

# KIRTON IN LINDSEY TOWN COUNCIL MINUTES SEPTEMBER 2016

## Minutes of the meeting of Kirton in Lindsey Town Council held on Wednesday 28<sup>th</sup> September 2016 at the Town Hall, High Street, Kirton in Lindsey at 7.00pm.

Members Present: Cllr K. Cooper (Mayor), Cllr P. Frankish (Deputy Mayor), Cllr B. Boyd, Cllr A. Cofoed, Cllr G. Cossey, Cllr M. Davies, Cllr T. Kidder, Cllr S. Layzell, Cllr J. Startin, Cllr J. Thickett

Ward Cllrs John England, Trevor Foster and Neil Poole

Mr Andrew Clifford – Practice Manager, Kirton Doctors Surgery

4 Members of the Public

Locum Town Clerk: Angela Grounds

Prior to the Meeting, prayers were led by Cllr P. Frankish

### Public Participation:

- Mr Mark Wallis addressed the Council and submitted a 190+ name petition for a skate-park in the town. The petition has been solely signed by adults and would be considerably more if the predominantly young people concerned were asked to sign. *Cllr Kathy Cooper responded thanking Mr Wallis for his attendance and for providing the petition which would go some way towards assuring potential funders of the need for sports and/or social provision in the town. She explained the possibility of s106 monies from future housing plans in the town and how the Council had been working on acquiring land for a skate-park/Multi Use Games Area/BMX track or similar, dependant on consultation with the town. Mr Wallis was advised that he would be kept informed of progress with this project. (See Minute 1610/9)*

**ACTION: TOWN CLERK**

The Mayor of Kirton, Cllr Kathy Cooper opened the meeting welcoming all in attendance. She spoke of her, and the Deputy Mayor's, attendance at several local events and of the success of the Kirton Civic Service on 25<sup>th</sup> September. Thanks were given to all involved.

1609/1 To receive apologies and reasons for absence  
Apologies for absence were received from Cllr J. Cofoed.

1609/2 Declarations of Interests/Dispensations  
1609/13 Cllrs Kathy Cooper/Jack Startin Expenses Claims Prejudicial  
No dispensations were sought/granted.

1609/3 Minutes of the Previous Meeting  
a. To approve the minutes of the Full Council Meeting held on 24<sup>th</sup> August, 2016 (forwarded 22/9/16).  
**RESOLUTION: That the Minutes be signed as a true and accurate record.**

b. To receive the Approved Minutes of the FGP&P Meeting held on 11<sup>th</sup> July, 2016 (*forwarded 22/9/16*).

***The Minutes were received.***

c. To receive the Un-Approved Minutes of the FGP&P Meeting held on 12<sup>th</sup> September, 2016 (*forwarded 22/9/16*).

***The Minutes were received.***

d. To receive the Approved Minutes of the PK Meeting held on 11<sup>th</sup> July, 2016 (*forwarded 22/9/16*).

***The Minutes were received.***

e. To receive the Un-Approved Minutes of the PK Meeting held on 12<sup>th</sup> September, 2016 (*forwarded 22/9/16*).

***The Minutes were received.***

1609/04 Report from Ward / North Lincs. Councillors

a. To agree that the meeting be temporarily suspended to receive the Ward Councillors' Report.

**RESOLUTION: *That the Meeting be suspended.***

Ward Cllr Trevor Foster informed the Meeting:

(i) That the Councillors had returned from Summer Recess and all is relatively quiet.

(ii) ONGO and parts of NLC are moving to new offices in Scunthorpe with a completion date of Mid 2018.

(iii) NLC are undertaking a trial regarding parking on verges enforcement. It is anticipated that this will be rolled out across North Lincolnshire.

Ward Cllr Neil Poole informed the meeting:

(iv) Call Connect is going well. Three buses are in operation, demand is high and the response positive. Again, it is anticipated that the pilot will be extended to other areas. Cllr Foster agreed to forward a copy of the usage figures for Kirton in Lindsey. **ACTION: WARD CLLR NEIL/ POOLE/TOWN CLERK**

(v) Waste collections will be changing this month after the first review in over ten years. Collections will be made over longer hours Tuesday to Thursday rather than the Monday to Saturday collections to date. All affected householders will be informed of the changes.

(vi) The Kirton Camp Planning Application has been turned down predominantly due to noise issues; an explanation of this then followed. The conversion of three other hangars and the proposed housing application are pending.

b. The meeting was re-opened and Councillors discussed the Kirton Camp.

**RESOLUTION: *That the Locum Town Clerk write and enquire about site maintenance following complaints, particularly to the site perimeter.*** **ACTION: TOWN CLERK**

1609/05 Report from Andrew Clifford- Practice Manager, Kirton Doctors Surgery

a. To agree that the meeting be temporarily suspended to receive the Practice Manager's Report.

**RESOLUTION: *That the Meeting be suspended.***

Mr Andrew Clifford, the Practice Manager at Kirton doctors' surgery, addressed the Council about the proposed amalgamation of the management of Kirton in

Lindsey and Scotter Surgeries, the main points being:

- A formal application to merge the surgeries has been put to NHS England and a 45 day consultation with every household/stake-holder in the area will follow. There will be a question and answer session in the Town Hall in mid-October/November. If approved, the amalgamation will take place no earlier than April 2017, probably in the 2<sup>nd</sup> financial quarter.
- Full service will continue at both sites with capacity being increased according to demand.
- The motivation behind the proposal is the long term viability of both surgeries, any monetary savings being small. By pooling resources the surgery becomes more attractive to practitioners as well as following the government's 5 year forward plan for primary care.
- The Practice would like to see the Council take part in the Consultation as a stakeholder.

