary of North Lincolnshire Council and Lincolnshire County Council (a distance of approximately 1,400m) permanent and seek consultation with any objections to be submitted in writing not later than 27/09/2018.

k. Public Footpath representation – NLC request to withdraw – as the only response to the public consultation, the representation from the Town Council requesting that the signage along footpath 248 is improved would lead to referral to the secretary of state and as such NLC request that the representation is withdrawn and in return NLC would acquiesce immediately to the Town Council’s wish for improved signposting.

Proposal: That the Town Council withdraw their representation and note the commitment from NLC to carry out improved signage works.

l. Lease of Ash Well – solicitors requirements – Bell Wright & Co require confirmation of the Councillors able and nominated to sign the lease and identification details of the Councillors to be provided to them.

Proposal: That the Town Council nominate two Councillors to sign the lease and that those Councillors provide the Clerk with copies of the required identification documents.

m. Eagles Squadron display – the work by Cllrs Joy and Andrew Kofoed is now completed.

Proposal: That the display case is handed over to the Kirton in Lindsey Society for display in the Heritage Room of the Town Hall.

n. Police Crime Commissioner invitation – The Police and Crime Commissioner has expressed interest in speaking at a meeting of the Town Council to discuss any crime or policing matter concerns in the town but is unavailable to attend the October and November meeting dates.

Proposal: That the Police and Crime Commissioner is invited to speak at the December Full Council Meeting and the visit is promoted to residents who may wish to hear the points discussed.

o. Manchester, Sheffield & Lincolnshire Railway Group - Invitation to 25th Anniversary of Withdrawal of The Weekly Passenger Services, 1st October, 11:45-12:00 Brigg Railway Station – invitation from the Group to support and attend this short event at Brigg Railway Station.