Several questions were answered and matters discussed and the meeting was re-opened.

- 1609/06 ERNLLCA/Training  
The Council considered attendance at the ERNLLCA Annual Conference 2016.  
**RESOLUTION: *That the Locum Clerk book four places for Cllrs Kathy Cooper, Sam Layzell, Maggie Davies and the Town Clerk.***  
**ACTION: Town Clerk**
- 1609/07 Town & Parish Council Liaison  
The Council considered attendance at the Town & Parish Council Liaison Meeting to be held on 13<sup>th</sup> October at the Civic Centre.  
**RESOLUTION: *That Cllrs Kathy Cooper & Jack Startin attend***  
**ACTION: Cllrs Kathy Cooper / Jack Startin**
- 1609/08 Snow Warden  
The Council considered the appointment of a Snow Warden for Winter 2016/17 to liaise between North Lincs. Council, the Town Clerk and Community Volunteers.  
**RESOLUTION: *That Cllrs Billy Boyd and Sam Layzell be jointly appointed.***  
**ACTION: Town Clerk**
- 1609/09 Skate Park (see Public Participation)  
Following the handing over of the petition and the address made in public consultation, the Council further discussed the provision of a skate-park and/or other local sports/social facilities in the town.  
**RESOLUTION: *That the Clerk continue to work on identification of land for such services and look into potential funding***  
**ACTION: Town Clerk**  
**RESOLUTION: *That the Clerk liaise with StreetSports regarding potential funding and Folding Skate-Parks***  
**ACTION: Town Clerk**  
**RESOLUTION: *That the Clerk approach Huntcliff School / KLASSIC to ask if they would consider hosting a Folding Skate-Parks***  
**ACTION: Town Clerk**

**RESOLUTION:** *That the Clerk look into the legalities and costs of teenage equipment provision on the Green*      **ACTION:** Town Clerk  
**RESOLUTION:** *That the Clerk approach the Ministry of Defence to ask if they would consider the sale of the Camp sports field*

**ACTION:** Town Clerk

**RESOLUTION:** *That the Clerk approach Tighes to ask if they would consider the sale of Elsie Stamp's Field (Cricket Ground)*

**ACTION:** Town Clerk

**RESOLUTION:** *That the Clerk look into the provision of transport to Ancholme Leisure Centre once/twice a week to their floodlit MUGA/skate-park*      **ACTION:** Town Clerk

1609/10

Defibrillator

The Council was informed that the Clerk has sourced two quotations for provision of a second defibrillator in the town however discussions are still needed with North Lincs. Council. Cllr Andrew Cofoed suggested possible alternative funding and it was requested that the matter be deferred to the October Meeting.

**ACTION:** Cllr Andrew Cofoed / Town

**Clerk**

**RESOLUTION:** *That subject to approval, the second town defibrillator be located at the Town Hall*

**ACTION:** Town Clerk

1609/11

Christmas Festival

The Council considered the appointment of the Lighting Contractor for 2016/17. The Clerk advised that she had struggled to source other quotations so late in the year but would look to remedy this for 2017.

The Council further discussed the future of the Christmas Lights/Festival.

It was requested that discussion on a Town Consultation about said spending be placed on the Agenda for early 2017.

**ACTION:** Town Clerk

**RESOLUTION:** *That Lytec be appointed as Lighting Contractor for Christmas 2016*

**ACTION:** Town Clerk

1609/12

Assets of Community Value

The Council considered the nomination of Elsie Stamp's Field and Squatter's Field, South Cliff Rd, Kirton in Lindsey as Assets of Community Value.

**RESOLUTION:** *That the Clerk submit documentation to NLC proposing this.*

**ACTION:** Town Clerk

1609/13

Finance

Cllrs Kathy Cooper and Jack Startin declared a Prejudicial Interest regarding their expenses claims.

a. The Council received notification of Accounts Paid by the Town Clerk under devolved authority LGA 1972 and considered the Schedule of Payments (*attached*) for approval.

**RESOLUTION:** *That the accounts were approved for payment*

**ACTION:** Town Clerk

b. The Council received the Annual Return to 31<sup>st</sup> March 2016. Discussion followed on recommendations made by the Internal Auditor and it was requested that the Clerk ensure all guidance has been followed.

**ACTION: Town Clerk**

c. The Council considered an Interim Audit by the Internal Auditor to examine Council protocols prior to the 2016/17 Audit (Travel Costs only).

**RESOLUTION: *That Richard Dixon be appointed to undertake an interim audit.***

**ACTION: Town Clerk**

1609/14

Agenda for next and future meeting

It was requested that the following items be placed on the October Agenda:

- Pocket Parks
- Co-option
- Cemetery – Mole Management
- Parish Paths Partnership

And the following item for the January Agenda:

- CCTV

1609/15

Date of next Meeting

The date of the next meeting was confirmed as: (subject to any change in circumstances):

**Wednesday 26<sup>th</sup> October, 2016 at 7pm**

**in**

**the Town Hall, High Street, Kirton in Lindsey**